

NO: IV
Minutes of the
Board of School Directors
DERRY TOWNSHIP SCHOOL DISTRICT
Hershey, PA 17033

September 24, 2007

OPENING ITEMS

1.01 Call To Order

An action meeting of the Board of School Directors, Derry Township School District, was held on Monday, September 24, 2007, in the District Office Board Room. Mr. Charles Stover, board president, called the meeting to order at 7:00 p.m.

1.02 Roll Call

Directors Present: Mr. Christopher Barrett
Mrs. Beulah Chabal
Mrs. Sharon Cin
Dr. Donna Cronin
Mr. Brad Dorrance
Mr. John Gräb
Mr. Alan Malkoff
Dr. William Parrish (Excused Tardy)
Mr. Charles Stover

Superintendent: Dr. Linda Brewer

Secretary: Mr. Stephen Rineer

Student Representatives: Miss Kaitlyn Shank
Mr. John Snyder

Press: Mr. David Hunt HERSHEY CHRONICLE
Mr. Daniel Victor PATRIOT-NEWS
Mr. Drew Weidman HUMMELSTOWN SUN

Representatives of the Administrative Staff: Mr. Edward Consalo, Mr. Al Harding, Mr. Mike Murphy, and Mr. Troy Portser.

Representatives of the Staff and Community: Ms. Heidi Eby, Ms. Cindy Hertz, Ms. Bunny Hottenstein, Ms. Megan Hulse, Mr. Tom Long, Ms. Allison Mackley, Ms. Julie

Neal, Mr. Scott Rogers, Ms. Ann Marie Schupper, Ms. Ellen Sheffy, Mr. Tom Stang, and Ms. Diane Sullivan.

1.03 Flag Salute

Mr. Dorrance led the meeting in the Salute to the American Flag.

ANNOUNCEMENT

2.01 Approval Of Minutes of the September 10, 2007 Meeting

Mr. Stover requested a motion to approve the Minutes of the September 10, 2007 meeting of the Derry Township Board of School Directors.

Moved by Mr. Barrett; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

MOTION CARRIED

BUSINESS OF MEETING

3.01 Announcement Of Executive Session

Mr. Stover announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel as well as tour the Hershey High School construction project. He noted that Dr. Parrish had an excused absence.

3.02 Recognition Of Citizens (Agenda Items)

No citizen comments on agenda items.

3.03 Standing Committee Reports

Mrs. Chabal provide a report from the September 24, 2007 Finance Standing Committee meeting.

3.04 Presentation – TIME Program and Classrooms for the Future Grant

Mr. Harding and Ms. Mackley presented on the TIME Program and the Classrooms for the Future Grant.

UNFINISHED BUSINESS

4.01 Unfinished Business

No unfinished business.

NEW BUSINESS

5.01 Approval of Finance Report for August 2007

Approval of Finance Report for August 2007:

1. The Treasurer's Report for the month ending August 31, 2007 was summarized as follows:

General Fund Revenues	\$10,880,433
General Fund Expenditures	3,656,548
Balance of Cash Plus Investments	17,238,314

2. The listed schedule of investment transactions for the period beginning August 1, 2007 through August 31, 2007 had total interest earnings of \$16,018 comprised of the following:

General Fund	16,007
Certificates of Deposit	0
PA School District Liquid Asset Fund	0
PA Local Government Investment Trust	11

The average interest rate for August 2007 was 5.01%

3. The August 2007 expenditures for the paid bills for all funds totaled \$2,331,123 excluding net payroll, retirement contributions, and debt service.
4. The September 2007 expenditures for the unpaid bills for all funds totaled \$613,378.

The estimated expenditures of the General Fund for the month of September 2007 were in the following amounts:

Operating Expenses	\$1,000,000
Utilities	127,600
Net Payroll	1,096,000
Employer Provided Insurance	298,300
Payroll Deductions	545,000
Employer Payroll Taxes (FICA/RET)	503,537
Debt Service	2,691,598
Total Estimated Expenditures	\$6,262,035

Mr. Stover requested a motion to approve the Finance Report for August 2007.

Moved by Mrs. Chabal; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.02 Requests for Payment

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

Bink Architectural Partnership Invoice No. 2961	\$4,534.87
eci Construction (General Contractor) Invoice No. 17	30,797.21
MBR Construction Services (HVAC Contractor) Application No. 16	76,560.00
Shannon A. Smith, Inc. (Electrical Contractor) Invoice No. 16	68,292.65
Shannon A. Smith, Inc. (Plumbing Contractor) Invoice No. 14	17,824.51
Keener, Inc. Invoice No. 12	3,350.00

Elementary and Middle Schools Renovations:

Shannon A. Smith, Inc. (Electrical Contractor) Invoice No. 7 (Retainage)	\$2,516.06
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Hershey Elementary School Roofing Project:

Best Roofing Technology, Inc. Application No. 1	\$147,600.00
Best Roofing Technology, Inc. Application No. 2	55,967.62

Mr. Stover requested a motion to approve the invoices.

Moved by Mr. Barrett; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

5.03 Approval of Derry Township School District Strategic Plan 2007-2008 through 2012-2013

The Administration Team recommended that the Board of Directors of Derry Township School District, hereby certify that the Derry Township School District Strategic Plan for the periods 2007-2008 through 2012-2013 has been available for public review, endorsed by our District staff, and now is approved by the duly elected Board as required by the Pennsylvania Department of Education.

The Administration Team further certified that a copy of the Strategic Plan is on file and will remain on file at the District Office.

Mr. Stover requested a motion to approve the request.

Moved by Mrs. Cin; seconded by Dr. Parrish.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

5.04 Approval of Overnight Field Trip/Excursion - Future Business Leaders of America

The Administration recommended the approval of the following overnight field trip/excursion:

Group: Future Business Leaders of America
Destination: State College, PA
Purpose: State Leadership Workshop
From: October 20, 2007
Until: October 22, 2007
Trip Leaders: Bonnie Ritchey, Mike Gustantino

The District reserved the right to cancel the excursion based on events that could pose a heightened or security risk.

Mr. Stover requested a motion to approve the request.

Moved by Mr. Dorrance; seconded by Mr. Malkoff.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

5.05 Approval of Overnight Field Trip/Excursion - Hershey Cross Country Team

The Administration recommended the approval of the following overnight field trip/excursion:

Group: Hershey Cross Country Team
Destination: College of William and Mary, Williamsburg, VA
Purpose: Invitational
From: September 21, 2007
Until: September 22, 2007
Trip Leaders: Allen Fricke

The District reserved the right to cancel the excursion based on events that could pose a heightened or security risk.

Mr. Stover requested a motion to approve the request.

Moved by Dr. Cronin; seconded by Mr. Barrett.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

5.06 Requests for the Use of School Facilities

The Administration recommended the approval of the Requests for the Use of Facilities:

Group: Hershey Wrestling Boosters
Date/Time: February 18, 2008, 5:30 p.m. - 7:30 p.m.
Requested Facility: Elementary Cafeteria
Event: Banquet
Fee: As Per Lease Agreement

Group: American Cancer Society's Relay for Life of Hershey
Date/Time: June 20, 2008 Noon through June 21, 2008 6:00 p.m.
Requested Facility: Grass area between the high school track and track fence and high school parking lot
Event: Relay for Life Camp Out Event
Fee: None

Mr. Stover requested a motion to approve the requests.

Moved by Mr. Malkoff; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

5.07 Personnel - Resignations

The Administration recommended the approval of the following resignations:

Act 93:

Portser, Troy
Director of School/Community Information
District Office
Reason: Personal
Effective: 10/15/07

Classified:

D'Amour, Lori

Teacher's Aide
Elementary School
Reason: Personal
Effective: 09/14/07

DeShong, Yolanda

Bus Driver
District-wide
Reason: Personal
Effective: 09/28/07

Mr. Stover requested a motion to approve the personnel resignations.

Moved by Mr. Dorrance; seconded by Dr. Parrish.

All Board members present signified by a Yes vote.

MOTION CARRIED

5.08 Personnel - General

1. The Administration recommended the approval of the following appointments:

Professional:

Butler, Lisa (replacing John Mazzante)

Spanish Teacher
Middle School
Temporary Professional
Bachelors, Step 1
Salary: \$38,040 (pro-rated)
Effective: 09/25/07 (pending receipt of Act 34, 114, and 151 clearances and PA Certification)

Remesnik, Kristen (replacing Christine Leonzo)

Grade 1 Teacher
Early Childhood Center
Professional
Bachelors, Step 4
Salary: \$42,795 (pro-rated)
Effective: To be determined (pending receipt of Act 114 clearance)

Classified:

DeShong, Yolanda *

Substitute Bus Driver

District-wide

Salary: \$13.20 per hour

Effective: 09/28/07

Gingrich, Roy (replacing Yolanda DeShong)

Bus Driver

District-wide

Level A: 5.0 hours per day

Salary: \$13.20 per hour

Effective: 09/25/07 (pending receipt of Act 114 and 151 clearances)

Sinclair, Brenda (replacing Donald Hummer)

Bus Driver

District-wide

Level A: 5.0 hours per day

Salary: \$13.20 per hour

Effective: 09/25/07 (pending receipt of Act 34 clearance)

Transfer of Classified Staff:

Lane, Christine *

From: Cafeteria Aide

Elementary School

To: Teacher's Aide (replacing Elizabeth Cunningham)

Elementary School

Level B: 6.0 hours per day

Salary: \$12.54 per hour

Effective: 09/25/07

Limited Service Contracts:

Ambler, Jason * (replacing Jason Sibbach)

CAIU Science Fair

High School

Level I, Group J, Step 7

Salary: \$422

Effective: 09/25/07

Science Olympiad Coordinator (replacing Jason Sibbach)

High School

Level I, Group H, Step 4

Salary: \$1072
Effective: 09/25/07

Boden, Todd * (reinstated to position)
Marching Band Rehearsal Staff
High School
Level II, Group I, Step 4
Salary: \$500
Effective: 09/25/07

Still, Ruth * (replacing Jennifer Myer)
Key Club Co-Advisor
High School
Level I, Group J, Step 1
Salary: \$325
Effective: 09/25/07

2. The Administration recommended the approval of the following additions to the Mentor List for the 2007-08 school year:

Bradley, Sherry *
Mentor to Lisa Butler, MS Spanish - Yr. 1 - \$1,000

Larsen, Anna *
Mentor to Kristen Remesnik, Grate 1 Teacher - Yr. 1 - \$1,000

3. The Administration recommended the approval of the following additions to the Substitute Teacher List for the 2007-08 school year:

Barnhart, John *
B.S. in Elementary Education from Lebanon Valley College

Greiner, Emily
B.S. in Elementary Education from Messiah College

Jamison, Sarah
B.S. in Elementary Education from Penn State University

Weary, Kyle
B.M. in Music Education from Shenandoah University

4. The Administration recommended the approval of the following additions to the Guest Teacher List for the 2007-08 school year.

Brown, Bryan
Kreider, Brian

Mr. Stover requested a motion to approve the personnel recommendations.

Moved by Mrs. Chabal; seconded by Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Malkoff	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

MOTION CARRIED

DELEGATES REPORTS:

6.01 Dauphin County Technical School Report

Mr. Gräb announced that the Dauphin County Technical School met on Wednesday, September 12, 2007. He provided an update on the CAIU construction project and the search for a new director for the CAIU.

6.02 Derry Township Tax Collection Association Report

No report

6.03 Harrisburg Area Community College

No report

SPECIAL REPORTS:

7.01 Announcement of Staff Development Conference

Dr. Brewer announced the following staff development conference:

Erik Barber

National Association of Biology Teachers Conference

Atlanta, Georgia

November 28 - December 1, 2007

Expenses: \$775.00

7.02 Student Representatives' Report

Miss Shank and Mr. Snyder provided a report on Hershey High School homecoming activities.

7.03 School and Community Information Report

Mr. Portser, Director of School and Community Information, provided a report on District activities.

7.04 Superintendent's Report

Dr. Brewer provided a report on the upcoming superintendent's roundtable series and the community task force that is forming.

7.05 Board Member's Report

Mrs. Cin provided a report on the high school senior project.

7.06 Board President's Report

Mr. Stover announced that the next meeting would be held on Monday, October 8, 2007 in the District Office Board Room at 7 p.m.

RECOGNITION OF CITIZENS (Non-Agenda Items)

8.01 Recognition of Citizens

Ms. Schupper commented on the PVAAS presentation delivered at the September 10, 2007 board meeting.

Ms. Neal commented on the high school's back-to-school night and new security measures instituted at the high school to deter student theft.

ADJOURNMENT

9.01 Adjournment

Mr. Stover asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

MOTION CARRIED

The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Stephen E. Rineer
Secretary to the Board
Approved at the October 8, 2007 meeting

Charles Stover
President of the Board

SR:trp