

NO: IV
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

September 24, 2012

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, September 24, 2012, in the District Office Board room. Mrs. Ellen Sheffey, Board President, called the meeting to order at 7:07 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Dr. Donna Cronin
Dr. Henry Donahue
Mr. John Gräb
Mr. Bruce Hancock
Mr. Christopher Morelli
Dr. William Parrish
Mrs. Maryellen Sheehan
Mrs. Ellen Sheffey

Superintendent: Dr. Richard Faidley

Secretary: Mr. Stephen Rineer

Solicitor: Mr. Brian Jackson

Student Representative: Miss Caroline Briselli
Mr. Garrett Richards

Press: Mr. Drew Weidman THE SUN
Ms. Tricia Kline THE PATRIOT-NEWS

Representatives of the Administrative Staff: Mr. Dan Tredinnick, Dr. Bernie Kepler, Mr. Joseph McFarland, Mr. Ed Consalo, and Ms. Lisa M. Sviben Miller.

Representatives of the Staff and Community: Honey Royer, Priscilla Stoner, Diane Winter, Megan G. Hulse, Heidi Eby, Jason Brown, Andrea P. Abruzzo, Brian Shiflett, Sue Ann A., Richard W. Gamble, Judy Haverstick, Julie Moore, Ann S. Rowland, Julie A. Neal, Julian Stoute

1.03 Flag Salute

Mr. Gräb led those gathered in the Salute to the American Flag.

INFORMATION AND PROPOSALS

2.01 Announcement of Executive Session

Mrs. Sheffey: I'd like to announce that the Board met in Executive Session prior to this meeting to discuss employment issues, matters that must be conducted in private to protect a lawful privilege or confidentiality, and consultation with an attorney regarding potential litigation.

2.02 Announcement of Working Session

Mrs. Sheffey: When the meeting adjourns this evening, the Board will reconvene in a public work session in this same room. Tonight, the Board will discuss consideration for Board operations during our less formal work session – and my computer is not working.

Female Voice: Mine's not either.

2.03 Recognition of Citizens (Agenda Items)

Mrs. Sheffey: This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone, state your name and address for the record.

In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than 3 minutes. This portion of the agenda is intended primarily for those who wish to provide input. Inquiries may be directed to the Board and they will be answered to the extent possible.

Speakers with questions needing follow up outside the Board meeting are asked to fill out a contact card which can be found at the podium. Completed cards may be turned in to members of the Administration to facilitate a reply.

Are there any citizens who would like to speak at this time, please come forward and state your name and address.

None.

2.04 Student Representatives Report

Ms. Briselli: We were discussing and things have been going pretty well; we don't really have anything new to report at the moment.

Mr. Richards: We spent some time thinking about what we could report and everything's gone so well, we can't think of anything else to say, which we think is a good thing. We're excited to have a short break on Wednesday. I don't know if you know, we have a day off of school on Wednesday – not the teachers, but us, so we're kind of excited. Other than that, I think everything's going well.

Mrs. Sheffey: Okay, thank you.

2.05 Standing Committee Reports

Mrs. Sheffey: The Joint Communications and Finance Standing Committees met today. Mr. Barrett and/or Mr. Gräb, do you have a report?

Mr. Gräb: It's all yours.

Mr. Barrett: Thank you. Thank you Madam President. The Committee met today to discuss moving forward with, first if I can – let me grab this piece of paper – we discussed how when you're over 50 years old, you get Alzheimer's, that's me. Thank you. Thank you. We, oh no, that's the wrong one John.

Mrs. Sheffey: Do you want this one? If you can read my scribbles.

Mr. Barrett: I just wanted to read the agenda items, oh thanks John. Okay. Thank you. Thank you Mr. Gräb. Just so we – the Administration re-briefed both Committees, the Finance Committee and Communications Committee concerning the middle school Phase II energy savings presentation and just gave us a general brief on how the project would unfold. Also, Steve put together a really nice presentation concerning some financing options for that project at the stage of the project we're at now – very basically the project, hopefully, could look at being funded with a combination of current capital dollars and possibly another bond issue. There could be some savings involved in refinancing a bond issue, which would go into the calculation, so we discussed how we could all wrap this into a succinct package to communicate it correctly to the community, because both Committees, well I guess – I'm sorry – the General Services and Finance Committee separately have been talking about this for a long period of

time, so it's how do we wrap it up and communicate it to the community so that they understand why we're doing this and how we're paying for it. Those were substantively what we talked about. Mr. Gräb, do you have anything or anybody from the Committee in case I missed something?

Mr. Gräb: Steve, I think you are going to give a presentation later on this evening as it relates to the funding?

Mr. Rineer: Yes, I can do that.

Mr. Gräb: I thought that was on the agenda.

Mr. Rineer: It is.

Mr. Gräb: Okay.

Mr. Barrett: Thank you. Thank you Mr. Gräb. Thank you Madam President.

Mrs. Sheffey: Are there any questions? Okay.

2.06 Presentation – Financing

Mr. Rineer: We discussed the projects that involve Phase II of the middle school as well as energy savings and HVAC projects that would involve replacing the boiler in the middle school. The total of the two projects is about \$6 million dollars, more or less. We'll know – have a better idea on that in the next couple of weeks when McClure does their presentation.

In our capital fund, we'll have about \$6 million dollars, I think, by the time the audit gets done, and we discussed using a portion of those dollars, as Mr. Barrett said, and financing the rest. One of the reasons why you would finance a part of it is, first of all, right now bond interest rates are historically low. I've never seen them this low. I will probably never see them again, and we didn't feel that it would be appropriate to use all of our capital fund dollars for the entire project. In the next couple of years, we have a likelihood that we'll have to have roof replacements in several of the buildings, so we thought it would be wise to hold off on using all the capital fund.

So one question is – how much of the – if we go out for bond financing, how many dollars should we be looking for and the answer is probably about \$3 million dollars. We will structure the bond issues such that it falls into the drop in the debt service budget in 2015-2016. We'll see about a one million dollar decrease in our debt service in that particular year, so we can structure a bond issue that fits in with that niche to match the additional cost of paying for the part of the project with the decrease in debt service in that particular year.

I mentioned the interest rates are very very low. We asked for proposals from three separate organizations that handle bond financing: RBC, and many of you are familiar with Lou Verdelli from RBC. We asked for a proposal from PFM and also PNC Financial Markets and interestingly, we also asked for a proposal from Fulton Bank on a lease of the HVAC and boiler equipment. That was somewhat unique and attractive – the essence, however, is that you can receive a lower interest rate by issuing bonds. The bad part of bonds is that bond issues have fairly substantial issuance costs, however, the Fulton Bank lease was at 2.61%. Typically, with a bond issue the rates are down in the low 2s – around 2.1% or 2.2% overall. It depends on the term that you go out for on the bond payback. It became apparent that the transaction favors a bond issue rather than the Fulton Bank equipment lease.

Furthermore, one other nuance to this is that Mr. Verdelli apprised me of the possibility of a refunding opportunity – an advance refunding of the 2010 series of bonds. This will likely take effect or be a possibility in early 2013 and we'd have a savings from that. The reason why I brought that up is that the bond issuance costs, regardless of which of the three companies we use, the bond issuance costs are, for the most part, very very close. RBC came in with a slightly lower underwriter's discount that would save about \$3,000. It's not much when you're talking about issuance costs of about \$70,000, but \$3,000 is \$3,000 and so I would like to take advantage of that.

The second piece that I would bring up is that of the three companies that we talked to for the bond issue, Mr. Verdelli and RBC was the only one who mentioned the possibility of that advanced refunding of the 2010 bond issue. That certainly has to do with his being so familiar with us and Derry Township School District since he has basically handled all of our bond transactions for the last, it's at least 13 years.

So my recommendation on a bond financing, if we move forward with it would be to use RBC as we have in the past for that. That's my report.

Mrs. Sheffey: Are there any questions?

Mr. Gräb: No questions. Steve, I just want to add to that. We need to reiterate the fact that the funds in the capital fund can only be used for capital expenses and looking forward for some other capital expenses that may be coming down the road, we did not want to totally deplete that capital fund for a variety of reasons, some of which are the negative impact it may have upon our bond rating going forward.

Mr. Rineer: That's correct. Thank you very much.

Dr. Parrish: Steve, clarify this for me. Is this for just purchase of heating and cooling equipment or is this for the whole project, because I'm not – you threw me for a loop when you talked about the leasing.

Mr. Rineer: When Fulton Bank asked about the project, I said that we were going to be doing HVAC improvements as well as the Phase II of the building. And they said, well,

if you're doing equipment, we can do this as an equipment lease. And I said, really. You hear about long leases for cars and for copiers and office machinery, but they said that their definition of it is broad enough that it would include something like a boiler and the HVAC equipment and they wanted to make a proposal based on that, so they did.

Their two proposals were either a 10 year lease or an 8 year lease with interest only the first two years, because I wanted to be able to dovetail that with our debt service structure at the present time. The proposal also included early – prepayment without penalty, so we could take a chunk of dollars and pay off the lease. I just couldn't get around the 2.61%. That was the deciding factor. It was a novel idea and worth considering, but it's hard to compare the 2.61% versus the 2.10% or the 2.2%. It depends on the bond proposals, the spreadsheet that I handed out. The one nuance to that is that a bond is very very similar to your home mortgage. The further out you go in term, the more expensive it gets. In other words, if you get a 30 year mortgage compared to a 15 year mortgage, the 15 year mortgage is going to have a lot lower interest rate, so when I was looking at all these proposals and trying to determine what the length of term should be on a bond deal, if you go out, say, 10 years – the same as the Fulton proposal, the interest rates were down in the 2.1%, 2.2% rate – low enough that even though they all had higher issuance costs, the 2.61% was kind of a tough hurdle to overcome.

Dr. Parrish: Okay. Thanks.

Mrs. Sheffey: Are there any other Board member comments or questions? Steve, we should share with the rest of the Board that we did get the index from the state and can you just let us know that whopping number?

Mr. Rineer: Well, the notification came out. It was actually issued on Friday for publication on Saturday, September 22 – 1.7% was the state index for real estate taxes. What is interesting, and I think I would be – I really should mention it – that the Pennsylvania Association of School Business Officials attached this to the information. They said: The manner in which the Act 1 index is calculated has changed from prior years as a result of Act 6 of 2001, which changed the Department of Labor & Industry's calculations of the state-wide average weekly wage.

It seems like we can't get a break. The initial estimates by the Association of School Business Officials was that if they had calculated the index under the old method, that the index would have somewhere in the low 2s, so 1.7% is what we got.

Mrs. Sheffey: Okay. Thank you. Oh, sorry, Mr. Morelli, do you have a comment?

Mr. Morelli: Quick question Steve, the exceptions. Do those amounts change and what are they for –

Mr. Rineer: Still two exceptions. Yeah, they're still two exceptions: one is the retirement exception, the other is the special education exception. By the way that they

calculate the retirement exception, the value of it is going to diminish. They fixed the wage base back at the levels of – don't quote me – three years ago. In other words, even though our wages might continue to grow, they are only going to allow us, if we so desire, you know, by Board action, to increase the real estate millage by the difference between, I think it's the 2009-2010 wages times the increase in the rate. In other words, we don't take current year wages and multiply that times the current year increase in the retirement rate. The wage base is fixed. Did I make myself clear?

Special ed exception also is based on a previous year as well.

Mrs. Sheffey: Okay and I think Dr. Donahue had a question?

Dr. Donahue: Yes, thanks. Steve, do you know what those numbers – percentages will be for special education and retirement?

Mr. Rineer: I do not know the state fixes those amounts after they receive the annual financial report of the School District, so they are not yet available.

Dr. Donahue: When do we get those numbers?

Mr. Rineer: Actually we have to apply for it and we're actually not going to know those numbers until February or March.

Mrs. Sheffey: Mr. Hancock do you have a question?

Mr. Hancock: No thank you.

Mrs. Sheffey: Okay. Any other questions?

Dr. Kepler: Madam President, I can add to that answer and roughly, and Steve correct me if I'm wrong, that the numbers shouldn't vary much from the exceptions that were a possibility of the Board for this current fiscal year, so I think combined they were roughly about 1.7% as well, so 1 ½% to give you a ball park figure at this point.

Mrs. Sheffey: Okay. Thank you Dr. Kepler.

2.07 Anticipated Agenda Items for the October 8, 2012 Public Board Meeting

The following items will be on the agenda for the October 8, 2012 Public Board Meeting:

1.	Standing Committee Report
2.	Presentation - 2011-2012 PSSA/PVAAS Date Report (Dr. Lillenstein)
3.	Approval of September 24, 2012 School Board Minutes
4.	Requests for the Use of Facilities

5.	Personnel
6.	Staff Development

UNFINISHED BUSINESS

3.01 Unfinished Business

None.

CONSENT AGENDA ITEMS

4.01 Approval of Consent Agenda Items

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

4.02	Approval of September 10, 2012 School Board Meeting Minutes
4.03	Approval of Finance Report for August 2012
4.04	Requests for Payment - Construction Projects
4.05	Approval of Change Order - G-14 Early Childhood Center
4.06	Approval of Policies: <ul style="list-style-type: none"> • 122 Extracurricular Activities • 123 Interscholastic Athletics • 123.1 Concussion Management • 707 Use of School Facilities • 905 Citizen Advisory Committees
4.07	Approval of Thirty-Day Review of Policies: <ul style="list-style-type: none"> • 123.2 Sudden Cardiac Arrest • 249 Bullying/Cyberbullying • 802 School Organization • 803 School Calendar • 804 School Day • 807 Opening Exercises • 810.2 School Bus Video Monitoring • 811 Bonding
4.08	Approval of Overnight Field Trip/Excursion - High School Cross Country Team
4.09	Requests for the Use of School Facilities

Mrs. Sheffey: We are now to the Consent Agenda and let's get that up there. Are there any items that any Board member would like to pull out for separate discussion? Okay, in that case, may I have motion to approve Consent Agenda items 4.02 through 4.09?

Dr. Donahue: So moved.

Mrs. Sheffey: By Dr. Donahue. Is there a second?

Dr. Parrish: Second.

Mrs. Sheffey: By Dr. Parrish. Is there any discussion? Mr. Gräb.

Mr. Gräb: No discussion, just a point. One of the citizens referenced an August 29th meeting in speaking to the Board the last time. I just want to – I can't change what the person said, I just want to note it was an August 27th meeting.

Mrs. Sheffey: Okay thank you.

Dr. Parrish: And 4.07 is cardiac arrest, not cardian arrest – typo.

Mrs. Sheffey: Okay, we'll change that. Alright, is that it? Mr. Hancock?

Mr. Hancock: Madam President, in one of the requests for use of facilities, I think there was an application for waiver of fees?

Mrs. Sheffey: Okay.

Mr. Hancock: Do we need to vote on that or how is that granted?

Mrs. Sheffey: I'm going to refer that to Dr. Kepler.

Dr. Kepler: I apologize as we were in a sidebar on something previous. I missed the question.

Mr. Hancock: There was, I believe there was a request for use of facilities that asked for a waiver for fees. Do we need to act upon that or how do we administer that?

Dr. Parrish: I think that was –

Dr. Kepler: It should be listed as the agenda item –

Mrs. Sheffey: Consent 4.09. Is that what you're talking about?

Mr. Hancock: 4.09.

Dr. Faidley: Excuse me, it's 4.09, the waiver requested is listed as part of the agenda.

Mr. Hancock: So that is part of the recommendation?

Dr. Faidley: Yes.

Mr. Hancock: Okay thank you.

Dr. Faidley: That is correct.

Mrs. Sheffey: Okay. Mr. Morelli?

Mr. Morelli: Just a quick comment. Saturday night very late I was reading, and I believe it was one of the [not audible] publications, because I have no life. I believe they only require 30 day or 20 day reviews for these policies and the District, I believe, has consistently done 30.

Mrs. Sheffey: Yes.

Mr. Morelli: So, obviously, I think that's a good thing and I hope it continues. If we're not going to follow policy, obviously, we should go above and beyond. Thank you.

Mrs. Sheffey: Okay. Thank you. Dr. Kepler?

Dr. Kepler: It's probably an opportune point to make sure the Board is aware that based on that 30 day review, we do have, I believe, three or four of the policies that you are doing final approval on tonight have had revisions based on constituent input over that 30 day period.

Mrs. Sheffey: Okay. That was reported on at our last meeting. Okay excellent. Alright, so Mr. Rineer.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hancock – Yes

Morelli – Yes

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

4.02 Approval of September 10, 2012 School Board Meeting Minutes

4.03 Approval of the Finance Report for August 2012

1.	The Treasurer's Report for the month ending August 31, 2012 was summarized as follows:	
	• General Fund Revenues	\$10,338,445
	• General Fund Expenditures	4,333,325
	• Balance of Cash Plus Investments (Includes \$6,807,638 Capital Reserve)	22,710,293
2.	The listed schedule of investment transactions for the period beginning August 1, 2012 through August 31, 2012 had total interest earnings of \$3,979 comprised of the following:	
	• General Fund	35
	• Money Market	2,605
	• Capital Reserve	1,339
	• PA Local Government Investment Trust	0
	The average interest rate for August 2012 was .24%.	
3.	The August 2012 expenditures for the paid bills for all funds totaled \$2,765,344 excluding net payroll, retirement contributions, and debt service.	
4.	The September 2012 expenditures for the unpaid bills for all funds totaled \$1,062,468.	
5.	The estimated expenditures of the General Fund for the month of September 2012 were in the following amounts:	
	• Operating Expenses	\$1,000,000
	• Utilities	110,000
	• Net Payroll (2 Pays)	1,239,000
	• Employer Provided Insurance	418,100
	• Payroll Deductions	572,000
	• Employer Payroll Taxes (FICA/RET)	751,000
	• Debt Service	<u>3,846,350</u>
	Total Estimated Expenditures	\$7,936,450

4.04 Requests for Payment – Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

	ECC Earth Movement:	
1.	Murray Construction Associates, Inc. (General Contractor) Application No. 6	\$116,630.27
2.	MCA Construction Invoice No. 1705	\$1,321.00
3.	Whisler Electric LLV (Electric) Application No. 4	\$1,350.00
4.	Shannon A Smith (HVAC) Application No. 4	2,907.00
5.	Bognet, Inc. (Plumbing) Application No. 4	10,885.72
6.	Hayes Large Architects Bill No. 1209-007	465.00
7.	Hayes Large Architects Bill No. 1209-008	3,118.40
8.	Geotechnical Engineering Solutions, Inc. Invoice dated September 11, 2012	4,654.28
	Flood Remediation - Tennis Courts:	
9.	Martin Paving, Inc. Invoice No. 10-17816	83,659.50
10.	Mr. Electric of the Susquehanna Valley Invoice No. 02577	11,139.13
11.	Hayes Large Architects Bill No. 1209-006	1.40.00
	Flood Remediation - Running Track:	

12.	Grace Industries Application No. 1- FINAL	42,315.00
13.	Hayes Large Architects Bill No. 1209-010	4,845.00
Hershey Middle School Phase II		
14.	Schradergroup Architecture, LLC Invoice No. 01216	5,127.59
Elementary School Music Room/LGI Addition:		
15.	Hayes Large Architects Invoice No. 1105-044	3,346.00
16.	Hayes Large Architects Invoice No. 1009-027	600.00

4.05 Approval of Change Order - G-14 Early Childhood Center

The Administration recommended the payment for Change Order Number G-14 for MCA Construction in the amount of \$32,258.00. The Change Order is for the Early Childhood Center wall bearing support. The engineer requested additional support throughout the building.

The change order has been approved by Hayes Large Architects, LLP and Mr. Consalo, PRSBO, Director of Buildings and Grounds.

4.06 Approval of Policies: 122 Extracurricular Activities; 123 Interscholastic Athletics; 123.1 Concussion Management; 707 Use of School Facilities; 905 Citizen Advisory Committees

The Administration recommended the approval of the following Policies:

- 122 Extracurricular Activities*
- 123 Interscholastic Athletics*
- 123.1 Concussion Management*
- 707 Use of School Facilities*
- 905 Citizen Advisory Committees

* These policies have had updates based on constituent input since the approval for thirty-day review.

The Policies were on display in the following locations for thirty days: Hershey Public Library; Derry Township Tax Office; Derry Township Municipal Office; Hershey High School Library; and the District Office.

4.07 Approval of Thirty-Day Review of Policies: 123.2 Sudden Cardiac Arrest; 249 Bullying/Cyberbullying; 802 School Organization; 803 School Calendar; 804 School Day; 807 Opening Exercises; 810.2 School Bus Video Monitoring; 811 Bonding

The Administration recommended the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 123.2 Sudden Cardiac Arrest
- 249 Bullying/Cyberbullying
- 802 School Organization
- 803 School Calendar
- 804 School Day
- 807 Opening Exercises
- 810.2 School Bus Video Monitoring
- 811 Bonding

The policies will be on display in the following locations: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

4.08 Approval of Overnight Field Trip/Excursion - High School Cross Country Team

The Administration recommended the approval of the overnight field trip/excursion as listed:

<i>Group:</i>	High School Cross Country Team
<i>Number of Participating Students:</i>	16
<i>Grade Level:</i>	9-12
<i>Destination:</i>	Lehigh University
<i>Purpose:</i>	Cross Country Invitational
<i>Depart:</i>	September 27, 2012
<i>Return:</i>	September 28, 2012
<i>Trip Leader:</i>	Al Fricke

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

4.09 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Derry Township Police Department
<i>Date/Time:</i>	October 21, 2012
<i>Requested Facility:</i>	Middle School Cafeteria
<i>Event:</i>	2012 Hershey Half Marathon
<i>Fee:</i>	None
<i>Group:</i>	Boys Scout Troop 2203 (Eagle Scout Project Benefiting District)
<i>Date/Time:</i>	November 18, 2012
<i>Requested Facility:</i>	Middle School LGI
<i>Event:</i>	Eagle Scout Court of Honor for Hershey High School Student
<i>Fee:</i>	Waiver Requested (Courtyard Landscaping)
<i>Group:</i>	Music in the Parks
<i>Date/Time:</i>	May 3, 10, 17, 24, 31, June 7, 2013 (Fridays) May 4, 11, 18, June 1, 2013 (Saturdays)
<i>Requested Facility:</i>	High School Auditorium, Music Rooms
<i>Event:</i>	Music in the Parks
<i>Fee:</i>	As per Lease Agreement
<i>Group:</i>	Derry Township Parks & Recreation
<i>Date/Time:</i>	June 1, 2013
<i>Requested Facility:</i>	High School Track
<i>Event:</i>	Hershey Track & Field Games - Local Meet
<i>Fee:</i>	None

NEW BUSINESS

5.01 Personnel – Resignations

The Administration recommended the approval of the following resignations:

Classified:
Miller, Sylvia Bus Driver District-wide Reason: Personal Effective: 09/21/2012 (retroactive)

Dr. Parrish moved the Board approve the resignation and was seconded by Mr. Gräb.

Roll Call Vote:

Barrett – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Hancock – Yes

Morelli – Yes

Parrish – Yes

Sheehan – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

5.02 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Professional:
	David, Adriene (replacing Amy Huttenstine) Mathematics Teacher High School Long-term Substitute Bachelors, Step 1 Salary: \$43,695.25 (pro-rated) Effective: 09/17/2012 through the end of the 2012-13 school year (retroactive)
	Classified:
	Blauch, Desiree (replacing Nicole Harrington) Recess/Cafeteria Aide Elementary School Level A: 3.0 hours per day

	Salary: \$11.93 per hour Effective: 09/25/2012 (pending receipt of Act 151 clearance)
	Miller, Sarah Substitute Secretary District-wide Salary: \$15.02 per hour Effective: 09/25/2012
	Rix, Denise * Substitute Secretary District-wide Salary: \$15.02 per hour Effective: 09/25/2012 Substitute Recess/Cafeteria Aide Elementary School Salary: \$10.40 per hour Effective: 09/25/2012
	Shalters, Kelly (replacing Jana Bryce) Recess/Cafeteria Aide Elementary School Level A: 3.0 hours per day Salary: \$11.93 per hour Effective: 09/25/2012 (pending receipt of Act 151 and 114 clearances)
	Transfer of Classified Staff:
	Boger, William * From: Substitute Bus Driver District-wide To: Bus Driver (replacing Sylvia Miller) District-wide Level A: 5.25 hours per day Salary: \$15.45 per hour Effective: 09/24/2012
2.	The Administration recommended the approval of the Limited Service Contract List of Coaches for the 2012-2013 spring school year as attached.
3.	The Administration recommended the approval of the Guest Teacher List for the 2012-2013 school year as attached.
4.	The Administration recommended the approval of the following additions to the 2012-

	2013 Substitute Teacher List:
	Dunn, Katelyn B.S. in Music Education from Kutztown University of Pennsylvania
	Eisenhauer, Jacqueline B.S. in Elementary Education from Millersville University of Pennsylvania
	Knauss, Edward B.S. in Social Studies from Temple University
	O'Grady, Paulette * B.S. in Information Systems from The Pennsylvania State University with teaching certificate in Special Education, Mid-Level Mathematics, and Mid-Level Science from Temple University
	Progin, Rebeka B.S. in Elementary Education from The Pennsylvania State University
*	This individual is currently an employee and/or volunteer. Clearances are on file.

Dr. Cronin moved the Board approve the personnel recommendations and was seconded by Mr. Gräb.

Mrs. Sheffey: Is there any discussion?

Dr. Cronin: Yes, just a quick note. The vacancies that are listed for the coaching positions – there are a couple missed, and I just want to make sure the head baseball and assistant varsity baseball coach are both listed. I don't see a JV baseball coach – no baseball coaches are named, but there's the vacancy for a JV baseball coach isn't listed and there's a vacancy for a head's girls' lacrosse coach, but not assistant coaches, and the website does not have any coaching positions listed as being open. In fact, it was last updated June 4, so I just want to make sure that we're getting the word out there that we have several vacancies.

Dr. Kepler: Sure. The baseball posting and advertising has closed. Dr. Reimann is establishing interviews October 15 – in that timeframe, I believe – for baseball. Once a head coach is determined, the recommendation for assistants will also be forwarded to the Board.

The girls' lacrosse head coaching vacancy is being advertised. If it wasn't in this past weekend's paper, it will be this coming weekend.

Dr. Faidley: I want to also take this opportunity to share that the process for hiring the head baseball coach will be inclusive of students, staff, parents, and Administration.

Dr. Cronin: Is that the same with the lacrosse position?

Dr. Faidley: Same with all head coaching positions, correct.

Dr. Cronin: Thank you.

Mrs. Sheffey: Okay. Any other comments? Discussion? Okay Mr. Rineer.

Roll Call Vote:

Barrett – Yes

Gräb – Yes

Parrish – Yes

Cronin – Yes

Hancock – Yes

Sheehan – Yes

Donahue – Yes

Morelli – Yes

Sheffey - Yes

9 Yes

MOTION CARRIED

DELEGATES REPORTS

6.01 Dauphin County Technical School Report

Mr. Gräb: I'll do this Chris. The Dauphin County Technical School met on Wednesday, September 12, 2012. The executive session was used to discuss personnel issues. The work session heard presentations from the student representatives, an update on financial information, which I will discuss in a moment, a revised organizational chart, a report on the summer career camp, and a summer school report.

This was immediately followed by the regular meeting for the approval of the agenda, the minutes of the August 22 meeting, the Treasurer's report, and the payment of August bills. The consent agenda was passed, including personnel items, credit reimbursements, an educational improvement incentive, the purchase of a stacking steamer for the cafeteria, permission for administrators to attend the ACTE conference, a request for bids to acquire a CNC machine and surface grinder for precision metals, a request for bids to acquire a diesel truck training unit for the diesel technology program, and a request to purchase a bobcat skid steer loader for the masonry program. Those three items were purchased using federal Perkins grant funds.

Financial update: the Dauphin County Technical School had positive variances in both revenues and expenditures at the end of the 2012 fiscal year. This resulted in a \$1,864,251 surplus. It was decided to use half of the surplus to add funds to the PSERS reserve fund, to add funds to the healthcare fund, and to fund the capital

reserve fund. The remaining portion will be used to refund the consortium districts. The Derry Township School District will receive \$35,717.61.

Thanks to Mr. Rineer's diligence in regards to debt service payments, the method of determining yearly payments has been adjusted to reflect the annual market value for each of the consortium districts. As a result, the Derry Township School District will receive a onetime refund of \$62,968.81. This is a combined return to the Derry Township School District of \$98,686.42. At this point, I will entertain any questions that anyone may have.

Mrs. Sheffey: No questions, just a comment – well done, Steve. Anyone else?

6.02 Capital Area Intermediate Unit Report

Mrs. Sheffey: Capital Area Intermediate Unit will be meeting on Thursday. I'll have a report at our next meeting.

6.03 Derry Township Tax Collection Association Report

Mrs. Sheehan: Yes, our meeting for last week was cancelled and our next scheduled meeting is scheduled for October 25, but I do have an update on the tax situation that I last reported on. CoreLogic – the situation with CoreLogic – we did receive the additional 1,320 bills and payments and they sent the – CoreLogic sent the original checks from the lender along with the additional check from CoreLogic to pay for the difference between the discount and the face amount, so the payment received was \$3,933,318.19 and CoreLogic paid an additional \$78,666.38 for the difference between the discount and the fees. I don't know, Steve, if we've received those funds yet, or if you have any other update, but –

Mr. Rineer: We have not received them, and I certainly expect that we'll get them. We always get it on Thursdays, so I'll be a happy camper if it comes this Thursday, and I will be not happy if I have to wait a week. I'll let you know when we get it.

Mrs. Sheehan: Thank you.

Mr. Rineer: You're welcome.

Mrs. Sheffey: Okay. Are there any questions?

SPECIAL REPORTS

7.01 Board Members' Report

Mrs. Sheffey: Are there any Board member reports?

Mr. Gräb: Just a short one Madam President. I had asked Donna last week to look in for some reasonable rules for videotaping meetings, and I found some online, and I told her I would pass those along to her, so I'm doing that at this point and time. Thank you Donna.

Dr. Cronin: Thank you Mr. Gräb.

Mr. Gräb: Item Number 2, at the August 13 meeting, I was in error when I announced that the Dauphin County Tax Claim Bureau would close their files on September 10. In reality, they were closed on September 18. And reviewing the Dauphin County Tax Claim Bureau website on September 17, I am happy to report that all delinquent county municipal and School District taxes for Taxing District Number 24 have been paid to the Dauphin County Tax Claim Bureau, and I assume, Steve, they will be sliding through sometime in the future.

Mr. Rineer: We – the answer is yes – we get payments from the Dauphin County Tax Claim Bureau just about every month, so I'll be looking –

Mrs. Sheehan: John, just to clarify, those were just the taxes for 2010, correct?

Mr. Gräb: I think they were 2011 overdue taxes.

Mrs. Sheehan: I believe it's 2010.

Mr. Gräb: Could be 2010, okay. I'll have to recheck the website. I thought the website said delinquent taxes for 2011 –

Mrs. Sheehan: It's 2010.

Mr. Gräb: - were turned over to the county on January 1, 2012, but I will check.

One other – Mr. Rineer and I had the pleasure of attending the Dauphin County Tax Collection Committee. Now, the Dauphin County Tax Collection Committee is that group involved with collecting the earned income tax from all the employers in the area and returning them to both the Township and the District. It was a rather mundane meeting. We really didn't do a whole lot other than approve the minutes at the previous meeting and approve the minutes of the budget. There was a small presentation from Keystone Financial and Steve, if you'd like to talk to that, you certainly may and if not, you certainly may not.

Mr. Rineer: They explained some of the line items that some of the officials, the delegates may not be familiar with. It has to do with transfers between the, well, you know I'm never one that's too short for words. It has to do with collection and remittance of non-resident earned income tax dollars. The idea is that if you have 1% tax withheld and end up moving or not filing an income tax return by the municipal code, that 1% is not split equally between the Township and the School District. The Township gets all the 1%, there is no split, and those dollars can be substantial. And so I think that Keystone wanted to make a point to the other School District representatives that were there that you may not be seeing as much earned income tax dollars as you may be familiar with receiving if your tax collector did not follow the letter of the law of the municipal code. It could be as much as \$90,000; it could be as much as \$150,000 that the municipalities get that the School Districts do not get of the ½% earned income tax.

So the Keystone folks wanted to explain that in some detail, I think.

Mrs. Sheffey: Okay. Mr. Morelli.

Mr. Gräb: Thank you Steve.

Mr. Morelli: On September 12 the Parks and Rec Board met. We met over at the rec center. The director talked about a project on the upper pool to fix the grouting and all the tile, the 50 year old tile that we have in that upper pool. We talked about some dates – the Halloween Parade will be Monday, October 29, with a rain date of Tuesday, the 30th. Trick or Treat will be the 31st, Wednesday, October 31.

Flood restoration – it's been about a year, obviously since the flood. The pond project is complete – some of the last minute landscaping, I saw today is getting in place. The biking and walking trail project is going to be underway shortly from Shank Park all the way down to the pond area. The tennis courts that were damaged during the flood here at the rec center have also been completed.

There was a short review of the proposed 2013 budget, if anybody wants to see it; I have a copy of it.

Finally, we talked about – the Township has fees in lieu of projects and this is money that, I guess developers put up when they're building developments for, I guess, community projects sort of and they're supposed to be done sort of close to the development. That fund right now has about \$400,000 in it and the rec center is looking at a couple projects they'd like to do. One is a gazebo at Bull Frog Valley Pond, right next to the pond, sort of where most of the folks feed the ducks. The other is some sort of cover over the – there's a little handicap fishing area – they want to get some sort of cover over that area. And Matt continues to look at, what I believe is, one of his projects that he's really interested in and that is some type of band shell that they'd like to put in Shank Park to have some community family oriented, you know, concerts in the park

type things during the summer months. And that's it. The next meeting is in October on the 10.

Mrs. Sheffey: Excellent. Are there any questions or comments? Okay. Any other Board member reports?

7.02 Superintendent's Report

Dr. Faidley: Thank you Madam President. I will be very brief this evening. I just wanted to, for those of you don't know, Hershey High School's football game was relocated to Milton Hershey School. The team played on Saturday at 1:00, and I just want to publicly state that I am very appreciative as the Superintendent of Derry Township that the hospitality that was administered by the leadership at Milton Hershey School to actually relocate one of their already scheduled games to our soccer field, so that we could have our football game on Saturday, because of the Farm Aid show, so I have drafted a letter and it will go out in the mail tomorrow officially thanking the Administration of the Milton Hershey School on behalf of the District.

The second thing that I would share with you is that on Friday, I had the opportunity to get out into the ECC and was in every single classroom. I wanted to report that our children are in very good hands. We have some phenomenal teachers using technology with our kindergartners. I saw kindergartners interacting with the white board, learning their ABCs and they actually did a demonstration for me. The students led it, the teacher was the facilitator. In a 1st grade classroom, there was a project they were using apples and going from the apple itself down to apple sauce and the process that it takes to get there and they were actually in the process of enjoying the finished product.

It was wonderful to get out and about into the buildings and in my schedule every week, I take a different building and make sure that I visit each classroom and tell the teachers and the staff at each school how much we appreciate what they do.

Madam President that concludes my report.

Mrs. Sheffey: Thank you.

Mr. Hancock: Madam President, can I just hitchhike on something Dr. Faidley mentioned. I think we also need to recognize Hershey Entertainment and Resorts for coming to the District and asking us to reschedule the stadium rental that we had. I think it needs to be publicly known that HE&R went and took; I think some extra efforts in making sure that our booster clubs who traditionally have refreshment stands at the stadium were remunerated for what their usual take on refreshments were for that evening. So I think we owe a thanks to HE&R also.

Dr. Faidley: I apologize Mr. Hancock for missing that. I can tell you that there were snacks served at the game, because I did feed my family hot dogs and Italian ices and just about everything else that they sold at the snack bar, but you are correct. HE&R deserves a public recognition as well, and I will send them a letter.

Mr. Hancock: Thank you.

Mrs. Sheffey: Okay. Thank you.

7.03 Board President's Report

Mrs. Sheffey: I have no report.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens (Agenda and Non-Agenda Items)

Mrs. Sheffey: This is now an opportunity for residents and taxpayers to address the Board on matters related to agenda items or matters of District governance, not on the formal agenda. Those who speak are asked to come to the microphone, state your name and address for the record. In an effort to keep the meeting on schedule and out of respect for others who wish to speak, please keep comments to no more than three minutes. This portion of the agenda is attended primarily for those who wish to provide input. Inquiries may be directed to the Board and they will be answered to the extent possible. Speakers with questions needing follow up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned into members of the Administration to facilitate a reply.

Are there any citizens who would like to speak at this time? Please come forward and state your name and address.

None.

9.01 Adjournment

Mrs. Sheffey: The next School Board meeting will be held Monday, October 8, 2012 starting at 7:00 p.m. in the District School Board room, oh and there's not an announcement here, but we're going to take a 5 minute break and start our work session, so in 5 minutes we'll start our work session, but may I have a motion to adjourn our public meeting?

Dr. Donahue moved to adjourn, with a second by Mr. Morelli and, approved by unanimous voice vote by all members.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the October 8, 2012 meeting

Mrs. Ellen Sheffey
President of the Board

LDM