



# Derry Township School District Board of Directors Meeting September 8, 2015 Summary Minutes - IV

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## 1. OPENING ITEMS

### 1.1 Call to Order

**Minutes:** The September 8, 2015 meeting of the Derry Township Board of School Directors was called to order by Mrs. Sheehan at 7:05 p.m.

Mr. McFarland welcomed the 2015-2016 Student Representatives, Shaye Carver and Vathana Oukan.

### 1.2 Roll Call

**Members in attendance:** Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**Non-Voting Members in attendance:** Joseph McFarland

**Members not in attendance:** Chris Barrett

**Staff/Public in attendance:** Stacy Winslow, Dan Tredinnick, Linda Lehrian, Lee Vasiliades, Carol Gallerizzo, Terry Singer, Ray Faidley, Shaye Carver, Vathana Oukan, Jennifer Mysel, Erick Valentin, Mike Knause,

**Solicitor in Attendance:** Kim R. Smith

**Media in Attendance:** Kristina L. Stokes – *The Sun*

### 1.3 Flag Salute

### 1.4 Approval of Board of Directors Agenda

**Minutes:** Following a motion by Mr. Hancock and a second by Mrs. Eby the Board Agenda for the evening's meeting was approved.

## 2. INFORMATIONAL AND PROPOSALS

### 2.1 Presentation – District Goals/Strategic Plan Update

**Minutes:** Superintendent McFarland briefed the Board regarding the District's Strategic Plan including the mission, vision, and beliefs.

### 2.2 Announcement of Executive Session

**Minutes:** The Board met in Executive Session prior to the meeting to discuss matters of personnel; purchase or lease of real estate; and certain financial matters that would lead to disclosure of confidential information.

### 2.3 Recognition of Citizens (Agenda Items)

**Minutes:** The following citizens were recognized by the Board:

- None

### 2.4 Standing Committee Meeting Report

**Minutes:**

- None

### 2.5 Student Representatives' Report

**Minutes:** Miss Carver and Miss Oukan provided the Board first days of school activities and events.

### 2.6 Community Correspondence Report

**Minutes:** Mr. Tredinnick informed the Board that there were a total of seven submissions during the month of August.

### 2.7 Anticipated Agenda Items for the Next Board of Directors Meeting

1. Presentation – Building Student and Teacher Leadership (Dr. Reimann)
2. Approval of September 8, 2015 Board of Directors Summary Minutes
3. Approval of August 2015 Finance Report
4. Athletic Hall of Fame By Laws
5. Approval of Renew One Call Now Agreement
6. Approval of EAP Agreement
7. Requests for the Use of Facilities
8. Personnel
9. Staff Development

**Minutes:** The anticipated agenda items for the September 21, 2015 meeting of the Derry Township Board of School Directors were reviewed.

## 3. UNFINISHED BUSINESS

## 4. CONSENT AGENDA ITEMS

**Minutes:**

- Superintendent McFarland informed the Board that 4.6 Approval of COCOA Course Study in Conjunction with PSU Harrisburg was added to the printed agenda.
- Mrs. Sheehan requested 4.5 Requests for the Use of School Facilities with Waiver be separated to allow an isolated vote.
- Following a motion by Mr. Franklin and a second by Mr. Hancock the consent agenda items with the exception of 4.5 were approved.

*Vote Results*

**Aye**        8    Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**         0

**Abstain**   0

**Not**        1    Chris Barrett

**Cast**

**MOTION CARRIED**

4.1 Approval of August 24, 2015 - Summary Board of Directors Meeting Minutes - II

4.2 Approval of Thirty-Day Review of Policies

The Administration recommended the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

000 Introduction

002 Authority and Powers

004 Membership

113.3 Screening and Evaluations of Students with Disabilities

116 Tutorial Instructions

127 Assessment Systems

137 Home Education Programs

138 English as a Second Language/Bilingual Education Program

212 Reporting of Student Progress

314 Physical Examinations

609 Investment of District Funds

804 School Day

806 Child-Student Abuse

818 Contract Services

918 Title I Parent Involvement

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

4.3 Approval of Thirty-Day Review of Policies (New Policies)

The Administration recommended the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 006.1 Attendance at Meetings Via Electronic Communications
- 103.1 Nondiscrimination- Qualified Students with Disabilities

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

#### 4.4 Request for the Use of School Facilities

The Administration recommended the approval of the following Request for the Use of School Facilities:

**Group:** Hershey Entertainment & Resorts/Cornerstone Pictures

**Date/Time:** September 12, 2015  
Time: To be determined

September 18, 2015  
Time: To be determined  
(Rain Date)

September 19, 2015  
Time: To be determined

**Requested Facility:** Primary Elementary Outside Playground

**Event:** Scout Playground for Potential Use  
Location for Hersheypark Commercial

**Fee:** None

**Group:** Derry Township Police Department

**Date/Time:** October 18, 2015  
5:30 a.m. - Noon

**Requested Facility:** Middle School Foyer, Entrance, Cafeteria

**Event:** Hershey Half Marathon

**Fee:** None

**Group:** Hershey Symphony Festival Strings

**Date/Time:** October 23, 2015  
3:30 p.m. - 9:30 p.m.

**Requested Facility:** Middle School Auditorium, Cafeteria

**Event:** Rehearsal of 40 Elementary & 70 Middle School String Students

**Fee:** None

**Group:** Hershey Symphony Festival Strings

**Date/Time:** November 6, 2015  
4:00 p.m. - 9:00 p.m.

**Requested Facility:** Middle School Auditorium, Cafeteria

**Event:** Rehearsal of 80 Middle School String Students

**Fee:** None

#### 4.5 Requests for the Use of School Facilities with Waiver

The Administration recommended the approval of the following Request for the Use of School Facilities with waiver:

**Group:** Boys' Basketball Boosters  
**Date/Time:** September 27, 2015  
 9:00 a.m. - 5:00 p.m.  
**Requested Facility:** High School Gym, Gym Lobby  
**Event:** JV Basketball Shootout  
**Fees:**  
 \* *Room Rental Rate (approximate):* \* High School Gym: \$ 80.00 per hour = \$680.00  
 \* *Additional Fee:* \* Custodian: \$41.64 per hour (Approximately \$353.94)  
\* Requesting Waiver of Facility Rental and Custodial Fees (See attached Letter)

**Group:** Pennsylvania Music Educators Association  
**Date/Time:** April 14 - 16, 2016  
 7:00 a.m. - 10:30 p.m.  
**Requested Facility:** High School Auditorium, Band Room, Chorus Room, LGI Cafeteria (April 15 & 16, 2016)  
**Event:** PMEA District Jazz Festival  
**Fees:**  
 \* Auditorium: \$80.00 per hour = \$2,400.00  
 \* Band & Chorus Rooms: \$25.00 per hour each room = \$1,400.00  
 \* *Room Rental Rates (approximate):* \* LGI: \$35.00 per hour = \$770.00  
 \* Cafeteria: \$55.00 per hour = \$220.00  
 \* *Additional Fee:* Custodian: \$41.64 per hour (if needed)  
\* Requesting Waiver of Facility Rental Fee (See attached Letter)

**Minutes:**

- Following a motion by Mrs. Abruzzo to authorize waiver of facility but not custodial fees for the Boys' Basketball Boosters Request and a second by Mrs. Eby, Section 4.5 was approved.

*Vote Results*

**Aye** 8 Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett  
**No** 0  
**Abstain** 0  
**Not Cast** 1 Chris Barrett

**MOTION CARRIED**

4.6 Approval of COCOA Course Study in Conjunction with PSU Harrisburg  
 The Administration recommended the approval of COCOA Course Study in conjunction with PSU Harrisburg.

## 5. NEW BUSINESS

5.1 Amendment to Joint Management Agreement with the Township of Derry  
The Administration recommended the Board approve the amendment to Section 6(a) of the Gymnasium Facility Joint Management Agreement between the Township of Derry and the Derry Township School District to allow the Facilities Manager to be a third party management company.

**Minutes:** Following a motion by Mr. Franklin and a second by Mr. Shiflett the Amendment to Joint Management Agreement with the Township of Derry was approved.

*Vote Results*

**Aye**        8    Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**         0

**Abstain**   0

**Not**        1    Chris Barrett

**Cast**

**MOTION CARRIED**

### 5.2 Personnel - Resignations

The Administration recommended the approval of the following resignations:

**Act 93:**

**Confer, John**

Athletic Director

District-wide

Reason: Personal

Effective: 08/24/2015 (retroactive)

**Classified:**

**Balsbaugh, Matthew**

Teachers' Aide

Elementary School

Reason: Personal

Effective: 08/14/2015 (retroactive)

**Boyer, Jennifer**

Cafeteria/Recess Aide

Elementary School

Reason: Personal

Effective: 08/17/2015 (retroactive)

**Saylor, Melissa**

Secretary to the Principal

High School

Reason: Personal

Effective: 09/25/2015

**Woods, Kami**  
Cafeteria/Recess Aide  
Early Childhood Center  
Reason: Personal  
Effective: 09/11/2015

**Minutes:** Following a motion by Mrs. Neal and a second by Mrs. Eby Personnel - Resignations were approved.

#### 5.5 Personnel - General

1. The Administration recommended the approval of the following appointments:

**Act 93:**

**McKonly, Michael**  
Interim Athletic Director  
District-wide  
Salary: \$50.00 per hour  
Effective: 09/03/2015 (retroactive)

**Professional:**

**Roberts, Kaitlyn** (replacing Zachary Davies)  
Science Teacher  
Middle School  
Temporary Professional  
Bachelors, Step 1  
Salary: \$47,686  
Effective: 09/09/2015 (pending receipt of Act 34, 151, and 114 certifications)

**Transfer of Classified Staff:**

**Stull, Rachel \***  
From: Teachers' Aide  
Early Childhood Center  
To: Special Education Aide  
Early Childhood Center  
Salary: \$15.64 per hour  
Effective: 08/31/2015 (retroactive)

**Wildasin, Kristin \***  
Temporary Nurse Assistant  
High School  
From: Level A: 5.0 hours per day  
To: Level A: 4.5 hours per day  
Effective: 09/09/2015

**Limited Service Contracts:**

**Arndt, John \***

Assistant Football Coach

Middle School

**Change:** Level F, Step 15

**Change:** Salary: \$3,760

Effective: 09/08/2015

**Connors, Matthew**

Assistant Varsity Football Coach

High School

Level D, Step 2

Salary: \$2,821

Effective: 09/09/2015

**Farman, Summer \***

Co-Head Fall Cheerleading Coach

Middle School

Level I, Step 4 (50%)

Salary: \$456.50

Effective: 09/09/2015

**Feeney, Russell**

Assistant Varsity Football Coach

High School

Level D, Step 15

Salary: \$5,263

Effective: 09/09/2015

**Ferry, Brian**

Head Junior High Football Coach

Middle School

Level D, Step 6

Salary: \$3,573

Effective: 09/09/2015

**Mysel, Jennifer \***

Co-Head Fall Cheerleading Coach

Middle School

Level I, Step 7 (50%)

Salary: \$537.50

Effective: 09/09/2015

**Rowe, Cory**

Assistant Varsity Football Coach

High School

Level D, Step 8



Salary: \$3,948  
Effective: 09/09/2015

**Snyder, Jessica \***  
Assistant Field Hockey Coach  
Middle School  
Level F, Step 1  
Salary: \$1,880  
Effective: 09/09/2015

2. The Administration recommends the approval of the following request in accordance with District Policy 539:

**Robbins, Belva Michelle \***  
General Food Service Worker  
Elementary School  
Uncompensated Leave  
Effective: 09/02/2015 through 11/2/2015 (retroactive)

**\* This individual is currently an employee and/or volunteer. Clearances are on file.**

**Minutes:** Following a motion by Mr. Franklin and a second by Mrs. Neal Personnel - General was approved.

*Vote Results*

**Aye**        8    Andrea Abruzzo, Hank Donahue, Heidi Eby, Jayanth Franklin, Bruce Hancock, Julie Neal, Maryellen Sheehan, Brian Shiflett

**No**         0

**Abstain**   0

**Not**        1    Chris Barrett

**Cast**

**MOTION CARRIED**

## **6. SPECIAL REPORTS**

### **7.1 Board Members' Report**

**Minutes:** The following member provided a report to the Board:

- Mr. Hancock commended Mr. Tredinnick for the recent press coverage of Technology in Our Schools

### **7.2 Superintendent's Report**

**Minutes:**

- Mr. McFarland provided the Board with the following updates:
  - Third Day enrollment of 3,402 students
  - Nineteen new professional staff
  - New Courses
  - Four National Merit Scholarships
  - I-Pads for all Middle School Students

- Upcoming Hershey and Elizabethtown Football Patriots' Game and scheduled events
- Professional Learning
- Dr. Winslow provided the Board with a brief summary of the Department of Education's correspondence regarding School Performance Report

### 7.3 Board President's Report

**Minutes:** Mrs. Sheehan provided the Board with the following update:

- Citizen Advisors Open Application Process

## 8. RECOGNITION OF CITIZENS

**Minutes:** The following citizen was recognized by the Board:

- Mr. Terry Singer addressed the Board offering the assistance of The Joy of Sports Foundation

## 9. ADJOURNMENT

**Minutes:** Following a motion by Mr. Franklin and a second by Mrs. Abruzzo the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

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Michael Frentz  
Secretary to the Board  
Approved at the September 21, 2015 meeting

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Maryellen B. Sheehan  
President of the Board of Directors

LVL

**Derry Township School District  
School Board Meeting  
September 8, 2015**

**Please Sign/AND Print Your Name**

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> Linda V. Lehman	<i>Printed Name</i> Linda V Lehman
<i>Signature</i> Lee Vasiliadis	<i>Printed Name</i> Lee VASILIADIS
<i>Signature</i> Carol Gallerizzo	<i>Printed Name</i> Carol Gallerizzo
<i>Signature</i> Terry Singer	<i>Printed Name</i> Terry Singer
<i>Signature</i> Ray Fairley	<i>Printed Name</i> RAY FAIRLEY
<i>Signature</i> Kristina L. Stokes	<i>Printed Name</i> Kristina L. Stokes.
<i>Signature</i> Vathana Oukan	<i>Printed Name</i> Vathana Oukan
<i>Signature</i> Jennifer Myser	<i>Printed Name</i> Jennifer Myser.
<i>Signature</i> Eric Klatki	<i>Printed Name</i> Eric Klatki
<i>Signature</i> Mike Krauff	<i>Printed Name</i> Mike Krauff
<i>Signature</i>	<i>Printed Name</i>
<i>Signature</i>	<i>Printed Name</i>
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