

**NO: XIII**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**January 8, 2007**

**OPENING ITEMS**

**1.01 Call To Order**

A work session of the Board of School Directors, Derry Township School District, was held on Monday, January 8, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:03 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Mrs. Sharon Cin  
Dr. Donna Cronin  
Mr. Brad Dorrance  
Mr. John Gräb  
Mr. Alan Malkoff  
Dr. William Parrish  
Mr. Charles Stover

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Solicitor:** Mr. Brian Jackson

**Student Representative:** Maulik Shah  
Miss Ashley Twaddell

<b>Press:</b>	Mr. David Hunt	HERSHEY CHRONICLE
	Ms. Debra Schell	LEBANON DAILY NEWS
	Mr. Daniel Victor	PATRIOT-NEWS
	Mr. Drew Weidman	HUMMELSTOWN SUN

**Representatives of the Administrative Staff:** Mr. Troy Portser and Dr. Timothy Quinn.

**Representatives of the Staff and Community:** Ms. Lori Goodspeed, Ms. Ellen Sheffy, and Mr. Brian Straub.

### **1.03 Flag Salute**

Mr. Stover led the meeting in the Salute to the American Flag.

## **ANNOUNCEMENT**

### **2.01 Approval Of Minutes of the December 4, 2006 Re-organization and Regular Meetings**

Mr. Stover requested a motion to approve the Minutes of the December 4, 2006 re-organization and regular meetings of the Derry Township Board of School Directors.

Moved by Mr. Barrett; seconded by Mrs. Chabal.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

## **BUSINESS OF MEETING**

### **3.01 Announcement Of Executive Session**

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel and that all board members were present.

### **3.02 Recognition Of Citizens (Agenda Items)**

No comments

### **3.03 Standing Committee Reports**

Mr. Chabal provided a report from the December 18, 2006 and January 8, 2007 Finance Standing Committee meetings.

### **3.04 Audit Presentation**

Mr. Straub, from the District's auditing firm of Waggoner, Frutiger & Daub, delivered a presentation on the 2005-2006 Derry Township School District audit.

## **UNFINISHED BUSINESS**

### **4.01 Unfinished Business**

None

## **NEW BUSINESS**

### **5.01 Anticipated Agenda Items for the January 22, 2007 Public Meeting**

The administration announced that the following items will be on the agenda for the January 22, 2007 Public Board Meeting:

1. Students of the Month January 2007
2. Finance Standing Committee Report
3. Approval of 2007-2008 Preliminary Budget
4. Approval of January 8, 2007 Minutes
5. Approval of November and December 2006 Finance Report
6. Requests for Payment
7. Budget Transfer
8. Approval of Overnight Field Trip/Excursion - Hershey High School Students
9. Approval of Revised 2007-08 School Calendar
10. Preliminary Approval for Foreign Excursion - High School Students - France - October 2007
11. Approval of Policies that have been on 30-day Review
  - 004 Membership
  - 005 Organization
  - 006 Meetings
  - 217 Graduation Requirements
  - 250 Student Recruitment
  - 552 Criminal Charges or Convictions
  - 624 Taxable Fringe Benefits
  - 717 Cellular Telephones/Electronic Communication Devices
  - 828 Fraud
  - 916 Volunteers
12. Approval of Thirty-Day Review of Policies
  - 140 Charter Schools
  - 146 Student Services
  - 603 Budget Preparation
  - 604 Budget Adoption
  - 605 Tax Levy
  - 606 Tax Collection
  - 610 Purchases Subject to Bid
  - 830 Breach of Computerized Personal Information
  - 919 District/School Report Cards

- 13. Requests for the Use of Facilities
- 14. Personnel
- 15. Announcement of Staff Development

**5.02 Approval of Auditor's Report**

The Administration recommended the approval of the audit report for the 2005-2006 school year as presented by Mr. Straub CPA, from the District's auditing firm of Waggoner, Frutiger & Daub.

Mr. Stover requested a motion to approve the audit report for the 2005-2006 school year.

Moved by Mrs. Chabal; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	- Yes	Cronin	- Yes	Malkoff	- Yes
Chabal	- Yes	Dorrance	- Yes	Parrish	- Yes
Cin	- Yes	Gräb	- Yes	Stover	- Yes

9 Yes

**MOTION CARRIED**

**5.03 Refinancing Bond Series 2002**

The Board of School Directors of the Derry Township School District (the "School District") authorized the Administration to work with RBC Capital Markets and Rhoads & Sinon to prepare the necessary documents for the refinancing of the Derry Township Industrial and Commercial Development Authority's Guaranteed School Revenue Bonds, Series of 2002. The minimum amount of savings for the transaction to proceed is \$85,000.

Mr. Stover requested a motion to approve the refinancing of Bond Series 2002.

Moved by Dr. Cronin; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	- Yes	Cronin	- Yes	Malkoff	- Yes
Chabal	- Yes	Dorrance	- Yes	Parrish	- Yes
Cin	- Yes	Gräb	- Yes	Stover	- Yes

9 Yes

**MOTION CARRIED**

**5.04 Tax Collection Association Appointment**

The Administration recommended Mr. Kenneth Patrick be appointed to the Township of Derry Tax Collection Association as an At Large Member until December 31, 2009.

Mr. Stover requested a motion to approve the appointment.

Moved by Mr. Barrett; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.05 Ratification and Acceptance of Student Discipline Case 2006-01**

In the matter of Student Discipline Hearing Case 2006-01, after the commencement of a hearing before a duly authorized committee of the School Board, the District's Administration reached a tentative agreement with the student and the student's parent, which is now presented to the Board for ratification and acceptance. The Administration recommended that the Board authorize and approve the drafted Agreement, Waiver, and Stipulation, which was drafted by appointed Counsel.

Mr. Stover requested a motion to approve the Agreement, Waiver, and Stipulation as drafted by appointed Counsel.

Moved by Dr. Parrish; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

## 5.06 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Youth Soccer Association  
Date/Time: Saturday, January 13, 2007 - March 17, 2007 - 6:00 - 8:00 p.m.  
Requested Facility: ECC and Middle School Gyms  
Event: Indoor Soccer Practices and Games  
Fee: As per Lease Agreement

Group: Hershey Youth & Government Club  
Date/Time: January 27, 2007 - 8:00 a.m. - 6:00 p.m.  
Requested Facility: Middle School Auditorium, Cafeteria, Classrooms in Social Studies and English Hallways, Library  
Event: Mock Session of Model Legislature  
Fee: Waiver Requested

Group: Derry Township Police Department  
Date/Time: March 24, 2007 - 7:00 a.m. - 6:00 p.m. , March 25, 2007 - 12:00 p.m. - 4:00 p.m.  
Requested Facility: High School Track, Weight Room (Saturday), Cafeteria (Sunday)  
Event: Police Officer Applicant Testing and Entrance Exam  
Fee: None

Group: Harrisburg Bicycle Club and PA State Police Historical, Educational, and Memorial Center  
Date/Time: April 28, 2007 - 5:00 a.m. - 7:00 p.m.  
Requested Facility: Front of Middle School, Middle School Parking Lots  
Event: Third Annual Pennsylvania State Police Metric Century Bicycle Ride  
Fee: As per Lease Agreement

Group: New Cumberland School of Ballet  
Date/Time: June 21, 2007 - 5:00 p.m. - 9:00 p.m., June 22, 2007 - 5:00 p.m. - 10:00 p.m.  
Requested Facility: Middle School Auditorium, Back Stage, Three Classrooms (to be announced)  
Event: Dance Recital  
Fee: As per Lease Agreement

Mr. Stover requested a motion to approve the Requests for the Use of School Facilities.

Moved by Mr. Barrett; seconded by Mr. Malkoff.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.07 Personnel - Resignation**

The Administration recommended the approval of the following resignation:

**Nguyen, Michelle**

Special Education Aide

Middle School

Reason: Personal

Effective: 11/15/06

Mr. Stover requested a motion to approve the personnel resignation.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

### **5.08 Personnel - General**

1. The Administration recommended the approval of the following appointments:

**Act 93:**

**Stough, Susan** (replacing Shirley Klimovsky)

Secretary to the Director of Curriculum and Instruction

District Office

Salary: \$28,000 (pro-rated)

Effective: Retroactive to 12/22/06 (pending receipt of Act 151 clearance)

**Professional:**

**Fencel, Frances** (for Melicia Widmer)

French Teacher

Middle School/High School

Long-term Substitute

Salary: \$35,926 (pro-rated)

Effective: 01/15/07 (pending receipt of Act 34 and 151 clearances and PA certification) through the end of the 2006-07 school year

**Goodrich, Kaela** (for James Shay)

Science Teacher

Middle School

Long-term Substitute

Salary: \$35,926 (pro-rated)

Effective: Retroactive to 01/05/07 through the end of the 2006-07 school year

**Willis, Casey** (for Dawn Templeton)

Grade 6 Teacher

Middle School

Long-term Substitute

Salary: \$35,926 (pro-rated)

Effective: 01/10/07 (pending receipt of PA certificate) through the end of the 2006-07 school year

**Classified:**

**Pinegar, Richard Kevin Jr.**

Co-op Student for Buildings and Grounds Department

District-wide

Part-time 3 days per week

Salary: \$8.75 per hour

Effective: Retroactive to 12/20/06

**Renaud, Kelly** \* (replacing Heather Perry)

Receptionist/Secretary AM

District Office

Part-time 4.5 hours per day

Salary: \$14.84 per hour

Effective: 01/09/07

**Shutter, Paul**

Substitute Bus Driver

District-wide

Salary: \$13.94 per hour

Effective: 01/09/07



**Zipprick, Karen**

Substitute General Food Service Worker

District-wide

Salary: \$10.25 per hour

Effective: 01/09/07 (pending receipt of FBI clearance)

**Limited Service Contract:**

**D'Amour, Lori \*** (replacing Lauren Shontz)

Assistant Varsity Winter Cheerleading Coach

High School

Level II, Group G, Step 1

Salary: \$898

Effective: 01/09/07

**Smith, Sarah \***

Co-Advisor for Stage Crew Middle School Student Production

Middle School

Level II, Group I, Step 9

Salary: \$628

Effective: 01/09/07

2. The Administration recommended the approval of the following request in accordance with District Policies 435 and 439:

**Bechtold, Jamie**

Grade 5 Teacher

Elementary School

Paid-Unpaid Childbearing/rearing Leave

Effective: On or about 03/06/07 through the end of the 2006-07 school year

3. The Administration recommended the approval of the following additions to the Substitute List for the 2006-07 school year.

**Burrows, Tiffany**

B.S. in Elementary Education from Millersville University

**Gehman, Allison**

B.S. in Elementary Education and Special Education from Millersville University  
(pending receipt of PA certification)

**Kase, Trevor**

B.S. in Social Studies Education from Shippensburg University

**Sansonetti, Julia**

B.S. in Music Education from Lebanon Valley College

**Smith, Jessica**

B.S. in Elementary Education from Shippensburg University  
(pending receipt of PA certification)

- 4. The Administration recommended the approval of the following additions to the Guest Teacher List for the 2006-07 school year.

**Murray, Gail**

**Pinchorski, Elizabeth**

**Veit-Murray, Dorothee**

Mr. Stover requested a motion to approve the Personnel Recommendations.

Moved by Dr. Cronin; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**DELEGATES REPORTS:**

**6.01 Dauphin County Technical School Report**

Mr. Gräb provided a report on the Dauphin County Technical School.

**6.02 Derry Township Tax Collection Association Report**

No Report

**SPECIAL REPORTS:**

**7.01 Announcement Of Staff Development Conferences:**

The Administration announced the following Staff Development Conferences:

**Tami Scola**

US Lacrosse National Convention  
Philadelphia, PA  
January 11 - 14, 2007  
Expenses: \$390.00

**Michael Gustantino, Allen Fricke, Arthur Titzel**

Be the Best You Can Be Conference  
Cherry Hill, NJ  
January 18 - 20, 2007  
Expenses: \$302.00 (each)

**Joseph Farrell**

American Music Directors Association National Convention  
Miami, FL  
March 7 - 11, 2007  
Expenses: \$1,660.00

**Priscilla Stoner**

National Education Association - Educational Support Professionals Conference  
Nashville, TN  
March 8 - 11, 2007  
Expenses: (Covered by HESPA)

**Carol Miller**

American Alliance for Health, Physical Education, Recreation, and Dance National  
Convention/Conference  
Baltimore, MD  
March 13 - 17, 2007  
Expenses: \$375.00

**Jane Zimmerman**

At the Point for Student Success  
Pittsburgh, PA  
April 13 - 15, 2007  
Expenses: \$650.00

**7.02 Student Representatives Report**

Mr. Shah and Miss Twaddell, Student Representatives to the School Board, provided a report on High School activities.

### **7.03 School and Community Information Report**

Mr. Portser, Director of School and Community Information, provided a report on District activities.

### **7.04 Board Member's Report**

Mr. Dorrance commented on Staff Development Conferences.

### **7.05 Superintendent's Report**

Dr. Brewer provided a report on Sam Elias being named the state athletic director of the year.

### **7.06 Board President's Report**

Mr. Stover expressed his condolences for Robert Jacoby, a former teacher at the Derry Township School District, who passed away recently. He also announced that the next meeting would be held on Monday, January 22, 2007 in the District Office Board Room at 7 p.m.

## **RECOGNITION OF CITIZENS (Non-Agenda Items)**

### **8.01 Recognition of Citizens**

No comments

## **ADJOURNMENT**

### **9.01 Adjournment**

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the January 22, 2007 meeting

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Charles Stover  
President of the Board

SR:trp