

DTSD Board of Directors Summary Minutes IV - September 11, 2017 . 2

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**Derry Township School District
Board of Directors Meeting
September 11, 2017
Summary Minutes - IV**

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Mysel at 7:00 p.m.

b. Roll Call

Members in Attendance: Brian Shiflett, Julie Neal, Kathy Sicher, Jayanth Franklin, Heidi Eby, John Abel, Jennifer Mysel, Maria Memmi, Terry Singer

Member Absent: None

Non-Voting Members in Attendance: Joseph McFarland, Mike Frentz

Staff/Public in Attendance: Stacy Winslow, Jason Reifsnnyder, Mike Knause, Alison Mackley, Dan Tredinnick

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the September 11, 2017 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Board Agenda for the evening's meeting was approved.

Vote Results

Aye:	9	Maria Memmi, Jennifer Mysel, John Abel, Kathy Sicher, Heidi Eby, Terry Singer, Julie Neal, Jayanth Franklin, Brian Shiflett
No:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

2. INFORMATIONAL AND PROPOSALS

a. Presentation: Resource Evaluation

Minutes

Alison Mackley, Librarian, provided a presentation to the Board on Resource Evaluation.

b. Announcement of Executive Session

Minutes

Mrs. Mysel announced the Human Resource Committee met on August 23rd to discuss Personnel and the Board met in Executive Session prior to the meeting to discuss Working sessions.

c. Recognition of Citizens (Agenda Items)

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state

your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to three (3) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- None

d. Standing Committee Meeting Reports

Minutes

The following standing committee reports were provided to the Board of Directors:

- Curriculum Council - Mrs. Sicher reported that the Curriculum Council met before the regular meeting to discuss curriculum council goals and update on summer curriculum writing.
- Policy Standing Committee - Mr. Shiflett reported that the Policy Standing Committee met before the regular meeting to discuss 3 policies: Graduation Requirements, Use of Facilities and Tax Increment Financing.

e. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Student representatives Mr. Kellachow and Miss Blazer reported on the following:

- Meetings with District principals at all buildings

f. Community Correspondence Report

Minutes

Mr. Tredinnick reported that there were a total of five submissions during the month of August.

g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the September 25, 2017 Public Board of Directors Meeting:

1. Approval of September 11, 2017 Board of Directors Summary Minutes
2. Presentation: GOLD/STAR Overview - COCOA Principles/Academics
3. Finance
4. PSBA Officer Elections
5. Espresso Lease Agreement
6. Summer 2018 Educational Trips-Non District Sponsored
7. Approval of October 9, 2017 Conference Day Speakers

- 8. Requests for the Use of Facilities
- 9. Personnel
- 10. Staff Development

Minutes
 The anticipated agenda items for the September 25, 2017 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes
 Following a motion by Mr. Franklin and a second by Mrs. Sicher the consent agenda items were approved.

Vote Results

Aye:	9	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, John Abel, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

a. Approval of August 28, 2017 Summary Board of Directors Meeting- III Minutes

b. Approval of School Physician of Record

The Administration recommended the approval of the agreement with Dr. Denise Dhawan to serve as the school district's Physician of Record for the 2017-2018 school year.

c. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

- Group:** Hershey Soccer Club
- Date/Time:** Saturday & Sundays
 September 9, 10, 2017 (retroactive)
 September 16, 2017 through November 19, 2017
 1:00 p.m. - 6:00 p.m.
- Weekdays
 September 11, 2017 through November 19, 2017
 5:30 p.m. - 8:00 p.m.
- Requested Facility:** 2 Grass Soccer Fields
- Event:** Hershey Soccer Club Practices and Games

Fee: None

Group: **Holy Family University**

Date/Time: September 21, 2017
3:30 p.m. - 5:30 p.m.

Requested Facility: High School Library Conference Rooms A&B

Event: Information Meeting

Fee: Room Rental: \$25.00 per hour (Approximately \$50.00)

Group: **Hershey Cub Scout Pack 65**

Date/Time: September 21, 2017
October 19, 2017
November 15, 2017
December 14, 2017
February 15, 2018
April 18, 2018
6:30 p.m. - 7:30 p.m.

Requested Facility: Elementary School MPR

Event: Pack Meetings

Fee: None

Group: **Hershey Youth Basketball Association**

Date/Time: September 26, 2017
October 3, 17, 24, 2017
November 14, 28, 2017
December 12, 2017

Requested Facility: Middle School LGI

Event: Board of Directors Meeting

Fee: None

Group: **Hershey Youth Football Association**

Date/Time: October 3, 2017

Requested Facility: Middle School Cafeteria, Corridor between Cafeteria and Auditorium

Event: Fundraiser Delivery, Sorting, and Pickup

Fee: None

Group: Penn State Health
Date/Time: October 6, 2017
 11:30 a.m. - 1:30 p.m.
Requested Facility: District Office - Room A
Event: Fall Employee Meeting
Fee: Room Rental: \$25.00 per hour (Approximately \$50.00)

d. Announcement of Staff Development Conference

Staff Member: Bonnie Ritchey
Conference: Integrated Learning: The School-to-Career Connection
Location: Penn Stater Conference Center Hotel
 State College, PA
Dates: November 8-10, 2017
Expenses: \$628.00

5. NEW BUSINESS

a. Approval of Amendment to Master Lease Termination and Subleases Assignment Agreement

The Administration recommended the Board approve the First Amendment to the Master Lease Termination and Subleases Assignment Agreement with Room One Corporation.

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the First Amendment to the Master Lease Termination and Subleases Assignment Agreement with Room One Corporation was approved.

Vote Results

Aye:	9	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, John Abel, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

b. Facility Study - Granada Property

The Administration recommended the Board approve the agreement with Crabtree, Rohrbaugh and Associates in the amount of \$64,690.00 for a facility study of the Granada building.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the agreement with Crabtree, Rohrbaugh and Associates in the amount of \$64,690 for a facility study of the Granada building was approved.

Vote Results

Aye: 9 Maria Memmi, Jennifer Mysel, John Abel, Kathy Sicher, Heidi Eby, Terry Singer, Julie Neal, Jayanth Franklin, Brian Shiflett

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

c. Trash Hauling Service - Granada

The Administration recommended the Board approve the 3-year service agreement with Waste Management in the amount of \$310 per month for trash hauling services at the Granada Building, effective October 1, 2017.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Eby the 3-Year service agreement with Waste Management in the amount of \$310 per month for trash hauling services at the Granada Building, effective October 1, 2017 was approved.

Vote Results

Aye: 9 Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, John Abel, Jennifer Mysel, Maria Memmi

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

d. Acceptance of Gift - The Pinnacle Health Breast Care Center

The Administration recommended accepting the following gift:

<i>Donated by:</i>	The Pinnacle Health Breast Care Center
<i>Item:</i>	Check
<i>Specifications:</i>	To be utilized to support the Hershey High School Girls' Softball and the Hershey High School Girls' Soccer Teams
<i>Value:</i>	\$3,500.00

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the gift of \$3,500 from Pinnacle Health Breast Care Center was accepted.

Vote Results

Aye: 9 Maria Memmi, Jennifer Mysel, John Abel, Kathy Sicher, Heidi Eby, Terry Singer, Julie Neal, Jayanth Franklin, Brian Shiflett

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

e. Personnel - Resignation

The Administration recommended the approval of the following resignation:

Classified:

Oswald, Cathy

Bus Driver

District-wide

Reason: Personal

Effective: 08/23/2017 (retroactive)

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Personnel - Resignation item was approved.

Vote Results

Aye:	9	Brian Shiflett, Jayanth Franklin, Julie Neal, Terry Singer, Heidi Eby, Kathy Sicher, John Abel, Jennifer Mysel, Maria Memmi
No:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

f. Personnel - General

1. The Administration recommended the approval of the following appointments:

Classified:

Logan, Heather (replacing Krista Reuwer)

Cafeteria/Recess Aide

Intermediate Elementary School

Level A: 3.0 hours per day

Salary: \$13.58 per hour

Effective: 09/12/2017 (pending receipt of Act 126 certification)

Risser, Christine (replacing Martha Bailey)

Paraprofessional

Primary Elementary School

Level A: 5.75 hours per day

Salary: \$16.34 per hour

Effective: 09/12/2017

Transfer of Classified Staff:

Grudi, Denise*

Paraprofessional (Self-Contained Classroom)

From: Early Childhood Center

To: Intermediate Elementary School (replacing David Olson)

Level B: 6.5 hours per day

Salary: \$18.56 per hour

Effective: 09/12/2017

Seibert, Kelly*

From: Paraprofessional
To: Paraprofessional (Self-Contained Classroom) (replacing Denise Grudi)
Early Childhood Center
Level B: 6.5 hours per day
Salary: \$16.34 per hour
Effective: 09/12/2017

Limited Service Contracts:

Campbell, Ali

Assistant Varsity Field Hockey Coach
High School
Group D, Step 7
Salary: \$3,913
Effective: 09/12/2017

Clouser, Barbara*

Youth and Government Advisor
High School
Group H, Step 11
Salary: \$2,011
Effective: 09/12/2017

Eggert, Abigail*

Assistant Varsity Softball Coach
High School
Group E, Step 4
Salary: \$2,850
Effective: 09/12/2017

Kelley, Ryan

Assistant Varsity Girls' Volleyball Coach
High School
Group D, Step 1
Salary: \$2,739
Effective: 09/12/2017

Wilson-Fox, Carol Rena

Head Cheerleading Coach - Fall
Middle School
Group G, Step 7
Salary: \$2,235
Effective: 09/12/2017

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Sicher and a second by Mr. Franklin Personnel - General items were

approved.

Vote Results

Aye: 9 Maria Memmi, Jennifer Mysel, John Abel, Kathy Sicher, Heidi Eby, Terry Singer, Julie Neal, Jayanth Franklin, Brian Shiflett

No: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

6. DELEGATE REPORT

a. Athletic Hall of Fame

Minutes

Mr. Singer attached his report for the Athletic Hall of Fame.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

Mr. Shiflett reported on his attendance at the Middle School PTO and Building Advisory Team meetings.

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Cocoa Bean Sock Drive
- Activity Bus
- Thank you to school nurses and parents for diligently working to ensure all students received the proper vaccinations to start school
- Thank you to Pinnacle Health Breast Cancer Center for their donation

c. Board President's Report

Minutes

Mrs. Mysel provided the Board with the following updates:

- Elementary PTO and Building Advisory Team meetings
- Board is seeking applications for citizen advisors
- Full day kindergarten update

8. RECOGNITION OF CITIZENS

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved at the September 25, 2017 Meeting

Jennifer L. Mysel
President of the Board of Directors

MDF

Derry Township School District
School Board Meeting
September 11, 2017

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Allison Mackley

Printed Name

Allison Mackley

Signature

Mike Krause

Printed Name

mike krause

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

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**AMENDMENT TO MASTER LEASE TERMINATION
AND SUBLEASES ASSIGNMENT AGREEMENT**

THIS AMENDMENT (“**Amendment**”) to the Master Lease Termination and Subleases Assignment Agreement (“**Agreement**”) is made _____, 2017, by and between **ROOM ONE CORPORATION (“ROC”)**, a business corporation organized and existing under the laws of the Commonwealth of Pennsylvania (“**Commonwealth**”), with its principal office at 250 West Chocolate Avenue, Hershey, Pennsylvania 17033, and **DERRY TOWNSHIP SCHOOL DISTRICT (“DTSD”)**, a public school district organized and existing under the laws of the Commonwealth, with its administrative office at 30 East Granada Avenue, Hershey, Pennsylvania 17033.

BACKGROUND

DTSD and ROC are the parties to the Agreement made by and between them on _____, 2015, and wish to amend the Agreement as provided in this Amendment.

IN CONSIDERATION of the mutual benefits derived from the Agreement and this Amendment thereto and intending to be legally bound, DTSD and ROC hereby agree as follows:

1. Amendment of Agreement. Paragraph 3 of the Agreement is hereby amended by deletion of the same, in its entirety, from the Agreement and replacement thereof by the following amended and restated paragraph 3:

“3. Possible Future Payments to ROC. The current term of the Hershey Lease expires on October 31, 2017. In the event that Hershey shall exercise its options to renew the term of the Hershey Lease beyond October 31, 2017, or in the event that DTSD shall enter into a new, revised, substituted, restated, extended, or amended lease with Hershey following October 31, 2017, so that Hershey shall continuously remain as tenant of all or part of that portion of Phase B of the Premises, then, but only until October 31, 2025, DTSD shall pay to ROC one half of the Base Rent, as such term is described in the Hershey Lease, and DTSD shall pay such rent to ROC in quarterly payments on February 1, May 1, August 1 and November 1. DTSD shall have no obligation to consult with ROC concerning any such new or amended lease with Hershey, nor concerning the exercise or enforcement of DTSD’s rights as landlord under the Hershey Lease or any such new or amended lease, ROC’s right being strictly limited to the right to receive such share of Base Rent paid by Hershey on and after November 1, 2017. DTSD shall provide ROC with a copy of any such executed new or amended lease promptly upon execution of the same. ROC’s right to receive such share of such Base Rent shall automatically terminate, without notice or any other required action, on the sooner to occur of: the date of termination of the Hershey Lease or any such new or amended lease; or October 31, 2025.”

2. Savings Clause. Other than the specific amendment made to the Agreement by this Amendment, all remaining provisions and terms of the Agreement are intended to and remain in full force and effect.

IN WITNESS WHEREOF, ROC and DTSD have caused this Amendment to be executed by their duly authorized officers and delivered as of the date first above written.

DERRY TOWNSHIP SCHOOL DISTRICT

Attest _____
Secretary

By: _____
(Vice) President Board of School Directors

ROOM ONE CORPORATION

Attest: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Hall of Fame Committee

HALL of Fame LUNCHEON/INDUCTION Ceremony

Friday October 13, 2017

1030am

Hershey Country Club

Tickets 25.00.

Contact Athletic Office for Tickets

2017 inductees

Allen Fasnacht class of 1945

John Ricci class of 1979

Tom Sotack class of 1976

Sarah Tarka Baer class of 2001

Richard "Dick" Wright class of 1954