

NO: XX
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

April 23, 2007

OPENING ITEMS

1.01 Call To Order

An action meeting of the Board of School Directors, Derry Township School District, was held on Monday, April 23, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:10 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Mrs. Beulah Chabal
Mrs. Sharon Cin
Dr. Donna Cronin
Mr. Brad Dorrance
Mr. Alan Malkoff
Dr. William Parrish
Mr. Charles Stover

Director Absent Mr. John Gräb

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Press: Mr. David Hunt HERSHEY CHRONICLE
Mr. Daniel Victor PATRIOT-NEWS
Mr. Drew Weidman HUMMELSTOWN SUN

Representatives of the Administrative Staff: Ms. Cindy Goldsworthy, Mr. Troy Portser, Dr. Timothy Quinn, and Mr. Aaron Shuman.

Representatives of the Staff and Community: Miss Colleen Crawford, Mr. Will Dorrance, Ms. Bunny Hottenstein, and Miss Melissa Weidensaul.

1.03 Flag Salute

Mr. Dorrance led the meeting in the Salute to the American Flag.

ANNOUNCEMENT

2.01 Approval Of Minutes of the April 9, 2007 Meeting

Mr. Stover requested a motion to approve the Minutes of the April 9, 2007 meeting of the Derry Township Board of School Directors.

Moved by Dr. Cronin; seconded by Mr. Barrett.

All Board members present signified by a Yes vote.

MOTION CARRIED

BUSINESS OF MEETING

3.01 Announcement Of Executive Session

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss legal items and matters related to personnel.

3.02 Recognition Of Citizens (Agenda Items)

No citizen comments.

3.03 Recognition of Students

The Administration recognized Colleen Crawford for her selection as the Hershey Federated Women's Club Student of the Month for April.

The Administration recognized Jamison Monahan for his selection as the Rotary Club of Hershey Student of the Month for April.

3.04 Standing Committee Reports

Mr. Barrett provide a report from the April 23, 2007 General Services Standing Committee meeting.

3.05 Presentation – Science, PSSA, and District Planning Presentation

Mr. Shuman presented on the district's science curriculum.

UNFINISHED BUSINESS

4.01 Unfinished Business

No unfinished business.

NEW BUSINESS

5.01 Approval of Finance Report for March 2007

March 2007

1. The Treasurer's Report for the month ending March 31, 2007 was summarized as follows:

General Fund Revenues	\$1,630,481
General Fund Expenditures	4,297,248
Balance of Cash Plus Investments	17,950,106

2. The listed schedule of investment transactions for the period beginning March 1, 2007 through March 31, 2007 had total interest earnings of \$44,650 comprised of the following:

General Fund	\$29,701
PA School District Liquid Asset Fund	341
PA Local Government Investment Trust 1	14,608

The average interest rate for March 2007 was 5.14%.

3. The March 2007 expenditures for the paid bills for all funds totaled \$2,073,944 excluding net payroll, retirement contributions, and debt service.
4. The April 2007 expenditures for the unpaid bills for all funds total \$738,810.
5. The estimated expenditures of the General Fund for the month of April 2007 are in the following amounts:

Operating Expenses	\$1,000,000
Utilities	152,400
Net Payroll	1,115,000

Employer Provided Insurance	336,000
Payroll Deductions	569,000
Employer Payroll Taxes (FICA/RET)	130,000
Debt Service	0
 Total Estimated Expenditures	 \$3,302,400

Mr. Stover requested a motion to approve the March 2007 finance report.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.02 Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the fiscal year."

The Administration recommended the Board authorize April 2007 Budget Transfers.

Mr. Stover requested a motion to approve the Budget Transfers.

Moved by Mr. Malkoff; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8	Yes	1	Absent
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MOTION CARRIED

5.03 Requests for Payment - High School Building Project

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

High School Additions and Renovations:

1.	Bink Architectural Partnership Invoice No. 2901	\$8,836.26
2.	eci Construction (General Contractor) Invoice No. 12	97,926.38
3.	MBR Construction Services (HVAC Contractor) Application Number 11	117,705.00
4.	Shannon A. Smith, Inc. (Plumbing Contractor) Invoice No. 11	36,988.00
5.	Shannon A. Smith, Inc. (Electrical Contractor) Invoice No. 11	50,351.05
6.	BJR Office Resources, Inc. (Furniture) Invoice No. 2316	99,612.85
7.	Martin Appliance (Furniture) Invoice No. 887470	2,505.00

Mr. Stover requested a motion to approve the Requests for Payment.

Moved by Mr. Barrett; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8	Yes	1	Absent
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MOTION CARRIED

5.04 Adoption of Plan for Installment Payment of Real Estate Taxes

The Administration recommended the Board of School Directors adopt the following plan for Installment Payment of Real Estate Tax as required by Section 1502(c) of Act 1 Special Session 2006, know as the Taxpayer Relief Act:

RESOLVED, by the Board of School Directors of Derry Township School District, that a plan is adopted providing an option for installment payment of real estate taxes on approved homestead and farmstead property pursuant to the Taxpayer Relief Act (Act 1 of 2006), as follows:

For the real estate tax levied by the School District, other than interim real estate tax, taxpayers may elect an installment payment option under the following rules:

1. Installment payment dates. A taxpayer electing the installment payment option may pay the real estate tax in three (3) equal installment payments of one-third (1/3) of the full tax amount. The installments are due on or before August 31, September 30, and October 31 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.
2. Taxpayer election of installment payment option. Payment of the first installment in full by August 31 will constitute taxpayer election to pay tax in installments. Installment payment is permitted if the taxpayer elects by paying the first installment payment in full by August 31. If the taxpayer fails meet this requirement, the full amount of the real estate tax is due on or before October 31, and the real estate tax is delinquent if not paid in full on or before October 31.
3. No discount. No discount applies to installment payments.
4. Ineligibility. A taxpayer who is delinquent by more than ten (10) days on all installment payments is ineligible for the installment payment option in the following school year.
5. Effective date. This plan will become effective July 1, 2007, and will continue in effect thereafter for real estate taxes levied for the school year beginning July 1, 2007, and for real estate taxes levied for future years, until amended or repealed.

Mr. Stover requested a motion to approve the plan for Installment Payment of Real Estate Tax.

Moved by Mr. Malkoff; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.05 Approval of 2007-2008 Capital Area Intermediate Unit General Operating Budget

The Administration recommended the approval of the 2007-2008 Capital Area Intermediate Unit General Operating Budget. Derry Township School District's contribution to the General Operating Budget is \$49,395.61.

Mr. Stover requested a motion to approve the 2007-2008 Capital Area Intermediate Unit General Operating Budget.

Moved by Mr. Dorrance; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.06 Preliminary Approval for Foreign Excursion - France - June 3 - 18, 2008 - Middle School Students

The Administration recommended the preliminary approval of a foreign excursion for middle school students to France - June 3 - 18, 2008 as proposed by Leslie Shearer in accordance with Board Policy 121.1.

The District reserved the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to preliminary approve the foreign excursion.

Moved by Dr. Parrish; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.07 Approval of Overnight Field Trip/Excursion - Pennsylvania Junior Academy of Science

The Administration recommended the approval of the following overnight field trip/excursion:

Group: Pennsylvania Junior Academy of Science
Destination: Pennsylvania State University - Main Campus
Purpose: State Level Science Competition
From: May 20, 2007
Until: May 22, 2007
Trip Leader: Jason Sibbach and JoAnn Delaney

The District reserved the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to preliminary approve the overnight field trip/excursion.

Moved by Mr. Dorrance; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.08 Approval of Overnight Field Trip/Excursion - High School Marching Band

The Administration recommended the approval of the following overnight field trip/excursion:

Group: High School Marching Band
Destination: Orlando, Florida
Purpose: Perform in the Magic Kingdom Parade
From: January 17, 2008
Until: January 22, 2008
Trip Leader: Richard Miller

The District reserved the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to preliminary approve the overnight field trip/excursion.

Moved by Dr. Cronin; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.09 Approval of Overnight Field Trip/Excursion - High School Math Team

The Administration recommended the approval of the following overnight field trip/excursion:

Group: High School Math Team
Destination: Shippensburg University
Purpose: State Math Competition
From: May 19, 2007
Until: May 20, 2007
Trip Leader: Mike Hamilton

The District reserved the right to cancel the excursion based on events that could pose a heightened safety or security risk.

Mr. Stover requested a motion to preliminary approve the overnight field trip/excursion.

Moved by Mrs. Cin; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.10 Approval of Textbooks

The Administration recommended the approval of the following textbooks for the use in the 2007-2008 school year:

Curricular Area: Social Studies
Subject/Course: Psychology

Title: Psychology: An Introduction
Publisher: Pearson-Prentice Hall
Author: Morris
Copyright: 2005

Curricular Area: Social Studies
Subject/Course: Social Studies
Title: Our Constitution
Publisher: Oxford
Author: Donald A. Ritchie and JusticeLearning.org
Copyright: 2006

Mr. Stover requested a motion to approve the textbooks.

Moved by Dr. Cronin; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.11 Approval of Thirty-Day Review of Policies: 238 Child Custody; 810.1 Drug and Alcohol Testing Covered Drivers; 916.1 Megans Law

The Administration recommended the approval of Thirty-Day Review of the following Policies of the Derry Township School District Policy Manual in the following locations: Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office

- 238 - Child Custody
- 810.1 - Drug and Alcohol Testing Covered Drivers
- 916.1 - Megans Law

Mr. Stover requested a motion to approve the policies for thirty-day review.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

5.12 Requests for the Use of Facilities

The Administration recommended the approval of the Requests for the Use of Facilities:

Group: Hershey Baseball Association
Date/Time: Monday through Sunday – Daily, March 15 (retroactive) to August 15, 2007 9:00 a.m. - 11:00 p.m.
Requested Facility: North and South Little League Fields, Memorial Field Complex with Refreshment Stand, JV Baseball Field
Event: Games and Practices
Fee: None

Group: Hershey Youth Football Association
Date/Time: May 29, 30, 31 and June 1, 2007, 3:30 p.m. - 5:30 p.m.
Requested Facility: ECC Gym
Event: Annual Cheerleading Tryouts
Fee: As per Lease Agreement

Group: Hershey Lions Club
Date/Time: September 30, 2007, 8:00 a.m. - 4:30 p.m.
Requested Facility: High School Kitchen and Cafeteria
Event: Annual Spaghetti Dinner
Fee: As per Lease Agreement

Mr. Stover requested a motion to approve the requests for use of school facilities.

Moved by Mr. Malkoff; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Abstain	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

7 Yes 1 Abstention 1 Absent

MOTION CARRIED

5.13 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:

Gregory, Rhauni

English Teacher

High School

Reason: Personal

Effective: At the end of the 2006-2007 school year and not later than 06/30/07

Summer Employment:

Goldsworthy, Grant

Summer Technical Support

District-wide

Reason: Personal

Effective: 04/08/07

Limited Service Contract:

Nardone, Kathleen

Grade Level Coordinator - Grade 5

Elementary School

Reason: Personal

Effective: 06/07/07

Mr. Stover requested a motion to approve the resignations.

Moved by Mr. Dorrance; seconded by Mr. Barrett.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.14 Personnel - General

1. The Administration recommends the approval of the following appointments:

Classified:

Hamer, Shelli

General Food Service Substitute

District-wide

Salary: \$10.25

Effective: 04/24/07 (provisional basis pending FBI check)

Zagurskie, Debra *

General Food Service Worker
Elementary School
Part-time, 4.0 hours per day
Salary: \$11.50 per hour
Effective: 04/24/07

2. The Administration recommends the approval of the following personnel for summer employment:

Stockroom:

Agostino, Cosmo *

Summer Stockroom Help
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Lachman, Brenda *

Summer Stockroom Help
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Swavely, Matthew *

Summer Stockroom Help
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Stough, James *

Summer Stockroom Help
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Schulte, Steve *

Substitute Summer Stockroom Help
As needed
Salary: \$10.75 per hour
Effective: 06/11/07

Transportation:

Grierson, Denice *

Summer Bus Custodian
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Lewis, Cheryl *

Summer Bus Custodian
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Klahr, Debra *

Substitute Summer Bus Custodian
As needed
Salary: \$10.75 per hour
Effective: 06/11/07

Vonada, Robert *

Substitute Summer Bus Custodian
As needed
Salary: \$10.75 per hour
Effective: 06/11/07

Danner, Ronald *

Summer Secretary
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Klahr, Debra *

Substitute Summer Secretary
As needed
Salary: \$10.75 per hour
Effective: 06/11/07

Buildings and Grounds:

Allen, Clarence *

Summer Groundskeeper
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Artz, Nathaniel *

Summer Groundskeeper
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Messick, Michael *

Summer Groundskeeper
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Connor, Rachel *

Summer Painting
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Shaffner, Betty *

Summer Painting
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

Strickler, Tina *

Summer Custodian
8 hours per day
Salary: \$10.75 per hour
Effective: 06/11/07

3. The Administration recommends the approval of the following trip leader/assistant for the June 2 - 17, 2007 trip to France:

Leslie Shearer - Trip Leader

Joan Jarrett - Trip Assistant

4. The Administration recommends the approval of the Limited Service Contract List of coaches for the 2007-2008 school year as attached:
5. The Administration recommends the approval of the following request in accordance with District Policies 435 and 439:

Prisbe, Joni

Grade 4 Teacher
Elementary School
Paid/Unpaid Childbearing/rearing Leave

Effective: 04/12/07 through the end of the 2006-2007 school year

6. The Administration recommends the approval of the following addition to the Substitute List for the 2006-07 school year:

Raible, James II

M.S. in Public Policy and Management from Carnegie Mellon University with Teaching Certificate in Social Studies from Wilson College

Mr. Stover requested a motion to approve the personnel recommendations.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Absent	Stover	-	Yes

8 Yes 1 Absent

MOTION CARRIED

DELEGATES REPORTS:

6.01 Dauphin County Technical School Report

Mr. Barrett provided a report on the Wednesday, April 11, 2007 meeting of the Dauphin County Technical School.

6.02 Derry Township Tax Collection Association Report

No report

6.03 Harrisburg Area Community College

No report

SPECIAL REPORTS:

7.01 Announcement of Staff Development Conferences

The administration announced the following staff development conferences.

Timothy Bean

Indiana Basketball Coaches Association
Indianapolis, IN
April 26 - 28, 2007
Expenses: \$665.00

Gregory Woodbridge

Beyond the Baton Conducting Workshop
Norwalk, Connecticut
May 31 - June 3, 2007
Expenses: \$1,015.00

Mark Painter

National Educational Computing Conference
Atlanta, Georgia
June 24 - 27, 2007
Expenses: \$1,600.00

7.02 Student Representatives Report

No student representative report.

7.03 School and Community Information Report

Mr. Portser, Director of School and Community Information, provided a report on District activities.

7.04 Board Member's Report

Mrs. Cin provided a report on the Derry Township Parks and Recreation Advisory Board.

7.05 Superintendent's Report

No report

7.06 Board President's Report

Mr. Stover announced that the next meeting would be held on Monday, May 14, 2007 in

the District Office Board Room at 7 p.m.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens

Mr. W. Dorrance spoke to the board about his positive experience with the Future Business Leaders of America Club at Hershey High School.

ADJOURNMENT

9.01 Adjournment

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

MOTION CARRIED

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the May 14, 2007 meeting

Charles Stover
President of the Board

SR:trp