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Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

August 9, 2010

OPENING ITEMS

1.01 Call to Order

A meeting of the Board of School Directors, Derry Township School District was held on Monday, August 9, 2010, in the District Office Board Room. Mrs. Ellen Sheffey, Board Treasurer, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present: Mrs. Beulah Chabal
Mr. John Gräb
Dr. Mary Beth Hagan
Mr. Chris Morelli
Mrs. Ellen Sheffey
Mr. Charles Stover

Excused: Dr. Donna Cronin
Dr. Henry Donahue
Dr. William Parrish

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Solicitor: Brian F. Jackson (Not Present)

Student Representative: Not Present

Press: Mr. Joshua Etterman THE SUN
Ms. Sheri Melnick THE PATRIOT NEWS

Representatives of the Administrative Staff: Mr. Dan Tredinnick, Dr. Bernie Kepler, Mr. Al Harding, Mr. Dave Yarian, Mr. Joe McFarland, and Mr. Ed Consalo.

Representatives of the Staff and Community: Bunny Hottenstein and Bruce Hancock.

1.03 Flag Salute

Mr. Stover led those gathered in the Salute to the American Flag.

REVIEW AND APPROVAL OF MINUTES

2.01 Approval of July 28, 2010, 2010 School Board Meeting Minutes

A motion was made by Mrs. Chabal and seconded by Mr. Morelli to approve the minutes of the July 28, 2010 School Board meeting.

All Board members present signified by a Yes vote.

MOTION CARRIED

INFORMATION AND PROPOSALS

3.01 Announcement of Executive Session

Mrs. Sheffey: I'd like to announce that the Board met in Executive Session prior to this meeting to discuss legal matters.

3.02 Announcement of Working Session

Mrs. Sheffey: This is the first public meeting of the month, therefore, there are some items for which the Board will take action tonight, however, most items will be voted upon at the August 23, 2010 public meeting. When the meeting adjourns this evening, the Board will convene in a public work session. The topic will be basis swap opportunities.

3.03 Recognition of Citizens (Agenda Items)

None.

3.04 Committee Report

Mrs. Sheffey: There were two building oversight meetings, one today and another on July 22. Mr. Gräb, do you have a report?

Mr. Gräb: Thank you, Mrs. Sheffey. Yes, I do. I have a rather extensive report from today's meeting, because it is the most up to date. This is a construction status briefing starting with the elementary LGI. We are cutting across the driveway, which will be completed this week, so the driveway will be ready for school to start. The wall will be enclosed, closing off the old kindergarten hallway and making the five classrooms available. Completion date is slated for December 2010 or January 2011. At the middle school in the parking area, the paving work will begin this week. The cafeteria main section will be ready for students to start the year. Kitchen equipment is delayed as the serving lines are custom made and will not be ready until August 30. The serving lines are slated to be delivered by August 31st and hopefully installed and up and operational by September 15. At the outset of school there will be a limited selection for lunches. The goal is to limit these limited selections to approximately two weeks.

Ceiling and tile installation will be later this week. Wednesday will mark the final clearing of classrooms at the middle school in preparation for school to start. The modular classroom for Family and Consumer Science will have carpet installed conducted on August 11. An additional ramp is being added to meet ADA requirements and the modular classroom will be ready by August 16.

The library and courtyard work is progressing to block being late. Large amounts of rock have slowed down the project a bit. Projected completion time is February and final completion of the transformation of the existing libraries into classrooms is slated to finish by July 2011.

The curbing and painting work will be done during the week of August 16 at the high school. The Early Childhood Center bus corral curbing and paving work will be done the week of August 16. The additional staff parking alongside the ECC and elementary school will not be ready for the start of school. The focus has been on completing the bus corral so that school can start on time. Fencing along the bus corral of the ECC will be installed prior to school beginning. A walkway will be widened around the retention wall for access for the west side of the campus for those students who do walk to school.

August 25 will be slated for bus driver training. A contingency plan is in place, however, for Sunday, August 29 should a delay occur.

Contractors are now putting in five 12 hour workdays or six 10 workdays to facilitate and speed up the completion. Building administrators have met with Mr. Yarian to establish arrival, exit, and staffing required to maintain student safety. Specific duty stations are established and will be manned. The staff will stop all student pedestrian traffic as soon as a horn is sounded alerting the drivers that they can begin to pull out of the bus corral. Dismissal times at the middle school are staggered by grade level in order to efficiently board buses in the afternoon. High school students will dismiss after the middle school students have had time to be dismissed. The Board will see a motion for bus stop approval on tonight's meeting for the purpose of verifying the stop as an official bus stop and when that is done, Mr. Yarian is going to come forward and add a little bit to that.

The earliest bus stop this year is 6:42 a.m. This is approximately 22 minutes later than the earliest stop in the previous school year. A communication plan to explain this to the public will include the District website, ConnectEd, map of traffic routes and student mailings for the middle school.

I realize that was rather extensive, it was a lot to cover, however, there have been a large number of questions in the community regarding whether or not school will be ready. I offered to delay it until October 1, but I was voted down.

Mrs. Sheffey: Are there any questions for Mr. Gräb?

Mr. Gräb: Or Mrs. Sheffey or Mr. Stover?

Mr. Gräb: I'd like to thank Dr. Kepler for doing an outstanding job on the note taking this evening to make this report much easier. Thank you.

Dr. Kepler: You're welcome.

UNFINISHED BUSINESS

None.

NEW BUSINESS

5.01 Anticipated Agenda Items for the August 23, 2010 Public Meeting

The following items will be on the agenda for the August 23, 2010 Public Board Meeting:

1.	Approval of August 9, 2010 Board Minutes
2.	Standing Committee Report
3.	Approval of July 2010 Finance Report (Mr. Rineer)
4.	Requests for Payment (Mr. Rineer)
5.	Rescind March 2009 SWAP Resolution
6.	Approval of Athletic Training Coverage Contract 2010-2011 (Dr. Kepler)
7.	Approval of Physician of Record Contract 2010-2011 (Dr. Kepler)
8.	Approval of Proposed Textbook - Mathematics Navigator (Mr. McFarland)
9.	Requests for the Use of Facilities (Mr. Elias)
10.	Personnel
11.	Announcement of Staff Development Conferences

5.02 Approval of Finance Report for June 2010

1.	The Treasurer's Report for the month ending June 30, 2010 was summarized as follows:	
	• General Fund Revenues	\$2,512,085
	• General Fund Expenditures	4,782,454
	• Balance of Cash Plus Investments (Includes \$4,543,397 Capital Reserve)	13,977,530
2.	The listed schedule of investment transactions for the period beginning June 1, 2010 through June 30, 2010 totaled interest earnings of \$6,042 comprised of the following:	
	• General Fund	\$105
	• Money Market	3,590
	• Capital Reserve	1,848
	• PA Local Government Investment Trust	499
	The average interest rate for June 2010 was .43%	
3.	The June 2010 expenditures for the paid bills for all funds totaled \$1,993,641 excluding net payroll, retirement contributions, and debt service.	
4.	The July 2010 expenditures for the unpaid bills for all funds totaled \$915,446.	
5.	The estimated expenditures of the General Fund for the month of July 2010 were in the following amounts:	
	• Operating Expenses	\$1,100,000
	• Utilities	120,500

	• Net Payroll (End of Year Pay)	1,365,000
	• Employer Provided Insurance	275,900
	• Payroll Deductions	667,000
	• Employer Payroll Taxes (FICA/RET)	156,000
	• Debt Service	<u>0</u>
	Total Estimated Expenditures	\$3,684,400

Mr. Rineer: I would be happy to answer any questions.

Mrs. Chabal moved the Board approve the Finance Report and was seconded by Mr. Stover.

Roll Call Vote:

Chabal – Yes

Cronin – Absent

Donahue – Absent

Gräb – Yes

Hagan – Yes

Morelli – Yes

Parrish – Absent

Sheffey – Yes

Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

5.03 Approval of Bus Stops 2010-2011 School Year

The Administration recommended adopting bus stop locations for the 2010-2011 school year as attached.

The Administration also requested authorization to change bus stop locations for the following reasons: safety, efficiency, and also the transportation of new students.

Mr. Yarian: I was going to add a little bit about the criteria for that, but I don't know if you want to do the motion first or . . .

Dr. Brewer: Motion, then ask for any discussion.

Mr. Gräb moved the Board approve the request and was seconded by Mrs. Chabal.

Mr. Yarian: Yes. Just a little bit of the criteria that we used to develop bus stops. As you know, the Board requested a few years ago that we look at buses not stopping two

or three times in a block and spreading them out a little bit. It's an ongoing process and each year as students graduate up and different students are in a block, we've been working on that, especially in the areas that we have sidewalks. We're trying not to go into cul-de-sacs unless they're really long cul-de-sacs or there is some kind of visibility problem. We have the students walk out from cul-de-sacs. We make stops at intersections in developments where it's feasible to do so. Of course, there are some that it's not feasible. For example, like in Spring Hill, there's the big ravines and all that type of thing, so the students really – and there's no sidewalk. It depends on the development, but the newer developments, as they're approved, are required to have sidewalks and those developments, we have students come down to intersections.

We have sections of roads in the Township that we do not allow students to cross, and that's obvious ones like Chocolate Avenue and 322. There are sections of roads, sections of East Derry, and sections of Sand Hill Road, areas that we've designated because of sight distance or traffic, for one reason or another, that we have all door side stops on those roads.

In the middle of the day, when we have only kindergarten children on the bus and we're dropping off our AM students, they are getting off by themselves, we're required an adult be present. We want to see an adult before we left the children off. In the afternoon when the children are getting off with other students, if they're not alone, a lot of times they'll go with siblings and so forth.

Another consideration we do is sight distance. Occasionally, we'll have to have a student walk a little farther to where we feel is a safe place for the bus to stop. We like to have at least 500 feet of visibility for motorists when they are approaching a bus before they stop.

That's some of the criteria that we use. As the information goes out to parents, I will be doing a lot of site visits. If people call in and they insist, for one reason or another, they feel something is unsafe, I'll go out and look at it and make a determination based on that. We try to be consistent, so that we're being fair. If we're not doing something for one person, we try to stick with that and there again if we do do something, then we try to do it for everybody. We try to be consistent. We have a real good database in our computer now, so 9 times out of 10 when somebody calls in for a stop, the office staff can just look and say yes, we either have a stop there now or there's been one established there in the past. It makes it a lot easier every year that we go with that software. It is helpful.

Dr. Brewer: One of the things . . . I'm sorry, maybe you'll ask this question.

Mrs. Chabal: I was just going to ask him to clarify generally for our public, but also maybe for the newer Board members, the criteria that you have and what you do as follow up if you do have an AM kindergartner who is not met and there is no one present, what you do then?

Mr. Yarian: We will, two times, the bus driver will call in and say there is nobody at the stop and we'll make a phone call. Sometimes they just forgot, they're sleeping, they're whatever. We make a note of that in our software. After the second time, they come back to the school and then the school calls the parent and says there was nobody at the stop and they require the parent to come in and pick them up.

Mrs. Chabal: Thank you.

Dr. Brewer: I think this might be an appropriate time for us to talk about the preparations for the bus corrals as well. The principals, Dave and Ed and others have been working on how we're going to launch that so why don't you say what you've done so far and what the recommendations are.

Mr. Yarian: Okay. I've met with the middle school staff. I'll be meeting with the elementary staff, administrators I should say, tomorrow. We will be training staff and have set aside time for both the high school/middle school and for the elementary school meetings on the 26th to work with the building staff that will be assigned stations. We've established, for example, at the middle school, we have a number of additional staff the first week of school. The 6th grade will be dismissed at 2:29 and the 7th at 2:31 and then the 8th grade and the high school at 2:33. We don't have everybody hitting the facilities at one time. It also allows the younger students to get on the bus and be in their spot before the older students come out.

We've established the parking corrals that are being numbered: 1, 2, 3, 4 that type of thing. The bus will be in the same spot each day. At the middle school, they will be three deep. We'll tell the students the first couple of weeks until they learn where they are, we'll be hanging numbers on the front of the bus that show the three buses that are in that row. We've determined stations where the teachers will be, at a minimum. Now, there will be a lot of extra teachers that just kind of float around, but there are certain stations that I wanted to make sure were covered. For example, coming out of the high school, there is one place where there will be a crosswalk, so we need a teacher there to make sure any cars stop and that type of thing. Along the front of the corral, the students are required to come on the sidewalk in the front and enter the aisle way that their bus is in. They just can't meander throughout the whole bus corral. The bus drivers, which are usually standing by their door when students are loading, if the student tries to cross between the buses or do the old trick I learned from Mr. McFarland, we make them go all the way back to the beginning and start again, so they learn to come in the proper aisle way.

We have a system in place with the radios where different stations will be assigned to make sure that the lot is clear. Then one of the drivers, the same way that we've always done it at the high school, they give a one minute warning. That means, because the kids like to come and talk until the last possible minute to get on the bus, but that means the buses are going to go in one minute. Then, when the teachers decide that there's an all clear, that the lot is clear, Sam is going to get me a horn like they use at basketball games – they have a very different sound to them and they're

real loud so all the bus drivers should be able to hear that. Once they blow that horn, then teachers at certain stations, when you enter the corral, their job will be anybody that comes out late will not be allowed in the corral once that horn blows. That's one of the ways we make sure nobody comes out late and tries to get on a bus once they start moving. When the crossing guard will go out and they're going to coordinate with a teacher at the exits of the high school. We're going to allow the buses to circle around and get lined up to go onto Homestead before we stop traffic. Then, once they stop traffic, once the crossing guards go out and stop traffic on Homestead, then the teachers at the exits to the high school will stop students or whoever from exiting Homestead while we exit the buses.

In the mornings, the buses come in and they stop right on the curb, like 5 feet away from the curb. It's pretty much the same thing as everybody's used to doing to now, except the buses won't be stopping right along the curb and the buses won't be driving along right beside where the students are walking. Because at the middle school we're not going to be able to use the side entrance for everybody right now, we've determined where the students will go out – the 6th grade will already be in the lower level of the building and they'll exit right out the back and go around. Then, three minutes later, the 7th grade will come downstairs, go out the same way, and then three minutes later, the 8th grade will go - part of them out that way and part of them out and around the front. So, they have a lot of staff on hand monitoring those walkways at the beginning until the side doors are open. They're going to make up signs for 6th grade, 7th grade, whatever, to help the students know where to get in the building the first day.

At the elementary school, when we unload in the morning, the drivers come in and we have them hold the students. The teachers come out and we take them up – kindergarten students off the bus first. They actually walk into the building. Then we do 1st grade and they are walked into the building and then the drivers let the rest of the students off the bus. That's not a new procedure, we've always done that. In the afternoon, they do the same thing. They have a time – they start with kindergarten and the first week of school the kindergarten teachers actually walk each child to the bus and start teaching them how to find their number, because they don't know their numbers yet. That's probably one of the things that I enjoy about this as much as anything else is seeing those little ones and how quickly they progress. After about two weeks of school, they have a mindset of what their supposed to do and you don't want to get in their way, because this is like, this is what I'm supposed to. They really learn that quickly and it's really neat to see the beginning of the year, you know, that step is so high for them when they are first climbing on the bus and by the end of the year, we're telling them don't run, slow down. They're running up those steps. That's one of the things that's kind of neat.

I think we have everything, I'm sure we have everything in place that we thought of, making sure everything's clear, making sure we have people stationed every place we need to to make sure everything is visible before they're given an all clear. We have signals in place that will be very clear. The drivers will be having training too and they'll be instructed how to, if for some reason the student would get on the lot or whatever,

what they can do, what signal they could give to stop everybody. I think we've got that pretty well covered.

Dr. Hagan: I have a question. In the middle school, are the walkers separated from the children who take the bus by a different exit or a different time? How does that work?

Mr. Yarian: Well, in the morning, you'll frequently see at the middle school long before the doors are open, there's quite a group of students waiting to get in the building. That's usually at the doors where the cafeteria is. They generally will come in the front there and that's also where the parent drop off and pick up will be in the front of the building as well as the special needs vehicles will drop off under, will still use the awning at the middle school to drop them off. One of the other things that's going to work well is, as you all know, we've talked about this, is the parents are going to go now where they want to, so we're not trying to fight people to go somewhere different. Everybody wants to come in the front of the building and in every building that's where they're supposed to go now is the front of the building. That should make for a little better relations with not trying to fight people from coming in where they want to and we don't want them to.

Dr. Hagan: How about in the afternoon for the walkers at the middle school? Do they – they're coming out the same door as the children waiting to get to the buses?

Mr. Yarian: Well, they will be coming out of some of the same doors because they're using those back walks, but when they come out, they will go a different direction, because they're going to come out and go toward . . .

Dr. Hagan: Separate themselves from the . . . so they're not walking . . .

Mr. Yarian: They're not going to be, we have a need to go over where the bus corral is, that's correct.

Dr. Brewer: Dr. Hagan, in the oversight meeting today, we also talked about a communication plan for all this. The first thing that will happen is Mr. Yarian will have sent to everybody what the bus schedule is on that little post card and it references at the bottom to the website inviting every parent to go there. What we will have on the website is an actual visual map of where people are to go and not go. We'll do something on ConnectEd, because we may need to update information. We're going to contact the papers to ask them to print the maps. We're going to put something in each of the mailings to the parents about what the procedures are and what the map looks like. Did I miss anything in that?

Dr. Kepler: And the potential for ConnectEd as we get closer to the start of the school year.

Dr. Brewer: You heard Mr. Yarian say that the bus drivers are going to practice as is the staff and in a meeting today with Ed, we talked about our target date for that

practice where the buses actually are brought in and they go to their spaces as August 25, but if for some reason they need two more days for the macadam, our contingency plan is that we'll actually bring the drivers in over the weekend.

Mr. Yarian: One of the safety issues, you know, the drivers, if they really know what the plan is, they buy into it. If they see a student going the wrong way, they are pretty quick to jump in and resolve that or get on the radio and say there's a student down here that doesn't belong, that type of thing. That's really a big part of it is having them buy into the safety of it and make sure the students do what they need to. For example, when they drop the students off, they won't just come in and open the door. They'll come in and they'll stop, stand up and say, I'm Mr. Yarian, you know, introduce themselves, and, you know, when we come in this is what you do, this is where you go, that type of thing. That part of it is a big piece too, because then the students themselves are hearing it right as they're at the location.

Dr. Brewer: We talked about in the elementary school, we can't expect a teacher to stand sentry in front of each bus, but we're going to ask the bus drivers to do that. Each one of them will be at their bus and it will be yet another assurance to make sure that our kids get where they need to go.

Mr. Yarian: One of the training things for drivers is, as you see, there are all these mirrors on buses, and that's one of the things they're supposed to do any time when they move the bus is check all those mirrors. Actually, they are looking forward to not worrying about a child on the sidewalk right beside them. That's going to be a big safety plus for us, especially in the morning. That's going to be really nice.

Dr. Brewer: But we recognize this is a big adjustment. It's a big change. There's a lot of anxiety for a lot of different reasons at the very beginning of school and we want parents to share what their concerns are and be able to communicate with them about this change.

Mrs. Sheffey: Mr. Morelli, you have a question?

Mr. Morelli: Just two quick questions. First of all, based on John's report, as far as we know right now assuming the weather keeps up, all the macadam will be in place for all the bus corrals and parking lots, the curbing, fencing?

Mr. Yarian: That's really more Ed, but I can tell you it was looking positive at the meeting. I really, for practice purposes, I need one corral open. They both are basically the same, so if I have a corral to practice in, I can do what I need to do. The main concern I had was for the fence around the back of the elementary corral, because there is a big retaining wall there and I think Mr. Consalo said that will be in place, right?

Dr. Brewer: Let's have Mr. Consalo talk to that issue.

Mr. Consalo: The answer is no.

Dr. Brewer: That's not funny.

Mr. Consalo: We're hoping to have it all done, but the least we would do, we would have what they call the binder coat, the first coat down and we would temporarily line it. That's what we might need the extra days for to put the finishing coat on it and line it that way. We're looking that we would have at least the binder coat down, if not all of it. It depends upon, you know, you have two or three different subs, they all have to work together. The curbing, yes, will be on because you can't put the binder down without the curbing on. They'll start putting the curbing in, we hope, either tomorrow or Wednesday, but they'll start putting that in.

Dr. Brewer: Tell them how they're working now.

Mr. Consalo: Mr. Gräb did mention that. Right now they were working 10/4 days a week and that way if it rained one day, which it had a couple of times, they worked that day they were normally off to make up for it. As of last weekend, they will be working either 6 days a week at 10 hours a day or they'll be working 5 days a week at 12 hours a day. They are putting in the time. They know the rush that needs to be done and what needs to be done for that. There are a couple items we pushed to the side like the landscaping and different areas like that, because that can be done anytime. We want to be able to have it so that buses can get in and the students can be safe.

Mr. Morelli: But all new sidewalks, curbs and at least a rough macadam will be in place and the fencing will be. . .

Mr. Consalo: Yes. If we get one fence in, it would be at the elementary because of the retention wall. If the other one gets in, it will be fine, but we are working on trying to get all the fencing in. I told them to emphasize on the ECC area, because you have about a 15-16 foot retention wall that they could take a nose dive off of, so that's one of the areas that we want to make sure they do. But, we will have the binder in, if not all of it in for that.

Mr. Morelli: Just a quick question on the middle school and high school buses. Will the children be separated with the middle school students maybe sitting in the front of the bus or vice versa?

Mr. Yarian: Yes, we start at the front of the bus with the younger grades and go back. After about the first week of school, the drivers start doing seating charts and, of course, we will know what students exactly will be on, but we know that middle school students basically are. They will actually have a rough draft of the seating chart in place right from the get go and kind of refine that as time goes on. They will be telling the students when they get on the bus what section to sit on and we start, like I said, in the front and work our way back.

Mr. Morelli: Thanks.

Mrs. Sheffey: Any other questions?

Mr. Yarian: Just one other clarification on the bus stops I don't think I mentioned was the purpose in approving the bus stops is it makes it a legal location, just like if you just threw up a stop sign, police can't reinforce that because it's not on the books. This actually makes it an official site so that if somebody runs bus lights, they can be cited. That's the reason we do this every year.

Mrs. Sheffey: Okay. So as a reminder, we are voting to approve the bus stops for the 2010-2011 school year. This is a roll call vote.

Roll Call Vote:

Chabal – Yes	Gräb – Yes	Parrish – Absent
Cronin – Absent	Hagan – Yes	Sheffey – Yes
Donahue – Absent	Morelli – Yes	Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

5.04 Approval of Drivers Education Agreement

The Administration recommended the Board approve and execute an agreement with Harry I. Sohn/Sohn Driving School for the provision of driving training to District students for the 2010-11 through 2014-2015 academic years at the rates specified in the agreement. The terms of the contract are based upon Sohn Driving School's successful response to the District's request for a proposal.

Dr. Hagan moved the Board approve the request and was seconded by Mr. Stover.

Mrs. Sheffey: I actually have a question. I know many school districts have been cutting back on their driver education. If we were to choose to do that, can we end this contract early? Okay, thank you.

Roll Call Vote:

Chabal – Yes	Gräb – Yes	Parrish – Absent
Cronin – Absent	Hagan – Yes	Sheffey – Yes
Donahue – Absent	Morelli – Yes	Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

5.05 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

<i>Group:</i>	Hershey Flag Football
<i>Date/Time:</i>	Monday and Wednesdays August 14 to November 13, 2010 6:00 p.m. - 7:30 p.m.
	Saturdays August 14 to November 13, 2010 7:30 a.m. - Noon
<i>Requested Facility:</i>	Memorial Football Field, Field Behind the Middle School
<i>Event:</i>	Games and Practices
<i>Fee:</i>	None

<i>Group:</i>	Derry Township Police Department
<i>Date/Time:</i>	September 18, 2010 7:00 a.m. - 5:00 p.m.
	September 19, 2010 7:00 a.m. - 9:00 p.m.
<i>Requested Facility:</i>	High School Track and Weight Room, Cafeteria
<i>Event:</i>	Fitness Testing and Written Exam for Police Office Applicants
<i>Fee:</i>	None

<i>Group:</i>	Hershey High School Bands
<i>Date/Time:</i>	March 12, 2011 2:00 p.m. - 10:00 p.m.
<i>Requested Facility:</i>	High School Auditorium Lobby Music Area, Cafeteria
<i>Event:</i>	United States Navy Band Concert
<i>Fee:</i>	None

<i>Group:</i>	Pennsylvania Music Educators Association
<i>Date/Time:</i>	April 15, 2011 Noon - 10:30 p.m.

<i>Requested Facility:</i>	High School Auditorium, Auditorium Lobby, Music Area
<i>Event:</i>	All State Jazz Concert
<i>Fee:</i>	None
<i>Group:</i>	Pennsylvania Educational Technology Expo & Conference
<i>Date/Time:</i>	February 13, 2011 7:30 a.m. - 4:30 p.m.
<i>Requested Facility:</i>	High School Computer Labs
<i>Event:</i>	PETE & C Pre-conference Workshop Activities
<i>Fee:</i>	None

Dr. Hagan moved the Board approve the request and was seconded by Mrs. Chabal.

Roll Call Vote:

Chabal – Yes

Gräb – Yes

Parrish – Absent

Cronin – Absent

Hagan – Yes

Sheffey – Yes

Donahue – Absent

Morelli – Yes

Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

5.06 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Professional:
Gibson, Lindsay Grade 2 Teacher Elementary School Reason: Personal Effective: 06/28/2010 (retroactive)
Rothermel, Julie Guidance Counselor High School Reason: Personal Effective: 07/16/2010 (retroactive)

Classified:
Morningstar, Lenora Secretary Middle School Reason: Retirement Effective: 10/29/2010
Limited Service Contracts:
Lehrian, Linda Costume Coordinator - Musical High School Reason: Personal Effective: 08/02/2010
Ramsey, Brandon Assistant Varsity Boys' Soccer Coach High School Reason: Personal Effective: 08/05/2010
Assistant Varsity Girls' Soccer Coach High School Reason: Personal Effective: 08/05/2010

Mrs. Chabal moved the Board approve the resignations and was seconded by Mr. Morelli.

Roll Call Vote:

Chabal – Yes	Gräb – Yes	Parrish – Absent
Cronin – Absent	Hagan – Yes	Sheffey – Yes
Donahue – Absent	Morelli – Yes	Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

5.07 Personnel – General

1.	The Administration recommended the approval of the following appointments:
	Professional:
	Ebersole, Denise (replacing Julie Rothermel) School Counselor High School Professional

<p>Masters +45, Step 4 Salary: \$53,171.25 + additional summer hours Effective: 08/23/2010</p>
<p>Eshenour, Kellie (new position) Learning Support Teacher Middle School Temporary Professional Bachelors, Step 1 Salary: \$40,281.25 Effective: 08/23/2010 (pending receipt of PA certification)</p>
<p>Fania, Amy * (replacing Lindsay Gibson) Grade 2 Teacher Elementary School Temporary Professional Masters +45, Step 1 Reason: \$48,337.50 Effective: 08/26/2010</p>
<p>Fastrich, Gregory * (replacing Robert May) Health/PE Teacher High School Temporary Professional Bachelors, Step 1 Salary: \$40,281.25 Effective: 08/26/2010 (pending receipt of PA certification)</p>
<p>Gensimore, Wendy (replacing Michele Foley) English Teacher High School Professional Bachelors, Step 6 Salary: \$48,337.50 Effective: 08/23/2010 (pending receipt of Act 34, 151, and 114 clearances)</p>
<p>Katzaman, Emily (replacing Mila Heineman) Speech and Language Pathologist District-wide Masters, Step 7 Salary: \$51,560.00 Effective: 08/23/2010</p>
<p>Kozak, Elizabeth Page * (for Melissa Friel) School Nurse Elementary School Long Term Substitute Bachelors, Step 1 Salary: \$40,281.25 (pro-rated) Effective: 09/29/2010 through the end of the 2010-2011 school year (pending</p>

	receipt of updated Nurse Licensure)
	Scherer, Laurie (replacing Maryann Snyder) Guidance Counselor Middle School Masters, Step 5 Salary: \$48,337.50 Effective: 08/23/2010
	Zimmerman, Jane * (replacing Linda Breisch) Associate School Nurse St. Joan of Arc and Hershey Christian School Part-time up to a maximum of 300 hours per year Salary: \$26.00 per hour Effective: 08/26/2010
	Classified:
	Brinser, Jeffrey Substitute Bus Driver District-wide Salary: \$14.14 per hour (pending HESPA contract) Effective: 08/09/2010 (pending receipt of Act 151 and 114 clearances)
	Daub, Scott (replacing Jeremy Althouse) HVAC Tech/Plumber District-wide Full-time 8 hours per day Salary: \$22.74 per hour (pending HESPA contract) Effective: 08/16/2010 (pending receipt of Act 114 clearance)
	Grubb, Brenda (replacing Tina Ford) Special Education Aide Elementary School Level B: 6.0 hours per day Salary: \$13.02 per hour (pending HESPA contract) Effective: 08/27/2010
	Transfer of Classified Staff:
	Ford, Tina * From: Special Education Aide Elementary School To: Special Education Aide (replacing Kimberly Reist) High School Effective: 08/27/2010
	Knott, Heather * From: Teachers' Aide High School To: Teachers' Aide (new position) Middle School

Effective: 08/27/2010
<p>Teets, Wendy * From: Substitute General Food Service Worker District-wide To: General Food Service Worker (replacing Dorothy Ross) Elementary School Level A: 4.0 hours per day Salary: \$10.38 per hour (pending HESPA contract) Effective: 08/10/2010</p>
Limited Service Contracts:
<p>Carranza, Chandler * Head Wrestling Coach Middle School Level II, Group B, Step 5 Salary: \$2,626 Effective: 11/19/2010</p>
<p>Drahovsky, David Volunteer Assistant Varsity Boys' Basketball Coach High School Effective: 11/19/2010 (pending receipt of Act 34 and 151 clearances)</p>
<p>Matinczek, Nate Volunteer Assistant Football Coach Middle School Effective: 08/16/2010 (pending receipt of Act 34 and 151 clearances)</p>
<p>Ortiz, Jose * Assistant Wrestling Coach Middle School Level III, Group B, Step 5 Salary: \$1,876 Effective: 11/19/2010</p>
<p>Smith, Margaret Volunteer Assistant Varsity Cross Country Coach High School Effective: 08/16/2010</p>
Transfer of Coaching Staff:
<p>Erb, Jarryd * From: Assistant Boys' Soccer Coach Middle School To: Assistant Varsity Boys' Soccer Coach (replacing Brandon Ramsey) High School Level II, Group C, Step 3 Salary: \$2,140 Effective: 08/16/2010</p>

	<p>Hivner, Robert * From: Head Boys' Basketball Coach Middle School To: Head 9th Grade Boys' Basketball Coach (replacing Matt Tiscbein) High School Level II, Group B, Step 5 Salary: \$2,626 Effective: 11/19/2010</p>
	<p>Teague, Robert * From: Volunteer Assistant Varsity Football Coach High School To: Assistant Varsity Football Coach (replacing Troy Wile) High School Level II, Group A, Step 4 Salary: \$2,675 Effective: 08/16/2010</p>
	<p>Wile, Troy * From: Assistant Varsity Football Coach High School To: Volunteer Assistant Varsity Football Coach High School Effective: 08/16/2010</p>
2.	The Administration recommended the approval of the following request in accordance with District Policy 335:
	<p>Bomgardner, Erin Accounts Payable/Payroll District Office Paid Childbearing Leave Effective: On or about 11/10/2010 for a period of 12 weeks</p>
3.	The Administration recommended the approval of the following request in accordance with the District Policies 435 & 439:
	<p>Kerwin, Megan Mathematics Teacher High School Paid/Unpaid Childbearing/rearing Leave Effective: On or about 10/10/2010 through the end of the 2010-2011 school year</p>
4.	The Administration recommended the approval of the Mentor List for the 2010-2011 school year as attached.
5.	The Administration recommended the approval of the Substitute List for the 2010-2011 school year as attached.
	<p>* This individual is currently an employee and/or volunteer. Clearances are on file.</p>

Mrs. Chabal moved the Board approve the personnel recommendations and was seconded by Mr. Gräb.

Roll Call Vote:

Chabal – Yes

Cronin – Absent

Donahue – Absent

Gräb – Yes

Hagan – Yes

Morelli – Yes

Parrish – Absent

Sheffey – Yes

Stover - Yes

6 Yes, 3 Absent

MOTION CARRIED

DELEGATES REPORTS

6.01 Dauphin County Technical School Report

Mr. Gräb: The Dauphin County Technical School was planning to meet this Wednesday, however, by consensus of the Joint Operating Committee, we have postponed that one week and we will be meeting August 18.

6.02 Derry Township Tax Collection Association Report

Mr. Stover: The Tax Collection Committee did not meet in July. We will be meeting August 26. The Dauphin County Tax Collection Committee met in July. We have now narrowed down the company that is going to do the county collections to three companies. It will be either Capital Tax, Keystone Collections or Berkheimer. In our next meeting on August 18, we will be interviewing the three candidates and then the following meeting in September, we will be voting on a candidate. That's my report.

6.03 Harrisburg Area Community College Report

Mrs. Sheffey: Dr. Donahue is not here, so we will hold off on the HACC report.

6.04 Capital Area Intermediate Unit Report

Mrs. Chabal: Let me give a brief reminder history to the Board. You may remember that the Executive Director of the IU was approved to move over in a temporary position to the Pennsylvania Department of Education a month or so ago. In her place, Cindy Mortzfeldt who was the assistant Executive Director moved forward. There was some concern and discussion during that transition about that move, not that it was not a good move for Mrs. Morton or in some respects a good move for the Pennsylvania Department of Education since she brings a lot of knowledge on how an IU in the school

district operates, however, the IU Board approved that move based on the fact that in Mrs. Morton's absence, there would be a very detailed and well synchronized method of watching over the house.

That watching over the house included Mrs. Mortzfeldt and also included Shawn Farr who is the financial person at the IU. Some of you may have read in the paper during the concerns that are happening with the Harrisburg School District that they were looking for an interim superintendent. You may have read that Shawn Farr who is basically the CFO for the IU has been floated as the CFO of the Harrisburg School District. If that occurs, Mr. Farr will spend 90% of his time at the Harrisburg School District. In my opinion and the opinion of some other IU Board members would severely limit and undermine the backup plan that had been put in place when Mrs. Morton left to go to the Department of Education. Dr. Brewer and I have spoken about this. There has been a lot of progress made behind the scenes and very quickly made decisions on behalf of the IU administration that has not necessarily been vetted by the Board. I was aware as a Board member that Mr. Farr may have been considered actually for the position of the interim superintendent. That was one of the things that was floated first. Then, of course, the Harrisburg School District made its own decision and hired an interim superintendent at which time; Mr. Farr's name was floated to be the chief financial officer for the Harrisburg School District. As I said, I had some concerns, other IU Board members have concerns, and some of the superintendents have concerns about this.

There will be a meeting of the minds within the IU administration about this. This will not come to the IU Board until the August meeting which actually is some weeks away on the 26th. There are some concerns that I hold and that other members hold that this is not necessarily something that the IU should be doing at this time, because of the financial ramifications and the financial, I don't want to make it appear that the IU is unstable, but without very specific leadership, especially in these financial times, it's very easy to go down a slippery slope very fast. Those concerned about this move, I will report later on. It may happen, it may not happen. I have no idea how the majority of the IU Board about it, but I do know that there are a number of people uncomfortable and I know there are a number of superintendents uncomfortable. It's a wait and see unfortunately we won't find out until late August what the Board does and hopefully the IU has not made some promises that they can't keep.

SPECIAL REPORTS

7.01 School and Community Information Report

Mr. Tredinnick: Actually, my colleagues were kind enough to mention some of the communication efforts that we'll be doing with the changes as a result of the implantation of the campus Master Plan, so I really have nothing additional to add at this time.

7.02 Board Members' Report

Mr. Morelli: Just wanted to tell you guys how excited I am to start the school year with tonight's Board meeting. I'm not only male in my family excited to start the school year. I just wanted to mention a couple of brief goals that I'd like to accomplish this year along with the Board and the Administration. I'll try to include these in the Charting the Course and leadership conference that we're going to have this fall as a team.

First of all, I'd like to ensure the safety of all the students during building construction and based on what I've heard here tonight, it looks like that's going to be a very attainable goal.

I'd also like to continue the Hershey/Milton Hershey student alliance. I think that's a wonderful group and I hope we can all help them as a District and grow along with Milton Hershey School. It is still my hope that we will invite them to our tailgate party to start our Fall sports season with one of the best Fridays in the year – Cocoa Bean Game Friday.

I'd like to also see if there are ways we could explore a couple different ways to include ethics, civics, and some personal respect instruction in the new curriculum planning that I believe is currently underway for the high school.

Fourthly, I'd like to communicate state and local school districts and the PSERS resolution that we made earlier this year asking for a defined contribution fix to pension crisis and press our representatives and our state senator to seek such legislation after they hopefully pass the current House Bill.

I'd also like to create and host a forum of local community leaders, get some ideas to discuss ways to find new revenue streams for the District. I talked with Ellen a bit about this and I hope we can do that this year, this fall. I think we have a lot of folks in town who would love to sit down and give us a little bit of their time and some of their creative ideas.

Also, to continue as we are to increase existing revenue streams at the local and state level.

Finally, we did a great job last year with the budget process saving around \$500,000. I'd like to change that number to a million dollars this year and hopefully challenge the Finance Committee and the Administration to shoot for that figure. I was very proud of what we did this past year and I think it's an attainable goal.

Thank you.

Mrs. Sheffey: Thank you Mr. Morelli. Any other reports?

7.03 Superintendent's Report

No report.

7.04 Board President's Report

No report.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens

None.

ADJOURNMENT

9.01 Adjournment

Mrs. Sheffey: The next public School Board meeting will be held Monday, August 23, 2010 starting at 7:00 p.m. in the District Office Board Room.

Mrs. Chabal moved to adjourn, with a second by Dr. Hagan and, approved by unanimous voice vote by all members. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the August 23, 2010 meeting

Dr. William Parrish
President of the Board

LDM