



Derry Township School District

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Dear HHS Students, Parents and Guardians:

The purpose of this letter is to provide you with scheduling and other information for both students who are taking Keystone Exams and those who are not.

Students who ARE taking Keystone Exams:

WHO:

Students who are currently enrolled in Algebra I, Biology (CP and Honors), and 10th grade English (English 10, CP English 10, and CP English 10 Honors) will be taking a Keystone Exam.

WHEN:

May 14-15, 2019: Biology and Literature Keystone Exams

*Students taking the exams will report to school at regular time, but we will follow a two-hour delay schedule, so they will follow a modified schedule to attend all of their classes on the two testing days.

May 20-21, 2019: Algebra Keystone Exam

*Students will NOT have a two-hour delay schedule. They will report to their regular classes once they complete their exam.

TIPS AND OTHER DETAILS:

- Scoring proficient or higher on Keystone exams is a graduation requirement for all students in the class of 2020 and beyond. Additionally, Keystone Exam scores appear on student transcripts, so students are encouraged to do their very best.
- Students should get adequate rest and eat breakfast on testing days.
- Please avoid scheduling trips or appointments during testing. If a student must miss a scheduled exam day, he/she will need to make up the exam(s) on a regular school day (and will miss classes to do so).
- The student's subject-area teacher will provide the testing room assignments to the students, and students are expected to report to the assigned room by 7:38 a.m. on testing days.
- If students are taking an AP Exam that conflicts with the scheduled Keystone Exam, the student will take the AP Exam on the scheduled day and make-up the Keystone Exam later. For students who need to take both the Biology and Literature Keystone Exams, the Biology Exam will be the priority, and the Literature Exam will be completed on a make-up day.
- Attendance for the day will be taken during period 1.

Students who are NOT taking Keystone Exams on May 14-15:

WHO:

All students who are NOT taking Keystone Exams on May 14-15, 2019.

WHEN:

On May 14-15, 2019, HHS will operate on a two-hour delay schedule. First period will begin at 9:38 a.m. Students who are not testing have two choices:

- Use district-provided transportation to report to school at the normal time of 7:38 a.m. (the student will be placed in a study hall until dismissal to first period at 9:30 a.m.).

OR

- Report to school at the delayed start time (in class by 9:38 a.m.). Students who choose this option must have parent permission (no note required) and **MUST** provide their **OWN** transportation to school. Students are to report to the cafeteria upon arrival.

NOTES AND OTHER DETAILS:

- Students scheduled to take AP Exams in the morning on May 14 and/or 15 must still report at the regular start time of 7:38 a.m.
- Students with scheduled morning obligations (such as internships) must report at the normal time; they may not take advantage of the delay.
- Attendance will be taken during period 1.
- The two-hour delay is for May 14-15 **ONLY**. There is **NO DELAY** during the Algebra Keystone Exam on May 20-21.
- A quick summary for students who opt to take advantage of the two-hour delay on May 14-15:
 - Confirm that you have parent/guardian permission (no note required)
 - Arrange your own transportation to school
 - Arrive in time to be prepared and in your seat for first period by 9:38 a.m.

Sincerely,

Jeff Smith
Hershey High School Principal

Enclosures (for Keystone Exam-Takers only):
Information for Parents and Guardians from PDE
Code of Conduct for Test Takers
Keystone Testing Information Letter from Dr. Winslow