

**NO: VII**  
**Minutes of the**  
**Board of School Directors**  
**DERRY TOWNSHIP SCHOOL DISTRICT**  
**Hershey, PA 17033**

**October 23, 2006**

**OPENING ITEMS**

**1.01 Call To Order**

An Action Meeting of the Board of School Directors, Derry Township School District, was held on Monday, September 25, 2006, in the District Office Board Room. Dr. William Parrish, board president, called the meeting to order at 7:02 p.m.

**1.02 Roll Call**

**Directors Present:** Mr. Christopher Barrett  
Mrs. Beulah Chabal  
Mrs. Sharon Cin  
Dr. Donna Cronin  
Mr. Brad Dorrance  
Mr. John Gräb  
Mr. Jonathan Keeler  
Dr. William Parrish  
Mr. Charles Stover

**Superintendent:** Dr. Linda Brewer

**Secretary:** Mr. Stephen Rineer

**Solicitor:** Mr. Brian Jackson

**Student Representatives:** Mr. Maulik Shah  
Miss Ashley Twaddell

**Press:** Mr. Dave Hunt                      HERSHEY CHRONICLE  
Ms. Debra Schell                      LEBANON DAILY NEWS  
Mr. Drew Weidman                      HUMMELSTOWN SUN

**Representatives of the Administrative Staff:** Mr. Greg Ebert, Ms. Cindy Goldsworthy, Mr. Troy Portser, and Dr. Timothy Quinn.

**Representatives of the Staff and Community:** Ms. Pat English, Ms. Bunny Hottenstein, Ellen Sheffy, Ms. Ann Marie Schupper, Mr. Lou Verdelli, and Mr. Richard Wood.

### **1.03 Flag Salute**

Mr. Stover led the meeting in the Salute to the American Flag.

## **REVIEW AND APPROVAL OF MINUTES**

### **2.01 Approval Of October 10, 2006 Minutes**

Dr. Parrish requested a motion to approve the Minutes of the October 10, 2006 meeting of the Derry Township Board of School Directors.

Moved by Mrs. Cin; seconded by Mr. Stover.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

## **INFORMATION AND PROPOSALS**

### **3.01 Announcement Of Executive Session**

Dr. Parrish announced that the Board met in Executive Session prior to the meeting to discuss matters of personnel.

### **3.02 Recognition Of Citizens (Agenda Items)**

No citizen remarks

### **3.03 Recognition Of Students**

The Administration recognized Abigail Major for her selection as the Hershey Federated Women's Club Student of the Month for October.

The Administration recognized Michael Abendroth for his selection as the Rotary Club of Hershey Student of the Month for October.

## **UNFINISHED BUSINESS**

### **4.01 Unfinished Business**

None

## **NEW BUSINESS**

### **5.01 Authorization to Proceed with the Issuance of General Obligation Note, Series of 2006**

The Board of School Directors of the Derry Township School District authorized the Administration to work with RBS, as Financial Advisor, and Rhodes & Sinon, LLP as Bond Counsel, in conjunction with the issuance of General Obligation Note, Series of 2006, to provide funds for the refinancing and early redemption of the Series 1996, Subseries LLL Note.

Dr. Parrish requested a motion to approve the authorization.

Moved by Mr. Dorrance; seconded by Dr. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

This authorization was amended to reflect the resolution for bond refinancing as presented to the board by Rhodes & Sinon, LLP, Bond Counsel.

Dr. Parrish requested a motion to approve the resolution.

Moved by Mr. Barrett; seconded by Mr. Stover.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

### **MOTION CARRIED**

### **5.02 Approval of Finance Report for September 2006**

1. The Treasurer's Report for the month ending September 30, 2006 was summarized as follows:

General Fund Revenues	\$ 18,063,373
General Fund Expenditures	6,490,537
Balance of Cash Plus Investments	28,522,447

- The listed schedule of investment transactions for the period beginning September 1, 2006 through September 30, 2006 had total interest earnings of \$60,569 comprised of the following:

General Fund	\$ 45,918
PA School District Liquid Asset Fund	337
PA Local Government Investment Trust	14,314

The average interest rate for August 2006 was 5.01%.

- The September 2006 expenditures for the paid bills for all funds totaled \$2,901,691 excluding net payroll, retirement contributions, and debt service.
- The October 2006 expenditures for the unpaid bills for all funds totaled \$545,354.
- The estimated expenditures of the General Fund for the month of October 2006 were in the following amounts:

Operating Expenses	\$ 1,150,000
Utilities	145,000
Net Payroll	1,100,000
Employer Provided Insurance	335,000
Payroll Deductions	386,000
Employer Payroll Taxes (FICA/RET)	550,000
Debt Service	0
Total Estimated Expenditures	\$ 3,457,000

Dr. Parrish requested a motion to approve the September 2006 finance report.

Moved by Mr. Barrett; seconded by Mr. Dorrance.

All Board members present signified by a Yes vote.

## **MOTION CARRIED**

### **5.03 Requests for Payment - Construction Projects**

The Administration recommended the approval of the following invoices as reviewed and approved by Mr. Consalo:

**High School Additions and Renovations:**

EciConstruction (General Contractor) Invoice No. 5	\$ 427,584.51
Keener Inc. (Masonry Contractor) Invoice No. 5	256,509.49
Shannon A. Smith, Inc. (Plumbing Contractor) Invoice No. 5	68,112.90
Shannon A. Smith, Inc. (Electrical Contractor) Invoice No. 5	79,467.30
MBR Construction Services (HVAC Contractor) Application No. 5	325,746.00
Singer Equipment Company (Food Court Equipment) Invoice No. 1928116	6,545.00
Invoice No. 1931470	6,466.35
Invoice No. 1931471	4,111.31

**Elementary and Middle Schools Renovations:**

Shannon A. Smith, Inc. (HVAC Contractor) Invoice No. 4	802.75
Shannon A. Smith, Inc. (Electrical Contractor) Invoice No. 5	22,363.95
The Robert Feaster Corp. (General Contractor) Application 4	28,386.00

Dr. Parrish requested a motion to approve the requests for payment.

Moved by Mr. Stover; seconded by Mr. Keeler.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.04 Approval of PlanCon H - High School Additions**

The Board of School Directors of the Derry Township School District certified that PlanCon H documents for the High School Additions are approved for submission to the Pennsylvania Department of Education. It also certified that the Architect has been directed to insure that all plans related to the project conform to generally accepted codes or guidelines as set forth in Section 349.16 of the Pennsylvania Department of Education standards.

Dr. Parrish requested a motion to approve PlanCon H – High School Additions.

Moved by Mr. Barrett; seconded by Mrs. Cronin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.05 Mandate Waiver Application Resolution**

The Board of Directors of the Derry Township School District, having determined that approval of the attached mandate waiver application by the Pennsylvania Department of Education will enable the School District to operate in a more effective, efficient, and economical manner, resolved at its regularly scheduled meeting on October 23, 2006, to adopt the attached application, and directs the School District administration to submit the application to the Department.

Dr. Parrish requested a motion to approve the Resolution.

Moved by Mrs. Chabal; seconded by Mrs. Cin.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.06 Resolution - Dauphin County Office of Tax Assessment  
Homestead/Farmstead Application Mailing Contract**

The Administration recommended the Board accept the proposal from Dauphin County to assist the District in complying with the requirements of Act 1-2005, Section 341b, as it relates to the initial notification and application responsibilities of the District. The proposal includes all materials for the preparation of the notification and application, envelopes, postage, printing, systems and programming, developments/modifications, and process services at the following rates:

Direct mailing of notification and application to owners of residential property due on or before December 30th annually: \$0.75 per mail piece

Annual mailing of notification and application to owners of residential property who are not currently approved or whose approval is due to expire on or before December 30th annually: \$0.75 per mail piece

Note: the above proposal will automatically renew from year to year unless notification is provided by either party no less than 90 days prior to December 30th.

As applications are approved for a three year period requiring re-application, a new application will be mailed to those whose application is due to expire: \$0.75 per mail piece.

Dr. Parrish requested a motion to approve the Resolution.

Moved by Mr. Dorrance; seconded by Mrs. Chabal.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**5.07 Approval of Overnight Field Trip/Excursion - Hershey High School Choirs**

The Administration recommended the approval of the following Overnight Field Trip/Excursion:

Group:	Sixth Grade DEER
Destination:	Kenbrook, Lebanon, PA
Purpose:	Participate in Outdoor Education Program

From: May 21 - 23, 2007  
May 23 - 25, 2007  
Trip Leader: Dawn Templeton  
Bob Dailey  
Michael Warfel

The District reserved the right to cancel the excursion based on events that could pose a heightened or security risk.

Dr. Parrish requested a motion to approve the overnight field trip/excursion.

Moved by Mrs. Chabal; seconded by Mr. Barrett.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.08 Requests for the Use of School Facilities**

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group: Pennsylvania Department of Education  
Date/Time: November 17, 2006, 3:00 p.m. - 9:00 p.m.  
November 18, 2006, 8:00 a.m. - 5:00 p.m.  
Requested Facility: November 17, 2006, District Office Rooms - Chocolate Room A, Cocoa Room B, Hershey Suite, Large Conference Room, Board Room  
November 18, 2006, High School Computer Lab Rooms - 230, 233, 235  
Event: Fine Arts Teachers from Pennsylvania to design and implement a web based survey instrument to measure the state of the arts throughout the commonwealth  
Fee: None

Group: Hershey Youth Soccer Association  
Date/Time: Third Tuesday of Every Month  
November 21, 2006 through May 15, 2007, 7:30 p.m. - 9:30 p.m.  
Requested Facility: Middle School Cafeteria



Event: Board Meetings  
Fee: None

Group: Hershey Youth Football Association  
Date/Time: November 20, 2006, 4:00 p.m. - 9:30 p.m.  
Requested Facility: Middle School Auditorium  
Event: Awards Presentation  
Fee: None

Group: Boys' Basketball  
Date/Time: March 30, 2007, 5:00 p.m. - 10:00 p.m.  
March 31, 2007, 8:00 a.m. - 10:00 p.m.  
Requested Facility: ECC, Elementary, Middle School Gyms  
Event: Tournament  
Fee: As Per Lease Agreement

Group: Pennsylvania Music Educators Association  
Date/Time: April 20, 2007, 2:30 p.m. - 11:00 p.m.  
Requested Facility: High School Auditorium, Music Rooms, Cafeteria  
(storage/chancing only), Ticket Booth  
Event: 2007 All State Jazz Band Concert  
Fee: As Per Lease Agreement

Dr. Parrish requested a motion to approve the Requests for the Use of School Facilities.

Moved by Mr. Dorrance; seconded by Mr. Gräb.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

## **MOTION CARRIED**

### **5.09 Personnel - Resignations**

The Administration recommended the approval of the following resignations:

#### **Classified:**

#### **McNeal, Debra**

General Food Service Worker

High School

Reason: Personal

Effective: 10/06/06

**Perry, Heather**

Part-time Receptionist

District Office

Reason: Personal

Effective: 12/22/06

Dr. Parrish requested a motion to approve the resignations.

Moved by Mr. Barrett; seconded by Mrs. Cin.

All Board members present signified by a Yes vote.

**MOTION CARRIED**

**5.10 Personnel - General**

1. The Administration recommended the approval of the following appointments:

**Professional:**

Wagner, Beth (replacing Eric Johnson)

Mathematics Teacher

Middle School

Long-term Substitute

Salary: \$35,926 (pro-rated)

Effective: 10/23/06 (pending receipt of Act 34 & 151 clearances)

**Classified:**

**Longchamp, Jill**

Substitute Secretary

District-wide

Salary: \$13.58 per hour

Effective: 10/24/06 (pending receipt of Act 34 & 151 clearances)

**McNeal, Debra \***

Substitute General Food Service Worker

District-wide

Salary: \$10.25 per hour

Effective: 10/09/06

**Stephens, Barbara**

Substitute Teacher's Aide

District-wide

Salary: \$10.46 per hour

Effective: 11/06/06

**Limited Service Contracts:**

**Hollis, Meredith \***

Head Freshman Girls' Basketball Coach

High School

Level II, Group B, Step 1

Salary: \$2,020

Effective: 10/24/06

**Tarbush, Eldyn**

Volunteer Assistant Varsity Boys' Basketball Coach

High School

Salary: Volunteer

Effective: 10/24/06 (pending receipt of Act 34 & 151 clearances)

- 2. The Administration recommended the approval of the following addition to the Substitute Teacher List for the 2006-2007 school year.

**Mackneer, Julie**

M.Ed. in Elementary Education from Millersville University

- 3. The Administration recommended the approval of the following additions to the Guest Teacher List for the 2006-2007 school year.

**Fuller, Warwick**

**Grissinger, Linda**

**Kreider, Emily**

**Nowotarski, Melissa**

**Vathis, Erin**

**Yost, Rebecca**

Dr. Parrish requested a motion to approve the Personnel Recommendations.

Moved by Mrs. Chabal; seconded by Mr. Dorrance.

Roll Call Vote:

Barrett	-	Yes	Cronin	-	Yes	Keeler	-	Yes
Chabal	-	Yes	Dorrance	-	Yes	Parrish	-	Yes
Cin	-	Yes	Gräb	-	Yes	Stover	-	Yes

9 Yes

**MOTION CARRIED**

**DELEGATES REPORTS:**

**6.01 Dauphin County Technical School Report**

Mr. Gräb provided a report on the Dauphin County Technical School Board.

**6.02 Derry Township Tax Collection Association Report**

No report

**6.03 Derry Township Local Tax Study Commission Report**

No report

**SPECIAL REPORTS:**

**7.01 Student Representatives' Report**

No report

**7.02 School and Community Information Report**

Mr. Portser, Director of School and Community Information, provided a report on District activities.

**7.03 Board Members' Report**

No reports

**7.03 Superintendent's Report**

Dr. Brewer provided a report on elementary standards-based report cards and on Ms. Goldsworthy and Mr. McFarland's selection to present at a national webinar.

#### **7.04 Board President's Report**

Dr. Parrish announced that the next meeting would be held on Monday, November 13, 2006 at 7 p.m. in the District Office Board Room.

#### **RECOGNITION OF CITIZENS (Non-Agenda Items)**

##### **8.01 Recognition of Citizens**

No citizen remarks

#### **ADJOURNMENT**

##### **9.01 Adjournment**

Dr. Parrish asked for a motion for adjournment.

Moved by Mr. Dorrance; seconded by Dr. Cronin.

All Board members present signified by a Yes vote.

#### **MOTION CARRIED**

The meeting was adjourned at 8:14 p.m.

Respectfully submitted,

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Stephen E. Rineer  
Secretary to the Board  
Approved at the November 13, 2006 meeting

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William Parrish  
President of the Board

SR:trp