

**NO: XVII**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**May 27, 2008**

**OPENING ITEMS**

**1.01 Call to Order**

A meeting of the Board of School Directors, Derry Township School District was held on Tuesday, May 27, 2008 in the District Office Board Room. Mr. Charles Stover, Board President, called the meeting to order at 7:04 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Dr. Donna Cronin  
Dr. Henry Donahue  
Mr. John Gräb  
Mr. Alan Malkoff  
Mrs. Ellen Sheffey  
Mr. Charles Stover  
Dr. William Parrish

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Student Representative:** Mr. John Snyder

<b>Press:</b>	Mr. Dave Hunt	HERSHEY
CHRONICLE	Mr. Josh Etterman	HUMMELSTOWN
SUN	Mr. Daniel Victor	PATRIOT NEWS

**Representatives of the Administrative Staff:** Mr. Michael Michaels, Mr. Dan Tredinnick, Mr. Mike Murphy, Mr. Ed Consalo, Mr. Sam Elias, and Ms. Lynn Dell

**Representatives of the Staff and Community:** Cindy Hertz, Diane Sullivan, Natalie Sullivan, Heidi Eby, Bunny Hottenstein, Marilyn M. Walker, Ross Santangelo, Scott Campbell, Deb Malaro, Steve Malaro, Richard Suminski, Tracy Lane, Julie A. Neal, Michael Hulse, Megan G. Hulse, and Elizabeth Blosky

### **1.03 Flag Salute**

Mr. Barrett led those gathered in the Salute to the American Flag.

## **REVIEW AND APPROVAL OF MINUTES**

### **2.01 Approval of Minutes**

A motion was made by Mrs. Chabal and seconded by Mr. Malkoff to approve the minutes of May 12, 2008 Board meeting. All Board members signified by a Yes vote.

## **MOTION CARRIED**

## **INFORMATION AND PROPOSALS**

### **3.01 Announcement of Executive Session**

Mr. Stover announced the Board met in executive session prior to the meeting to discuss matters related to personnel. All members of the Board were present.

### **3.02 Recognition of Citizens (Agenda Items)**

None.

### **3.03 Recognition of Student**

Mr. Tredinnick presented a brief video presentation recognizing Ms. Kathleen M. Waybill as the May Student of the Month.

### **3.04 Standing Committee Reports**

General Services

Mr. Gräb indicated that Mr. Evans, architect and facilities planner, presented

preliminary discussion points regarding the comprehensive facility evaluation of Hershey Middle School. He also indicated that proposals have been sought to address the multi-use synthetic fields needs.

**UNFINISHED BUSINESS**

**4.01 Unfinished Business**

Mr. Stover read a statement with regard to the status of the District’s investigation:

*“As some of you may know, at the conclusion of our last meeting, two parents raised issues of concern with respect to their children and the District’s responsiveness to their concerns.*

*Since that time, we have asked Attorney Schaun Henry to coordinate our review and investigation in that matter. Since that meeting, Mr. Henry has met with one of those two parents, and has spoken with the other, as well as other persons who may have supplemental or responsive information. Mr. Henry’s charge is to assess the allegations and to determine the appropriateness of the level of response.*

*We have full confidence that Mr. Henry will have obtained access from those witnesses as well as from District representatives. It is our hope that Mr. Henry will complete this investigation and report to the Board in the next two weeks.*

*In the course of his discussion with some individuals thus far, Mr. Henry has learned that there may be unnamed others who may have relevant information or additional concerns, but have not come forward for their own reasons. If that is the case, we urge such people to contact Mr. Henry at (717) 237-5346 within the next two weeks.”*

**NEW BUSINESS**

**5.01 Approval of Finance Report for April 2008**

1.	The Treasurer's Report for the month ending April 30, 2008 is summarized as follows:	
	• General Fund Revenues	\$1,342,685
	• General Fund Expenditures	2,907,585
	• Balance of Cash Plus Investments	17,004,333

2.	The listed schedule of investment transactions for the period beginning April 1, 2008 through April 30, 2008 has total interest earnings of \$76,795 comprised of the following:	
	• General Fund	\$6,555
	• Money Market	4,529
	• Certificates of Deposit	65,705
	• PA School District Liquid Asset Fund	0
	• PA Local Government Investment Trust	6
	The average interest rate for April 2008 was 3.10%	
3.	The April 2008 expenditures for the paid bills for all funds total \$1,392,720 excluding net payroll, retirement contributions, and debt service.	
4.	The May 2008 expenditures for the unpaid bills for all funds total \$1,117,535.	
5.	The estimated expenditures of the General Fund for the month of May 2008 were in the following amounts:	
	• Operating Expenses	\$1,150,000
	• Utilities	147,200
	• Net Payroll (2 Pays)	1,155,000
	• Employer Provided Insurance	323,900
	• Payroll Deductions	595,000
	• Employer Payroll Taxes (FICA/RET)	134,000
	• Debt Service	<u>890,985</u>
	<b>Total Estimated Expenditures</b>	<b>\$4,396,085</b>

Dr. Parrish moved the Board approve the report and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Yes

Cronin – Yes

Malkoff – Yes

Stover – Yes

9 Yes

## **MOTION CARRIED**

### **5.02 Budget Transfers**

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year."

The Administration recommended the Board authorize the May 2008 budget transfers.

Mr. Barrett moved the Board approve the request and was seconded by Mr. Malkoff.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Yes

Cronin – Yes

Malkoff – Yes

Stover – Yes

9 Yes

## **MOTION CARRIED**

### **5.03 Motion to Approve Real Estate Tax Assessment Appeal Settlement**

The Administration recommended the approval of a real estate tax assessment settlement of properties owned by Room One Corporation commonly known as the Cocoa-Plex Cinema and Shopping Center located on Cocoa Avenue (Case Nos. 2006-CV-5349-TX, 2006-CV-5350-TX, 2006-CV-5351-TX, 2006-CV-5352-TX for Tax Parcel Nos. 24-045-067, 24-045-061, 24-045-056, and 24-045-036) for a combined fair market value of \$5,100,000. Any applicable common level ratios will be applied according to law. The District Administration and special counsel are authorized to take all steps necessary to effectuate this settlement and to resolve the pending tax assessment appeal cases.

Mrs. Chabal moved the Board approve the request and was seconded by Mr. Malkoff.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

## **MOTION CARRIED**

### **5.04 Bidding Supplies – 2008-2009 School Year**

The Administration recommended the approval of bid awards for supplies for the 2008-09 school year as attached:

Mr. Malkoff moved the Board approve the request and was seconded by Mr. Barrett.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

## **MOTION CARRIED**

### **5.05 Election of Board Treasurer**

Section 404 of the School Laws of Pennsylvania stipulates ..... "In each school district of the third class....., The school directors shall elect a treasurer to serve for one year, beginning the first day in July following such election ....."

Mr. Stover accepted nominations for the position of Board Treasurer. Mr. Barrett was nominated by Mrs. Chabal to serve as Board Treasurer and accepted the request. The nomination was seconded by Dr. Cronin. No other nominations were received

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.06 Approval of Citizen Advisors**

The Administration recommended the approval of the following community members to serve for a two-year term beginning August 2008 as citizen advisors to the Curriculum, Finance, General Services, Policy, and Student Services Standing Committees:

- Curriculum:** Laura Passuello  
Jane Wilburne  
Balwant Chohan  
Melissa Chroscinski
- Finance:** John Dunn  
Bunny Hottenstein  
Charles LeeDecker  
Denise Price
- General Services:** Ann Marie Schupper
- Policy:** Mark Jacobson  
Tracy Burke
- Student Activities:** Julie Reeb

Mr. Malkoff moved the Board approve the request and was seconded by Dr. Parrish.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.07 Approval of Policies: 625 Maintenance of Fund Balance; 625.1 Capital Reserve Fund**

The Administration recommended the approval of the following policies of the Derry Township School District Policy Manual which have been on public review

for thirty days in the Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office:

- 625 Maintenance of Fund Balance
- 625.1 Capital Reserve Fund

Mrs. Chabal moved the Board approve the request and was seconded by Mrs. Sheffey.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.08 Acceptance of Gift**

The Administration recommended accepting the following gift:

<i>Donated by:</i>	Jeffrey R. Judd J. R. Judd Violins
<i>Item:</i>	Eastman Model 80 14" Viola
<i>Specification:</i>	To be used in the elementary music department

Mr. Gräb moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.09 Approval of Overnight Field Trip/Excursion – Hershey High Girls’ Basketball Team - July 2008**



The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	High School Girls' Basketball Team
<i>Destination:</i>	Lycoming College
<i>Purpose:</i>	Team Camp (Varsity and JV)
<i>From:</i>	July 13, 2008
<i>Until:</i>	July 16, 2008
<i>Trip Leader:</i>	Randolph Gambelunghe

The District reserves the right to cancel the excursion based on events that could pose a heightened or security risk.

Mr. Barrett moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.10 Approval of Overnight Field Trip/Excursion – Hershey High Boys’ Basketball Team – June 2008**

The Administration recommended the approval of the following overnight field trip/excursion:

<i>Group:</i>	High School Boys' Basketball Team
<i>Destination:</i>	University of Pittsburgh
<i>Purpose:</i>	Team Camp
<i>From:</i>	June 20, 2008
<i>Until:</i>	June 22, 2008
<i>Trip Leader:</i>	Tim Bean

The District reserves the right to cancel the excursion based on events that could pose a heightened or security risk.

Mr. Malkoff moved the Board approve the request and was seconded by Dr. Cronin.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Yes

Stover – Yes

9 Yes

## MOTION CARRIED

### 5.11 Request for Use of School Facilities

The Administration recommended the approval of the Request for the Use of Facilities:

<i>Group:</i>	Special Olympics - Area M
<i>Date/Time:</i>	September 20, 2008 10:00 a.m. - 1:00 p.m.
	September 21, 2008 7:00 a.m. - 7:00 p.m.
<i>Requested Facility:</i>	Middle School Soccer Field, Gym, Cafeteria, Kitchen, Front of School High School Football Field
<i>Event:</i>	Pennsylvania Special Olympics - Area M
<i>Fee:</i>	Fee Waiver Requested

Mr. Barrett moved the Board approve the request and was seconded by Mrs. Sheffey.

Roll Call Vote:

Barrett – Yes

Chabal – Yes

Cronin – Yes

Donahue – Yes

Gräb – Yes

Malkoff – Yes

Parrish – Yes

Sheffey – Yes

Stover – Yes

9 Yes

## MOTION CARRIED

### 5.12 Personnel – Resignations

The Administration recommended the approval of the following resignations:

**Classified:**

**Jakubowski, Toni**

Teacher's Aide  
Elementary School  
Reason: Personal  
Effective: 05/29/08

**Linebaugh, Donald**

Bus Driver  
District-wide  
Reason: Personal  
Effective: 05/13/08

Mr. Barrett moved the Board approve the request and was seconded by Mrs. Chabal.

Roll Call Vote:

Barrett – Yes	Donahue – Yes	Parrish – Yes
Chabal – Yes	Gräb – Yes	Sheffey – Yes
Cronin – Yes	Malkoff – Yes	Stover – Yes

9 Yes

**MOTION CARRIED**

**5.13 Personnel – General**

1.	The Administration recommended the approval of the following appointments:
	<b>Professional:</b>
	<b>Brown, Julee</b> (for Jennifer Roesch) Learning Support Teacher High School Long-term Substitute Bachelors, Step 1 Salary: \$40,281.25 (pro-rated) Effective: 08/18/08 through 03/30/09 (pending receipt of Act 34 and 151 clearances)
	<b>McCarthy, Nicole</b> * (replacing Jamie Bechtold) Grade 4 Teacher Elementary School Temporary Professional Bachelors, Step 1 Salary: \$40,281.25

	Effective: 08/18/08
	<b>Wertz, Michelle</b> (replacing Michael Davis) Music Teacher Elementary School Temporary Professional Bachelors, Step 1 Salary: \$40,281.25 Effective: 08/18/08 (pending receipt of PA certificate)
	<b>Transfer of Professional Staff:</b>
	<b>Khan, Sara *</b> From: Grade 4 Teacher Elementary School To: K-5 Intervention Specialist (replacing Joan Horn) Elementary School Effective: 08/18/08
	<b>Klos, Jennifer *</b> From: Science Teacher Middle School To: Gifted Support (new position) Middle School Effective: 08/18/08
	<b>Classified:</b>
	<b>Bush, Nancy</b> Substitute Teacher Aide District-wide Salary: \$9.65 per hour Effective: 05/27/08
	<b>Walleth, Patricia</b> Substitute Teacher Aide District-wide Salary: \$9.65 per hour Effective: 05/27/08
	<b>Limited Service Contracts:</b>
	<b>Andres, Simon</b> (replacing Michael Hamilton) Head Golf Coach High School Level I, Group F, Step 19 Salary: \$3,132 Effective: 05/28/08 (pending receipt of Act 34, 151, and 114 clearances)
	<b>Repsch, Justin *</b> (replacing Allison Mackley) Outdoor Education Advisor-Sandy Hill Middle School Level I, Group H, Step 3

	Salary: \$1,088 Effective: Retroactive to 08/20/07
2.	The Administration recommended the approval of the following request in accordance with District Policies 435 & 439:
	<b>Brandt, Wendy *</b> Grade 1 Teacher Elementary School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 06/17/08 through 01/16/09
	<b>* This individual is currently an employee and/or volunteer. Clearances are on file.</b>

Mr. Malkoff moved the Board approve the personnel request and was seconded by Mrs. Chabal.

Roll Call Vote:

Barrett – Yes

Donahue – Yes

Parrish – Yes

Chabal – Yes

Gräb – Yes

Sheffey – Yes

Cronin – Yes

Malkoff – Yes

Stover – Yes

9 Yes

## MOTION CARRIED

## DELEGATES REPORTS

### 6.01 Dauphin County Technical School Report

Mr. Gräb reported on the Technical School including information pertaining to its construction project.

### 6.02 Derry Township Tax Collection Association Report

No report.

### 6.03 Harrisburg Area Community College Report

No report.

### 6.04 Capital Area Intermediate Unit Report

No report.

## **SPECIAL REPORTS**

### **7.01 Announcement of Staff Development Conferences**

Mr. Michaels reported the staff development conferences:

Christine Leonzo Pennsylvania Reading First Summer Institute Philadelphia, PA June 23-27, 2008 Expenses: \$100.00
---

Joseph Farrell American Choral Directors Association of Pennsylvania Summer Conference State College, PA August 3-6, 2008 Expenses: \$725.00
--

### **7.02 Student Representatives' Report**

Mr. Snyder expressed appreciation for the opportunity to serve as student representative. Mr. Stover thanked both student representatives for their service and presented them with a small token of appreciation on behalf of the Board.

### **7.03 School and Community Information Report**

Mr. Tredinnick noted commencement ceremonies for the Class of 2008 would be held June 6, beginning at 7 p.m. at Founders Hall on the campus of the Milton Hershey School.

### **7.04 Board Members' Report**

No report.

### **7.05 Superintendent's Report**

Dr. Brewer reported that a second national publication had included Hershey High School on a listing of the best public schools in the United States. Newsweek magazine ranked the school among the top 5% nationally. Hershey was one of only 24 schools so designated in the Commonwealth and was the top representative from Central Pennsylvania.

## **7.06 Board President's Report**

No report.

## **RECOGNITION OF CITIZENS (Non-agenda Items)**

### **8.01 Recognition of Citizens (Non-agenda Items)**

Richard Suminski presented a number of questions with respect to the District's engagement of Attorney Schaun Henry and requested a response subsequent to the meeting.

## **ADJOURNMENT**

### **9.01 Adjournment**

Mr. Stover announced the next Board meeting would be on June 9, 2008 at 7:00 p.m. in the District Board Room.

Dr. Cronin moved to adjourn, with a second by Mr. Malkoff and, approved by unanimous voice vote by all members. The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

---

Stephen E. Rineer  
Secretary to the Board  
Approved at the June 9, 2008 meeting

---

Charles Stover  
President of the Board

LDM