



Derry Township School District
 Homestead Road, P.O. Box 898, Hershey, PA 17033

Student Application for Educational Tour or Trip Requested by Parents

Part 1: To be completed by parent or guardian and submitted to building principal within TWO weeks of trip departure.

Student Name _____ Telephone _____

Address _____

School _____ Grade _____ Homeroom _____

Proposed temporary address or travel destination _____

Dates student will be absent from school _____

Were prior requests granted during this school year? _____ Dates _____

Purpose of tour or trip _____

Itinerary _____

Reason why trip cannot be taken when school is not in session _____

I hereby request that the above student be excused from compulsory attendance during this period of absence. I assume responsibility for supervising the completion of all assignments/responsibilities which are to be submitted upon his/her return to school or within the period of time as designated by his/her teacher(s) and principal.

Date _____ Signature of Parent or Guardian _____

Part 2: To be completed by the student's teacher(s).

Teacher	Subject	Comments/Assignments	Due Date

Part 3: To be completed by the building principal.

Please check one: Approved Not Approved

Reason for disapproval: _____

Date _____ Signature of Principal _____