

DTSD Board of Directors Summary Minutes IV - September 10, 2018 . 2

Sign-In Sheet - September 10, 2018 \_\_\_\_\_ 12

**Derry Township School District**  
**Board of Directors Meeting**  
**September 10, 2018**  
**Summary Minutes - IV**

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*Roll Call*

**Present:** Terry Singer, Kathy Sicher, John Abel, Maria Memmi, Donna Cronin, Lindsay Drew, Judy Haverstick, Lewis Shaw, Tricia Steiner

**Non-Voting Member in Attendance:** Joseph McFarland

**Non-Voting Member Absent:** Mike Frentz

**Solicitor:** Kim R. Smith

**Staff/Public in Attendance:** Lou Verdelli, Matthew Mandia, Greg Kousis, Justin Engle, Mark Anderson, Jason Reifsnyder, Stacy Winslow

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**1. OPENING ITEMS**

**a. Call to Order**

**Minutes**

The meeting was called to order by Kathy Sicher at 7:02 p.m.

**b. Roll Call**

Mr. John Abel  
Dr. Donna Cronin  
Ms. Lindsay Drew  
Mrs. Judy Haverstick  
Mrs. Maria Memmi  
Dr. Lewis Shaw  
Mrs. Kathy Sicher  
Mr. Terence Singer  
Mrs. Tricia Steiner

**c. Flag Salute**

**d. Approval of Board of Directors Agenda**

Approval of the September 10, 2018 Derry Township School District Board of Directors Agenda.

**Minutes**

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board Agenda for this evening's meeting was approved.

*Vote Results*

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<b>Yea:</b>	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
<b>Nay:</b>	0	
<b>Abstain:</b>	0	
<b>Not Cast:</b>	0	

## 2. INFORMATIONAL AND PROPOSALS

### a. Presentation: Trojan Foundation

#### Minutes

Lou Verdelli provided the Board with a Trojan Foundation Update.

### b. Presentation: Derry Township Rec Center Shared Parking

#### Minutes

Greg Koussis and Matt Mandia provided the Board with a Derry Township Rec Center Share Parking presentation.

### c. President Communications

#### Minutes

The Board met in Executive Session prior to this evening meeting in consultation with attorneys and agency business which, if conducted in public, would violate a lawful privilege or lead to disclosure of confidential information.

### d. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

#### Minutes

- None

### e. Standing Committee Meeting Report

#### Minutes

- Mrs. Sicher provided the following updates with regard to the Curriculum Council Standing Committee Meeting:
  - Primary STEM/STEAM Pilot Presentation
  - Read 180 Pilot Presentation
  - Future Ready PA Index
  - Textbook Adoption Policy
  - Summer Curriculum Projects
  - Meeting Dates
  - Curriculum Council Goals
- Mrs. Steiner provided the following updates with regard to the Policy Standing Committee Meeting:
  - Revised Policies
  - New Policies

- Board Priorities
- Future Agenda Items

**f. Student Representatives' Report**

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

**Minutes**

The student representatives provided the Board with the following updates:

- Recent Activities
- Upcoming Activities

**g. Community Correspondence Report**

**Minutes**

Dr. Winslow informed the Board that there were a total of five submissions during the month of August.

**h. Anticipated Agenda Items for the Next Board of Directors Meeting**

The following items will be on the Agenda for the September 24, 2018 Public Board of Directors Meeting:

1. Approval of the September 10, 2018 Board of Directors Summary Minutes
2. Requests for the Use of Facilities
3. Personnel
4. Staff Development

**Minutes**

The anticipated agenda items for the September 24, 2018 meeting of the Derry Township Board of School Directors were reviewed.

**3. UNFINISHED BUSINESS**

**4. CONSENT AGENDA ITEMS**

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

**Minutes**

Following a motion by Mrs. Memmi and a second by Ms. Drew the consent agenda items with the exception of facility usage request by Holy Family University were approved.

*Vote Results*

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<b>Yea:</b>	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
<b>Nay:</b>	0	
<b>Abstain:</b>	0	
<b>Not Cast:</b>	0	

**a. Approval of August 27, 2018 Summary Board of Directors Meeting Minutes**

**b. Approval of American Red Cross Shelter Agreement**

The Administration recommends the approval of the American Red Cross Shelter Agreement permitting the American Red Cross the use of our facility as an emergency shelter during a disaster.

**c. Request for the Use of School Facilities**

The Administration recommends the approval of the following Request for the Use of School Facilities:

**Group:** Hershey Cub Scout Pack 65

*Date/Time:* September 13, 2018  
October 11, 2018  
6:30 p.m. - 7:30 p.m.

*Requested Facility:* Elementary MPR

*Event:* Meetings

*Fee:* None

**Group:** Joy of Sports Foundation

*Date/Time:* September 20, 2018  
6:30 p.m. - 9:00 p.m.

*Requested Facility:* District Office Conference Room

*Event:* Workshop

*Fee:* None

**Group:** Hershey Symphony Festival Strings

*Date/Time:* September 29, 2018  
January 26, 2019  
10:00 a.m. - 3:00 p.m.  
October 20, 2018  
11:00 a.m. - 3:00 p.m.  
\* November 10, 2018  
10:00 a.m. - 4:00 p.m.  
January 27, 2019  
12:30 p.m. - 5:00 p.m.

*Requested Facility:* Middle School Auditorium & Cafeteria

\* November 10, 2018 - also requesting classrooms: A153C, 151, 159, 148, 152, 154, Band Room

*Event:* Rehearsal for Middle School String Orchestra

*Fee:* Custodial: \$39.95/hour, if needed (Approximately \$998.75)

**Group:** Hershey Youth Football Association

*Date/Time:* October 8, 2018  
4:00 p.m. - 7:00 p.m.

*Requested Facility:* Elementary Cafeteria

*Event:* Fundraiser Delivery & Parent Pick-Up

*Fee:* None

**Group:** Elite Collegiate Planning

*Date/Time:* October 11, 2018  
6:00 p.m. - 9:00 p.m.

*Requested Facility:* High School LGI

*Event:* College Financial Workshop

*Fee:* Room Rental: \$70.00/hour (Approximately \$210.00)

**Group:** Holy Family University

*Date/Time:* October 25, 2018  
3:30 p.m. - 5:30 p.m.

*Requested Facility:* High School Library Conference Room

*Event:* Teacher Meeting

*Fee:* Room Rental: \$25.00/hour (Approximately \$50.00)

#### Minutes

Following a motion by Mrs. Memmi and a second by Mr. Abel the facility usage request from Holy Family University was approved.

#### Vote Results

<b>Yea:</b>	8	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer
<b>Nay:</b>	1	Tricia Steiner
<b>Abstain:</b>	0	
<b>Not Cast:</b>	0	

#### d. Announcement of Staff Development Conferences

<b>Staff Member:</b>	Angela Persing
<b>Conference:</b>	Pennsylvania Fellowship Program for Special Education Leaders
<b>Location:</b>	State College, PA
<b>Dates:</b>	September 12 -13, 2018

<i>Expenses:</i>	\$244.00
<b>Staff Member:</b>	<b>Jennifer Quinnan</b>
<i>Conference:</i>	2018 Cooperative Education Conference
<i>Location:</i>	State College, PA
<i>Dates:</i>	October 16-17, 2018
<i>Expenses:</i>	\$355.00
<b>Staff Member:</b>	<b>Jason Pedersen</b>
<i>Conference:</i>	Association of School Psychologists of PA Fall Conference 2018
<i>Location:</i>	State College, PA
<i>Dates:</i>	October 24-25, 2018
<i>Expenses:</i>	\$225.00
<b>Staff Member:</b>	<b>Angela Persing</b>
<i>Conference:</i>	Pennsylvania Fellowship Program
<i>Location:</i>	State College, PA
<i>Dates:</i>	May 15-16, 2019
<i>Expenses:</i>	\$244.00

## 5. NEW BUSINESS

### a. Approval of Architect Agreement - Granada Roof/Exterior Project

The Administration recommends the Board approve the agreement with Warehaus to provide Architect and Engineering services for the Granada Roof/Exterior Project in a total amount of \$168,000 plus up to \$9,000 in reimbursable expenses.

#### Minutes

Following a motion by Ms. Drew and a second by Dr. Shaw the agreement with Warehaus to provide architect and engineering services for the Granada Roof/Exterior project was tabled.

#### Vote Results

<b>Yea:</b>	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
<b>Nay:</b>	0	
<b>Abstain:</b>	0	
<b>Not Cast:</b>	0	

### b. Personnel - Resignation

The Administration recommends the approval of the following resignation:

**Classified:**

**Lear, Patricia**

Administrative Assistant

Middle School

Reason: Personal

Effective: 09/21/2018

**Minutes**

Following a motion by Mrs. Memmi and a second by Ms. Drew the Personnel - Resignation item was approved.

**c. Personnel - General**

1. The Administration recommends the approval of the following appointments:

**Classified:**

**Minter, Annelise**

Substitute General Food Service Worker

District-wide

Salary: \$11.38 per hour

Effective: 09/11/2018

**Transfer of Classified Staff:**

**Robinson, Karene\***

From: Paraprofessional

Primary Elementary School

To: Paraprofessional (Self-Contained Classroom) (replacing Tina Ford)

Intermediate Elementary School

Level B: 6.5 hours per day

Salary: \$16.59 per hour

Effective: 09/11/2018

**Limited Service Contracts:**

**Albert, Brittany\***

Special Education

Primary Elementary School

Salary: \$1,000

Effective: 09/11/2018

**Armagost, Alyssa\***

Special Education

Intermediate Elementary School

Salary: \$1,000

Effective: 09/11/2018



**Bissey, Natalie\***

Special Education  
Early Childhood Center  
Salary: \$1,000  
Effective: 09/11/2018

**Boltz, Kristen\***

Special Education  
Early Childhood Center  
Salary: \$1,000  
Effective: 09/11/2018

**Claroni, Rachel**

Assistant Field Hockey Coach  
Middle School  
Group F, Step 5  
Salary: \$2,565  
Effective: 09/11/2018

**Dowzicky, Cara\***

Special Education  
Primary Elementary School  
Salary: \$1,000  
Effective: 09/11/2018

**Ketterman, Angela**

Marching Band Rehearsal Staff  
High School  
Group I, Step 1  
Salary: \$798  
Effective: 09/11/2018

**Khokhar, Arshjot**

Assistant Varsity Field Hockey Coach  
High School  
Group D, Step 5  
Salary: \$3,591  
Effective: 09/11/2018

**Moyer, Emma**

Marching Band - Assistant Director  
High School  
Group I, Step 3  
Salary: \$912  
Effective: 09/11/2018

**Pogue, Brianna\***  
Special Education  
Intermediate Elementary School  
Salary: \$1,000  
Effective: 09/11/2018

**Sachs, Kristen\***  
Mentor to Taylor Helsel, Grade 1 Teacher LTS  
Early Childhood Center  
Salary: \$1,500  
Effective: 09/11/2018

**Shay, Beth\***  
Assistant Girls' Basketball Coach  
Middle School  
Group F, Step 15  
Salary: \$3,990  
Effective: 09/11/2018

**Silvestri, Colette\***  
Co-Future Business Leaders of America  
High School  
Group J, Step 15  
Salary: \$399  
Effective: 09/11/2018

**\* This individual is currently an employee. Clearances are on file.**

**Minutes**

Following a motion by Ms. Drew and a second by Mrs. Memmi the Personnel - General items were approved.

*Vote Results*

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<b>Yea:</b>	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
<b>Nay:</b>	0	
<b>Abstain:</b>	0	
<b>Not Cast:</b>	0	

**6. SPECIAL REPORTS**

**a. Board Members' Report**

**Minutes**

The following members provided reports to the Board:

- None

**b. Superintendent's Report**

**Minutes**

Mr. McFarland provided the Board with the following updates:

- None

**c. Board President's Report**

**Minutes**

Mrs. Sicher provided the Board with the following updates:

- None

**7. RECOGNITION OF CITIZENS**

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

**Minutes**

The following citizens were recognized by the Board:

- None

**8. ADJOURNMENT**

**Minutes**

Following a motion by Mrs. Memmi and a second by Ms. Drew the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

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Michael Frentz  
Secretary to the Board  
Approved at the September 24, 2018 Meeting

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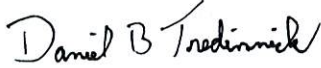
Kathy L. Sicher  
President of the Board of Directors

JWR

Derry Township School District  
School Board Meeting  
September 10, 2018

Please Sign In AND Print Your Name

Signature



Printed Name

Dan Tredinnick

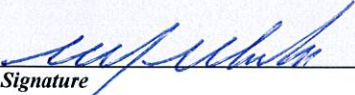
Signature



Printed Name

Lou Verdelli

Signature



Printed Name

Matthew J. Mawda

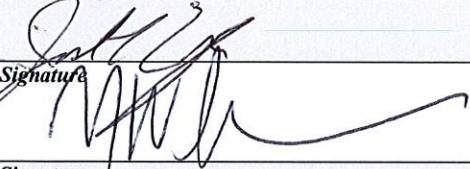
Signature



Printed Name

Greg Koussis


Signature



Printed Name

Justin Engle

Signature



Printed Name

MARC Anderson

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