

**NO: V**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**September 25, 2006**

**OPENING ITEMS**

**1.01 Call To Order**

An Action Meeting of the Board of School Directors, Derry Township School District, was held on Monday, September 25, 2006, in the District Office Board Room. Dr. William Parrish, board president, called the meeting to order at 7:02 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Mrs. Sharon Cin  
Dr. Donna Cronin  
Mr. Brad Dorrance  
Mr. John Gräb  
Mr. Jonathan Keeler  
Dr. William Parrish  
Mr. Charles Stover

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Solicitor:** Mr. Brian Jackson

**Press:** Mr. Dave Hunt                      HERSHEY CHRONICLEMr.  
Ms. Debra Schell                      LEBANON DAILY NEWS  
Mr. Daniel Victor                      PATRIOT-NEWS

**Representatives of the Administrative Staff:** Mr. Greg Ebert, Mr. Troy Portser, and Dr. Timothy Quinn.

**Representatives of the Staff and Community:** Mr. Robert Demmel, Ms. Bunny Hottenstein, and Ms. Ellen Sheffy.

### **1.03 Flag Salute**

Mr. Stover led the meeting in the Salute to the American Flag.

## **REVIEW AND APPROVAL OF MINUTES**

### **2.01 Approval Of September 11, 2006 Minutes**

Dr. Parrish requested a motion to approve the Minutes of the September 11, 2006 meeting of the Derry Township Board of School Directors.

Moved by Mr. Barrett; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

## **INFORMATION AND PROPOSALS**

### **3.01 Announcement Of Executive Session**

Dr. Parrish announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel. Dr. Parrish announced that Mr. Keller was absent.

### **3.02 Recognition Of Citizens (Agenda Items)**

No citizen remarks

### **3.03 Standing Committee Reports**

Mr. Stover provided a report from the September 25, 2006 Finance Standing Committee meeting.

Mr. Dorrance provided a report from the September 25, 2006 Student Activities Standing Committee meeting.

## **UNFINISHED BUSINESS**

### **4.01 Unfinished Business**

None

## NEW BUSINESS

1. The Treasurer's Report for the month ending August 31, 2006 was summarized as follows:

General Fund Revenues	\$ 9,044,843
General Fund Expenditures	2,562,163
Balance of Cash Plus Investments	16,391,099

2. The listed schedule of investment transactions for the period beginning August 1, 2006 through August 31, 2006 had total interest earnings of \$45,836 comprised of the following:

General Fund	\$ 45,825
PA School District Liquid Asset Fund	0
PA Local Government Investment Trust	11

The average interest rate for August 2006 was 4.72%.

3. The August 2006 expenditures for the paid bills for all funds totaled \$2,056,581 excluding net payroll, retirement contributions, and debt service.
4. The September 2006 expenditures for the unpaid bills for all funds totaled \$828,078.
5. The estimated expenditures of the General Fund for the month of September 2006 were in the following amounts:

Operating Expenses	\$ 1,150,000
Utilities	185,000
Net Payroll	1,570,000
Employer Provided Insurance	335,000
Payroll Deductions	775,000
Employer Payroll Taxes (FICA/RET)	445,000
Debt Service	2,616,258
Total Estimated Expenditures	\$ 7,076,258

Dr. Parrish requested a motion to approve the August 2006 finance report.

Moved by Mr. Barrett; seconded by Mr. Stover.

All Board members present signified by a Yes vote.

## MOTION CARRIED

## 5.02 Requests for Payment - Construction Projects

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

### High School Additions and Renovations:

Bink Architectural Partnership Invoice No: 2818	\$ 9,517.37
EciConstruction (General Contractor) General Contractor Invoice No: 4	\$501,622.07
Keener Inc. (Masonry Contractor) Invoice No: 4	\$215,887.38
Shannon A. Smith, Inc. (Plumbing Contractor) Invoice No: 4	\$ 48,900.60
Shannon A. Smith, Inc. (Electrical Contractor) Invoice No: 4	\$ 54,472.50
MBR Construction Services (HVAC Contractor) Application No: 4	\$272,294.00
Bitner Electric (Air Conditioning) Invoice No: 38953	\$ 2,238.14
Bitner Electric (Air Conditioning) Invoice No: 38963	\$ 2,798.46
Grainger (Air Conditioning) Invoice No: 9176796952	\$ 354.20
Harrisburg Wall & Floor (Carpeting - Room 120) Invoice No: 14593	\$ 1,147.90

### Elementary and Middle Schools Renovations:

Shannon A. Smith, Inc. (HVAC Contractor) Invoice No: 3	\$ 9,038.55
Shannon A. Smith, Inc. (Electrical Contractor) Invoice No: 4	\$ 13,373.50

The Robert Feaster Corp. (General Contractor)  
Application No: 3

\$ 62,989.84

Dr. Parrish requested a motion to approve the requests for payment.

Moved by Mrs. Chabal; seconded by Mr. Barrett.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

#### **5.03 Approval of Policy 227 - Drugs and Alcohol**

The Administration recommended the approval of revised Policy 227 - Drugs and Alcohol of the Derry Township School District Policy Manual which has been on public review for thirty days in the Hershey Public Library, Derry Township Tax Office, Derry Township Municipal Office, Hershey High School Library, and the District Office.

Dr. Parrish requested a motion to approve Policy 227 – Drugs and Alcohol.

Moved by Mrs. Chabal; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

#### **5.04 Classroom Agreement with the Capital Area Intermediate Unit for the 2006-2007 School Year**

The Administration recommended the Board ratify the proposed Agreement between the District and the Capital Area Intermediate Unit for the use of classroom space within the District for the 2006-2007 school year. Under the proposed Agreement, which was reviewed by legal counsel, the District will provide four classrooms for which the Intermediate Unit shall pay a total maintenance charge of \$14,000. The term of this agreement is for one year.

Dr. Parrish requested a motion to approve the agreement with the Capital Area Intermediate Unit for the 2006-2007 school year.

Moved by Dr. Cronin; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

#### **5.05 Approval of Overnight Field Trip/Excursion - Hershey High School Choirs**

The Administration recommended the approval of the following Overnight Field Trip/Excursion:

Group:	Hershey High School Choirs
Destination:	Roxbury, NJ and New York City
Purpose:	Roxbury High School Choir Invitational
From:	March 30, 2007
Until:	April 1, 2007
Trip Leader:	Joe Farrell

The District reserved the right to cancel the excursion based on events that could pose a heightened or security risk.

Dr. Parrish requested a motion to approve the overnight field trip/excursion.

Moved by Mrs. Cin; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

## 5.06 Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Hershey Youth Football Association  
Date/Time: October 9-16, 2006 - 6:00 p.m. - 8:00 p.m.  
Requested Facility: ECC Gym  
Event: Cheerleading Practice  
Fee: None

Group: Hershey Youth Basketball Association  
Date/Time: September 27, 2006  
Requested Facility: Middle School Cafeteria  
Event: Sign-ups  
Fee: Per Lease Agreement

Group: Hershey Youth Basketball Association  
Date/Time: November 11, 2006 - March 11, 2007  
Saturdays 8:00 a.m. - 6:00 p.m.  
Monday - Fridays 6:00 p.m. - 9:00 p.m.  
Requested Facility: Early Childhood Center Gym  
Event: Practice and Games  
Fee: Per Lease Agreement

Group: Hershey Youth Basketball Association  
Date/Time: November 11, 2006 - March 11, 2007  
Saturdays 8:00 a.m. - 1:00 p.m.  
Wednesdays 6:00 p.m. - 9:00 p.m.  
Requested Facility: Elementary Gym  
Event: Practice and Games  
Fee: Per Lease Agreement

Group: Hershey Youth Basketball Association  
Date/Time: November 11, 2006 - March 11, 2007  
Saturdays 8:00 a.m. - 6:00 p.m.  
Monday - Fridays 6:00 p.m. - 9:00 p.m.  
Requested Facility: Middle School Gym  
Event: Practice and Games  
Fee: Per Lease Agreement

Group: Derry Township Police Department  
Date/Time: June 16, 2007 - 8:00 a.m. - 3:00 p.m.  
Requested Facility: High School Faculty Parking Lot, Front of High School  
Event: Children's Festival  
Fee: None

Moved by Mr. Stover; seconded by Mrs. Barrett.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.07 Personnel - Resignations**

The Administration recommended the approval of the following resignations:

#### **Professional:**

#### **McKechnie, Timothy**

Long-term Substitute Mathematics Teacher

High School

Reason: Personal

Effective: 09/15/06

Dr. Parrish requested a motion to approve the resignation.

Moved by Mr. Dorrance; seconded by Mr. Barrett.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

### **5.08 Personnel - General**

1. The Administration recommended the approval of the following appointments:

#### **Professional:**

#### **Ulishney, Michelle** (rescind resignation)

Associate School Nurse

St. Joan of Arc and Hershey Christian School

Part-time up to a maximum of 300 hours per year

Salary: \$26 per hour

Effective: 09/26/06



**Classified:**

**Kulp, Jenny \*** (replacing Michelle Mrakovich)  
General Food Service Worker  
Middle School  
Part-time 4.0 hours per day  
Salary: \$11.50 per hour  
Effective: 09/26/06

**Overbaugh, Erica** (replacing Ronnie Brennan)  
Special Education Aide  
Middle School  
Part-time 6.0 hours per day  
Salary: \$12.92 per hour  
Effective: 10/10/06 (pending receipt of Act 34 & 151 clearances)

**Limited Service Contract:**

**Beatty, Jr., Renard**  
Assistant Varsity Volunteer Swimming Coach  
High School  
Salary: Volunteer  
Effective: 09/26/06

**D'Amour, Lori**  
Assistant Varsity Volunteer Cheerleading Coach  
High School  
Salary: Volunteer  
Effective: 09/26/06

2. The Administration recommended the approval of the following request in accordance with District Policies 435 & 439:

**Yingling, Dawn**  
Grade 4 Teacher  
Elementary School  
Paid/Unpaid Childbearing/rearing Leave  
Effective: On or about 02/01/07 through the end of the 2006-07 school year

3. The Administration recommended the approval of the following request in accordance with District Policy 535:

**Bechtel, Jolene**  
Special Education Secretary  
Elementary School  
Unpaid Family Medical Leave (up to 12 weeks)  
Effective: 09/12/06 to be used intermittently during a one-year cycle as necessary

4. The Administration recommended the approval of the following additions to the Substitute Teacher List for the 2006-07 school year.

**Carlisle, Nicole**

B.S. in Elementary Education from Penn State University

**Deitrick, Seth**

B.S. in Elementary Education from Messiah College

**Vender, Lucina**

B.S. in Nursing from West Virginia University

5. The Administration recommended the approval of the following additions to the Guest Teacher List for the 2006-07 school year.

**Skrikantia, Lakshmi**

Dr. Parrish requested a motion to approve the Personnel Recommendations.

Moved by Dr. Cronin; seconded by Mr. Stover.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**DELEGATES REPORTS:**

**6.01 Dauphin County Technical School Report**

Mr. Gräb provided a report on the September 13, 2006 meeting of the Dauphin County Technical School Board.

**6.02 Derry Township Tax Collection Association Report**

No report

**SPECIAL REPORTS:**

## **7.01 Announcement of Staff Development Conferences**

Dr. Quinn announced the following staff development conferences:

### **Kathy Marschka**

American Association of School Libraries

Warwick, RI

October 13 - 15, 2006

Expenses: \$413.00

### **David Lillenstein**

Association of School Psychologists of PA Conference

State College, PA

October 17 - 19, 2006

Expenses: \$730.00

## **7.02 Student Representatives' Report**

No report

## **7.03 School and Community Information Report**

Mr. Portser, Director of School and Community Information, provided a report on District activities.

## **7.04 Board Members' Report**

Mr. Stover provided a report on the local tax study commission.

Dr. Cronin provided a report on the middle school back-to-school night and the elementary report card parent session.

## **7.03 Superintendent's Report**

Dr. Brewer provided a report on the grant received by the high school for the dual enrollment program with Lebanon Valley College and the award received by the district's buildings and grounds department.

## **7.04 Board President's Report**

Dr. Parrish announced that the next meeting would be held on Tuesday, October 10,

2006 at 7 p.m. in the District Office Board Room.

## **RECOGNITION OF CITIZENS (Non-Agenda Items)**

### **8.01 Recognition of Citizens**

No citizen remarks

## **ADJOURNMENT**

### **9.01 Adjournment**

Dr. Parrish asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Dr. Cronin.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

The meeting was adjourned at 7:39 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the October 10, 2006 meeting

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William Parrish  
President of the Board

SR:trp